



## Vision Statement

Let's celebrate the coming of spring with a festival event that provides a beautiful, family friendly setting to renew your spirit, home, garden, and more. We are very excited to hold an event that will bring local businesses, artists, vendors and neighbors together in one area for a day to enjoy shopping, music, and springtime. The Leo-Cedarville area and the park itself has so much to offer and the Town of Leo-Cedarville graciously supports our vision for Bloom Fest. We couldn't be more thrilled and grateful to have the opportunity to hold our First Annual Bloom Festival at the beautiful Riverside Gardens in Leo-Cedarville, Indiana! We so hope you'll join us!

**Where:** Riverside Gardens Park  
14701 Schwartz Rd.  
Leo-Cedarville, Indiana

**When:** May 19, 2018, from 10 am to 5 pm

**Who:** Hosted by Casey Bishop and Kelly Roth

**Website:** [www.bloomfest.org](http://www.bloomfest.org)

We are very excited about this upcoming, First Annual Bloom Festival! Between the two of us we have a great deal of ambition and experience with the market scene, the art community, advertising, and marketing. We hold in highest regard marketing this event to spread the word and bring the community in and obtaining a line-up of artists and vendors who are professional and produce quality work. We also aim to keep this day highly organized with effective and clear communication to all of our exhibitors and vendors. Thank you for your interest in participating and please share with us any person(s) you think we should contact to be involved as well.

If you have any questions please don't hesitate to contact us at [caseykelly@bloomfest.org](mailto:caseykelly@bloomfest.org)

**Casey Bishop**  
**(260) 503-4264**

**Kelly Roth**  
**(260) 498-9800**

## **Exhibitor/vendor contract terms**

1. Vendor agrees to be present at their booth at all times during the festival. (Volunteers can help relieve vendors for restroom breaks) and will be set up no later than 9:30 am of the morning of the festival and will not tear down until after 5 pm.
2. Vendor will check in upon arrival (check in will start at 7:30 am) and is responsible to provide their own tent, chairs, tables etc. Booths will be set up with care regarding appearance.
3. Each vendor is responsible for their own sales and for compliance and collection of sales tax.
4. The hosts will not provide insurance. The hosts of the event, Casey Bishop and Kelly Roth, along with the town of Leo-Cedarville, shall not be held liable for any property damage, theft, or personal injury to vendor, its agents, employees, or guests which may occur about or upon any part of the premises regardless of how such injury or damage may occur. Exhibitor agrees to waive any claim, including legal fees, against Casey Bishop, Kelly Roth and the Town of Leo-Cedarville, its agents, or employees for any dispute, or lawsuit for any item sold, traded, or transferred, or in any manner exchanged during, or as a result of this market.
5. Cancellations prior to April 19, 2018 will receive a 50% refund. No refunds will be made to a vendor after April 19, 2018, for any weather related cancellations or another reason. The event will take place rain or shine and would only be cancelled in the case of extreme weather circumstances and/or official alerts.
6. Images of your work, website, and business name may be used by the hosts and at their discretion for marketing purposes in different forums. Vendors will provide 3-5 images representing their work/product.
7. Hosts of this event will assign booth numbers to all participating vendors and will communicate these assigned spaces approximately two weeks prior to the festival.
8. Any vendor selling food must apply for the appropriate licenses and/or permits from the Fort Wayne County Board of Public Health. Please contact the Director of Food and Consumer Protection (260) 449-7561 at least 30 days prior to the event date. Failure to have the appropriate licenses/permits will result in the termination of contract and booth fee with not be refunded.

## **Vendor Agreement**

**I/We have read and agree to all contract terms as written above and established by the hosts of the event.**

**Signature(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_  
\_\_\_\_\_ **Date:** \_\_\_\_\_

## Vendor Application

Vendor Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Main Phone # \_\_\_\_\_

Email: \_\_\_\_\_

Facebook: \_\_\_\_\_

Website: \_\_\_\_\_

Other: \_\_\_\_\_

### Booth Space Order

Space Size: 10x10 before May 1<sup>st</sup> \$60 \_\_\_\_\_  
after May 1<sup>st</sup> \$90 \_\_\_\_\_

Space Size 10x20 before May 1<sup>st</sup> \$120 \_\_\_\_\_  
after May 1<sup>st</sup> \$ 150 \_\_\_\_\_

Total Amount: \_\_\_\_\_ (to enclose with application or send via Paypal)

\*No refunds to be given after April 1, 2018 or in the event of cancellation due to inclement weather.

Please email 3-5 images of your product/work if applicable in .jpeg format

**2 ways to send in booth fee and application**

**Complete and return application via**

email [caseykelly@bloomfest.org](mailto:caseykelly@bloomfest.org)

or mail to: Bloom Fest

Send your payment to

P.O. Box. 405

[paypal.me/KellyRoth33](https://www.paypal.me/KellyRoth33)

Grabill, IN 46741

Send your check with application

**Make checks payable to Kelly Roth.**