



# NC Indian Unity Conference Call for Workshop Proposals

## 48th Annual NC Indian Unity Conference

**Hilton North Raleigh Midtown**  
3415 Wake Forest Road, Raleigh, NC 27609

**March 09 - 11, 2023**

Thank you in advance for supporting the **2023** NC Indian Unity Conference by developing a workshop proposal.

The **48th** N.C. Indian Unity Conference provides a forum to address health, education, social, cultural, political, spiritual, and economic issues affecting the American Indian population of North Carolina. The conference brings together national, state, local and tribal leaders to discuss celebrations and concerns, identify resources, and develop strategic solutions to advocate and address issues facing North Carolina’s first citizens, the American Indians.

The 2023 conference theme is “**Many Tribes, One People**”. Therefore, the workshop proposals should support and be reflective of the conference theme.

To submit a proposal, complete this form and return it along with a bio of all workshop presenters and speakers no later than December 1, 2022, to the attention of: **Greg Richardson** at [greg.richardson@doa.nc.gov](mailto:greg.richardson@doa.nc.gov) or call him **Greg (984) 236-0161**.

Please type information: (Complete each space below)

<b>Title of Workshop</b> <b>(As it is to appear on the agenda)</b>	
<b>Workshop Moderator</b> -The moderator will lead the workshop, introduce workshop presenter, welcome audience, keep workshop on time, provide closing remarks <b>Moderators Name:</b> <b>Tribe: (If applicable)</b> <b>Title:</b> <b>Affiliation:</b> <b>Email:</b> <b>Phone:</b>	

1 <sup>st</sup> Workshop Speaker/Presenter's Name: Tribe: (If applicable) Title: Affiliation: Email: Phone:	
2 <sup>nd</sup> Workshop Speaker/Presenters Name: (If applicable) Tribe: (If applicable) Title: Affiliation: Email: Phone:	
3 <sup>rd</sup> Workshop Speaker/Presenters Name: (If applicable) Tribe (If applicable) Title: Affiliation: Email: Phone:	

**Workshop Categories:** (only check one category)

- Indian Housing – NAHASDA, USDA Rural Development, Housing Finance Agency etc.
- Workforce Job Training                       Culture/Arts
- Indian Health                                       Indian Child Welfare –State/Federal Issues
- Indian Law                                          Indian Arts and Crafts, Sovereign Rights
- Indian Education                                 Economic Dev. /Financial Literacy
- Environmental Justice                          Domestic Violence
- Other-(such as youth centered programming, technology, writing, healing journeys, music, etc.):

be specific: \_\_\_\_\_

**Time allocated for Workshops: One hour and fifteen minutes**

---

**Include the following information:**

1) Type of workshop set-up requested: (\_\_\_\_ classroom style, \_\_\_\_ theater style, Other: \_\_\_\_\_ etc.)

2) Audio-visuals such as: laptops, projectors, flip charts **are not provided** by United Tribes. **(This equipment must be provided by the workshop coordinator or workshop Speaker/Presenter – Again, United Tribes will not provide this equipment, however, projector screens will be provided if needed. Will you need a Projector Screen \_\_\_\_ Yes, \_\_\_\_ No.**

**Workshop Sessions:** (Please check preferred Session – Preferred Sessions cannot be guaranteed)  Session I  Session II  Session III

The workshop sessions and time allocated are:

**Thursday, March 9th**

Workshop Session I: 3:30 pm – 4:45 pm

**Friday, March 10th**

Workshop Session II: 10:30 am – 11:45 am

Workshop Session III: 3:30 pm – 4:45 pm

**Saturday, March 11th** No workshops will be held -This day

**Workshop Title: (Be Brief)**

**Description of Workshop /Proposal/Abstract** (Must be **150** words or less and as it is to appear in the conference program booklet-due to limited space in program. Check word count prior to submitting a proposal.

### **Proposal Evaluation Process—United Tribes will evaluate proposals per the following criteria:**

1. General relevance to the conference attendees or audience, conference theme and United Tribes priorities.
2. Whether the workshop will reflect the professional or research interests of the conference attendees.
3. Effectiveness or completeness of information provided in the proposal – Information must be clearly stated and in keeping with the conference theme, issues before the Indian community and time allotted for the workshop.
4. Whether the proposed workshop addresses key or current or emerging issues affecting American Indians, tribes, and/or organizations.

**Terms and Conditions for workshop proposals:** The individual who develops the workshop proposal is considered the **workshop coordinator** and will be expected to:

- a. Select and confirm your workshop moderator, workshop speakers, presenters etc.
- b. Obtain BIOs for all workshop speakers/ presenters etc., in advance of the workshop, submit that information Greg Richardson workshop coordinator 30 days prior to the conference.
- c. Determine audio visual equipment needs for workshop presenters. (United Tribes does not provide such equipment; therefore, the workshop coordinator must secure such equipment for workshops, deliver the equipment to the hotel on the first day of the conference or bring that equipment with you to the conference. Equipment must be set up and tested **45 minutes** prior to the workshop).

- d. Meet with speakers/presenters in assigned meeting room at hotel 30 minutes prior to workshop, greet speakers, presenters, and assign seating at head table. Assist them with AV equipment if needed.
- e. Select a Moderator and Recorder for the Workshop and that information to Greg 30 days prior to the Conference. This information will need to be listed in the program booklet, some meeting the deadline is critical. The recorder will make notes of discussion items, concerns, proposed course of action etc. during the workshop. Will handout and retrieve workshop evaluations forms and submit them to Greg following the workshop.
- f. Greg will work with the hotel, assign a room for workshops and advise the workshop coordinator of such prior to the conference.
- g. Due to budget constraints, United Tribes cannot pay travel expense, hotel rooms, conference registration etc. for workshop speakers or presenters. There is not a registration fee for workshop presenters or speakers who are only attending the conference to present or speak. However, if they will be attending the entire or portion of the conference, a registration fee must be paid.

## **Workshop Proposals - Due by December 1, 2022**

Email workshop proposal to Greg Richardson at [greg.richardson@doa.nc.gov](mailto:greg.richardson@doa.nc.gov). Hard copies can be mail to:

**Mailing Address:**

1317 Mail Service Center  
Raleigh, NC 27699-1317

**(Electronic Copies Preferred)**

**For more information, call**

**Greg (984) 236-0161.**

A block of rooms has been reserved for March 9, 2023 - March 11, 2020. **The special room rate of \$136.00 per night will be available until February 8th or until the group block is sold-out, whichever comes first.** \*A DEPOSIT OF ONE NIGHT ROOM AND TAXES IS DUE AT THE TIME OF BOOKING TO GUARANTEE THE ROOM. THIS IS REFUNDABLE IF THE RESERVATION IS CANCELLED BEFORE 72 HOURS PRIOR TO THE DATE OF ARRIVAL.

To register for the Conference, go to this website: <http://united-tribes.org>