

5 Power Tips for Job Interviews

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Employers put on their game face during the interview just like you do. Instead of worrying about whether you are a good fit for the employer, make sure they are a good fit for you! Ask key questions before you say YES! These 5 Power Tips for Job Interviews will help you choose a position that is in alignment with your personality, goals and lifestyle.

5 POWER TIPS FOR JOB INTERVIEWS



1. Ask for specific details about the daily responsibilities.
2. Use your state website to learn about your employer.
3. Ask to meet your future manager or a future peer.
4. Ask about available training and support resources.
5. Have important time-off days included in the offer.

Employers put on their game face during the interview just like you do. Instead of worrying about whether you are a good fit for the employer, *make sure they are a good fit for you!* Ask key questions before you say, “Yes!” These five powerful tips for job interviews will help you choose a position that not only pays well but is in alignment with your personality, goals and lifestyle.

1. Ask for specific details about the day-to-day responsibilities of the position.

What tasks will you be held accountable for? What person or team will you work with? What software or technology will you use daily or frequently?

2. Use your official state website or the employer's corporate website to learn more about them.

You can use social media sites like Twitter, Linked In or Facebook to be in the know before you go to a job interview. It's also a great way to ensure that you have relevant topics to discuss during the interview.

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3. Ask to meet your future manager or a peer who currently works in the position you are considering. It's a bold move that may catch your interviewer off guard but it really only takes a few minutes to accommodate your request. You will be surprised at what you learn from the current employee's conversation and demeanor. If the interviewer is unable to accommodate your request immediately, schedule it before the second interview or before the hiring decision is made.

4. Ask about the available training and support resources. It's important to know what they are and how to access them. This is extremely important as you explore career goals and how to excel in your career.

5. If you are considering a new job after you have already paid to attend a family reunion, a wedding or to take a special trip, remember to mention your plans and get the time off included as part of the company's final offer to you. I still remember how surprised I was to learn that a new co-worker's ability to get a holiday vacation week shortly after starting was because it she made it a condition for accepting the offer of employment. How cool! Needless to say, I used that same approach to secure time off at my next job.

It's important to make the interview as beneficial for you as it is for the employer. Don't sit back and wait nervously for them to fire questions at you. I guarantee you, the more questions you ask, the fewer you will have to answer. I hope this tip was helpful. If you enjoyed it, share it with someone who could use a little support.

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