

# *Saint Genevieve Catholic School*

*“Where Everybody is Somebody”*

209 Princeton Road Elizabeth NJ 07208  
tel. 908-355-3355 fax 908-355-1460

email: [office@saintgenevieveschool.com](mailto:office@saintgenevieveschool.com)  
website: [www.saintgenevieveschool.com](http://www.saintgenevieveschool.com)

## **WELCOME**

Thank you for your interest in Saint Genevieve Catholic School. We hope that this registration packet will assist you in becoming familiar with who we are and what we offer our students.

Saint Genevieve Catholic School continues its fine tradition of maintaining academic excellence for our students ever since our school first opened its doors in 1926. We are fully accredited by the Middle States Association of Schools. Our faculty guides and motivates our students to become self-directed, responsible, respectful and independent learners, who choose to take personal responsibility for their education.

Our strong academic program emphasizes the “basics” while making use of the very latest in technology and in the educational sciences. Our teaching staff continues to engage in professional development so as to compliment their many years of teaching experience. The interest and involvement of our parents, in conjunction with our Home School Association, continue to support our many school and parish initiatives.

Father Gillen, Principal Logan, Our Faculty and Staff invite you to learn more about our school.

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## **MISSION STATEMENT**

Saint Genevieve Catholic School is committed to the formation of a faith community comprised of students, parents, faculty, and priests. Together we strive to provide a Christ centered environment that; transmits the

Gospel message through example, creates a climate of respect to

foster excellence using high standards based curriculum, recognizes the individual needs of a

child, and helps all students develop from life's challenges as well as its successes.

Our Philosophy is to inter-twine our relationships to touch the lives of our parish and the world.

In doing so we are able to promote cohesiveness through our witness to Christ. We believe that

the practice of our Christian values allow us to teach with patience and enthusiasm. Within the

community, of parish and school, we seek to develop morally just individuals who elicit

responsible citizens rooted in peace and justice.

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## **CURRICULUM**

### **RELIGIOUS EDUCATION**

We endeavor to impart a knowledge and understanding of religion to the children to help them in the continuing process of becoming mature Christians in attitude and action. Since this is the essence of our work together as Christian educators, and since Christianity demands a deep personal relationship with Christ, the role of prayer, our primary means of intensifying this relationship, must play an important part in the curriculum. As a Catholic institution, the privilege of prayer is ours daily.

### **MATHEMATICS**

The basic arithmetic skills are emphasized. The arithmetic program, as the English program, becomes semi-departmentalized the middle grades and fully departmental in 6th, 7th, and 8<sup>th</sup> grades.

### **LANGUAGE ARTS**

(Reading, English, Spelling, Penmanship) - These basic communication skills are stressed with an understanding and appreciation of the English language and an emphasis on oral and written communication. Factors such as individual abilities, background, attitudes, needs and interests, are considered for an effective program.

### **SCIENCE & SOCIAL STUDIES**

A variety of sources is used in addition to textbooks. Science and Social Studies are semi-departmentalized in the middle grades and fully departmental in 6th, 7th, and 8th grades.

### **FINE ARTS**

Participation, understanding, appreciation and creativity best describe the music and art programs.

### **PHYSICAL EDUCATION**

Formal classes are conducted in grades K thru 8. If a child is physically unable to participate, a physician's note is required

### **TECHNOLOGY**

Formal classes are conducted for students in grades Pre-K thru 8.

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## FAMILY FUNDRAISING PROGRAM

The school funding guidelines of the Archdiocese of Newark states that 10% of a school’s operating budget must come from fundraising activities. In order for St. Genevieve School to meet this goal, it is necessary to impose a minimum fundraising requirement for each family. The following policy will be in place for the current school year. Please take some time and read the policy carefully. New fundraising ideas are always welcome, as well as any other input you may have.

### FUNDRAISING COMMITMENT:

Each family at Saint Genevieve School will be responsible for raising at least \$600.00 through donations or fundraising activities.

### THE FUNDRAISING OBLIGATION CAN BE MET IN TWO WAYS:

- *Raise \$600.00 through approved fundraisers during the year. If this obligation is not met through fundraising, the remaining balance is to be contributed by the family of the enrolled student/students by April 15, 2018.*
- *Contribute \$400.00 by September 30, 2016.*

St. Genevieve’s will keep track of each family’s fundraising totals and advise each family of their status at mid-year. As stated above, any portion of the \$600.00 fundraising commitment not earned through fundraising activities must be paid by April 15, 2018.

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Please sign below. Your signature indicates that you have read, understand and will comply with the Fundraising Program.

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Signature of parent

\_\_\_\_\_  
Date

\_\_\_\_\_ I will participate in fundraising by selling \$600.00 worth of merchandise, If I fail to sell \$600.00, I will contribute monies to make up the difference.

\_\_\_\_\_ I will provide a check for \$400.00 by September 30, 2017 in lieu of selling merchandise.

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## TRANSCRIPTS/RECORD RELEASE FORM

Date \_\_\_\_\_

Student's Name \_\_\_\_\_

I hereby authorize \_\_\_\_\_  
(Name of school student is transferring out of)

\_\_\_\_\_  
(Address of school)

\_\_\_\_\_  
(City, State, Zip Code)

to release to Saint Genevieve school, the following:

- *Cumulative record*
- *Grades*
- *Aptitude test scores*
- *Medical and immunization records*

If applicable, please forward any education, psychological and/or special service evaluations, as well as, copies of classification and individualized education program conference report(s).

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Signature of Principal/Secretary

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## MEDICAL INFORMATION

Name of Student \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

Grade Entering \_\_\_\_\_ Phone Number: \_\_\_\_\_

If transferring, Name of School \_\_\_\_\_

Name of Parent/Guardian \_\_\_\_\_

Emergency Phone Number \_\_\_\_\_

Pediatrician's Name \_\_\_\_\_

Doctor's Address \_\_\_\_\_

Doctor's Phone Number \_\_\_\_\_

New Jersey State regulations require that we have your child's immunization record on file in the nurse's office.

### **Immunization for Kindergarten Children**

There has been a change in the basic requirements for immunization according to Chapter 14. All children born after January 1, 1990 will be required to have a second MMR, as well as, a four year DPT and Polio Booster, 3 doses of Hepatitis B Vaccine and Chickenpox Vaccine or written proof of having the disease or immunity. HIB Vaccine must be up to date/age appropriate. All children will be required to have a Mantoux Test.

### **Immunization Record for Children Transferring into Saint Genevieve School**

If your child/children attended another school for the previous school year, you must obtain a copy of your child's health record from the school nurse's office. Again, this is a requirement of the State of New Jersey and all schools.

**PLEASE ATTACH A COPY OF YOUR CHILD'S IMMUNIZATION RECORD TO THIS FORM.  
YOUR CHILD WILL NOT BE ACCEPTED WITHOUT AN IMMUNIZATION RECORD.**

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## **TUITION RATES**

*2017-2018 Tuition Rates are pending*

### **FEES/DEPOSITS**

There is a non-refundable registration fee that is to be paid when registering your child/children. THE REGISTRATION FEE WILL NOT BE APPLIED TO TUITION. Families with one child will pay \$150.00 and families with multiple children will pay a \$225 registration fee for the family. One month's tuition per child is due upon notice of acceptance for families entering Saint Genevieve School for the first time.

**2018-2019 TUITIONS ARE PENDING**

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New registrants must be parishioners for at least 6 months prior to the start of the school year and meet the parishioners requirements before being considered for “Parishioner Rates.”

## PRE-KINDERGARTEN PROGRAM FOR 3 and 4 year olds

### ***FULL DAYS***

**ACTIVE PARISHIONER**

**NON-PARISHIONER**

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*2018-2019 TUITIONS ARE PENDING*

### ***HALF DAYS***

**ACTIVE PARISHIONER**

**NON-PARISHIONER**

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*2018-2019 TUITIONS ARE PENDING*

### **CUT-OFF DATES**

Students entering Pre-K must be 3 and/or 4 years old on or before October 1, 2016. Students entering Kindergarten must be 5 years old on or before October 1, 2016.

### **OTHER FEES – GRADES K-8**

Computer and Media - \$75.00(per child – non-refundable)

*A family who is a practicing Catholic, registered in saint Genevieve School Parish 6 months prior to the start of the school year, and uses the envelope system is considered an “Active Parishioner.”*



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Science Lab - \$25.00 (per child – non-refundable)  
Graduation - \$150.00 (8<sup>th</sup> grade only)

## BEFORE AND AFTER CARE APPLICATION

Family Name: \_\_\_\_\_  
Name of Student 1: \_\_\_\_\_  
Grade: \_\_\_\_\_  
Name of Student 2: \_\_\_\_\_  
Grade: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Mother's Name: \_\_\_\_\_  
Mother's Home Phone: \_\_\_\_\_  
Place of Work: \_\_\_\_\_  
Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Father's Name \_\_\_\_\_  
Father's Home Phone \_\_\_\_\_  
Place of work \_\_\_\_\_  
Work Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_

### EMERGENCY CONTACT PERSON

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Comment: Children will be released only to the parent unless a written request is received. Please be sure all information is correct. Fees are payable weekly on an hourly bases of a rate of \$7.00 an hour or any part of the hour. Morning Care hours are from 7:10 A.M. – 8:10A.M. and Aftercare hours are from 3:10 P.M. – 6:00 P.M.

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\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## REGISTRATION APPLICATION FORM

GRADE ENTERING: \_\_\_\_\_

GENDER: Female \_\_\_\_\_ Male \_\_\_\_\_

NAME OF STUDENT: \_\_\_\_\_ HOME NUMBER: \_\_\_\_\_

Previous School Attended \_\_\_\_\_

Birth Place: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Ethnic Background: \_\_\_\_\_ Language Spoken at Home \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Child's Religion: \_\_\_\_\_

Baptism (parish) \_\_\_\_\_ Date: \_\_\_\_\_

First Penance (parish) \_\_\_\_\_ Date: \_\_\_\_\_

First Communion (parish) \_\_\_\_\_ Date: \_\_\_\_\_

Name of your Parish: \_\_\_\_\_

Father/Guardian (Last Name): \_\_\_\_\_ First Name: \_\_\_\_\_

Religion: \_\_\_\_\_ Ethnic Background: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mother/Guardian (Last Name): \_\_\_\_\_ First Name: \_\_\_\_\_

Religion: \_\_\_\_\_ Ethnic Background: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

Children in Family: Boys: \_\_\_\_\_ Girls: \_\_\_\_\_ Schools Attending: \_\_\_\_\_

Ages: \_\_\_\_\_ Email: \_\_\_\_\_

PERTINENT COMMENT (please include information about separation, divorce, disability, restraining orders, residence of child, if other than above, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_