



Barrie Native Friendship Centre  
 175 Bayfield Street  
 Barrie, ON L4M 3B4  
 Tel: 705-721-7689  
 Fax: 705-721-7418  
[www.barrienfc.ca](http://www.barrienfc.ca)

**29<sup>th</sup> Annual Traditional Pow wow**  
**Gmaadendmaadaa Shki-ntam gaa maajtaajig Barrie Wijiwewgamig**  
**“Honoring our Founders”**  
**June 2 & 3, 2018**  
**Red Storey Field**

**Part I – Vendor Form**

Applicant Name:	
Business Name:	
Business Address:	
Email Address:	
Contact Cell Phone:	
Business Phone:	
Food Vendor:	
Vehicle Make and License Plate No:	
Proposed Items for Sale:	
Website where Photos of products can be found or include 3 photos with application *Please note we will not be returning photos*	

**Part II – Vendor Agreement**

- 1. Payment:** All vendors’ fees are due NO LATER THAN May 18, 2018 by certified cheque or Money Order payable to “Barrie Native Friendship Centre” or cash. The fees for food Vendor is \$175.00. Mailing address:  
 Vanessa Kennedy  
 Barrie Native Friendship Centre  
 175 Bayfield Street  
 Barrie, ON L4M 3B4
- 2. Refunds:** Fees are non-refundable and must be received by the due date. If payment is not received by this date the space allocated will be voided. You will be contacted by email.
- 3. Compliance:** If a vendor does not follow any of the policies and procedures outlined in the Vendor Booth Policies and Procedures document, the Pow Wow Committee reserves the right to dismiss a vendor from future pow wow participation as a vendor, with no refund provided. Adequate warning at the discretion of the pow wow committee shall be given before any action is taken.

4. **Open Fire:** No fires are allowed on the property.
5. **Motorized and Non-Motorized Equipment:** We restrict the use of any motorized and non-motorized equipment on the property. Exception would be for unloading your merchandise for set-up. All vendors are required to park in the specified parking area.
6. **Accidents:** All accidents and persons requiring first aid must report incidents to Pow wow committee.
7. **Garbage Removal:** Garbage containers are not provided for individual booths. Exhibitors are responsible for removal of all extra promotional material at the end of event.
8. **Indemnification:** Vendor shall pay all costs and fees arising from the use of patented trademarked, copy written or franchised materials, devices, processes, music and other rights in connection with the event. The vendors shall indemnify and save Barrie Native Friendship Centre harmless from any and all claims, damages, costs or expenses, including legal fees, suffered or incurred by Barrie Native Friendship Centre in connection with their participation in the pow wow.
9. **Space:** Food vendors will be given a 20 X 10 space. Vendors are to provide their own tables and canopies for their space.

### **PART III – Rental Agreement for Vendor**

1. The vendors agree to indemnify and save harmless Barrie Native Friendship Centre from all claims, demands, suits, actions, causes of actions and other proceedings occasioned by or attributed to anything done, or omitted to be done by the vendor in connection with this contract or the performance of this contract.
2. Barrie Native Friendship Center will not be responsible for personal injury or damages nor theft or loss of equipment, goods or products of the vendor.
3. Cancellation Policy – less than 14 days' notice there will be no refunds.
4. Transportation of goods to the grounds is the responsibility of the vendor.
5. If you store goods overnight on your space BNFC is not responsible for theft or loss.
6. In the event of inability of BNFC to provide the space and services as contemplated under this agreement for reasons beyond its control, including, but not limited to, strike, pandemic, disaster and fire, the obligation of BNFC to provide the space and services as contemplated herein shall be at an end and the BNFC shall have no liability or obligation in respect thereof excepting for the return of the Vendor of any deposit monies paid to the date by the Vendor.

## **Part IV – Policies and Procedures**

### **Pow Wow Food Vendors**

Welcome and thank you for your interest in and support of the BNFC 29<sup>th</sup> Traditional Pow Wow.

1. Food Vendors must submit a separate Simcoe Muskoka District Health Unit “Vendor Application for Event Permit. Attached copy. This is due at time of submission.
2. Any Food vendors on-site that fall into Mobile Units must provide a copy of their “Annual Inspection Certificate” completed by a licensed gas technician. Applies to all food trucks, trailers or carts fitted with food services equipment and powered by a propane or gas fuel source.
3. If using Propane BBQ’s a TSSA-registered gas fitter inspect the BBQ and tank and submitted a completed TSSA checklist with this application. A site map of your setup is also required so we know where the propane is located.
4. Charcoal BBQ’s DO NOT require inspection.
5. Individual small generators also DO NOT require inspection.
6. If you are needing to restock your food booth be aware that drive on access will not be granted after 9:30 am as gates will close for pedestrian access to the pow wow grounds

### **Vendor Code of Conduct**

1. Vendors shall abide by all Barrie Native Friendship Centre Policies, procedure and decision put forth by the committee.
2. Vendors shall act in courteous and respectful manner at all times.
3. Vendors shall move their vehicles out of the park before assembling their booth. Conversely, a vendor booth shall be completely disassembled before bringing a vehicle into the park.
4. Vendors shall not make booth use agreement with other vendors.
5. Vendors shall not use or condone any profanity or obscenity or vulgarity implicit or explicit, crafted, written, spoken or presented in any form or language. BNFC is a community based center who is celebrating in the spirit of the pow wow/traditional gathering with our communities.
6. Illegal drugs and alcohol is not permitted on the grounds and will not be tolerated.

### **Vendor Load-In from 8:00 – 9:30 Rain or Shine**

1. Please be sure to arrive as close to your scheduled arrival time as possible. There is not enough room for all vendors to arrive and unload at the same time. This allows for less traffic at once, volunteers will be available to assist vendors who would like to have some extra assistance to unload their vehicle and park their vehicles.

*~ RESPECT ~ HUMILITY ~ LOVE ~ WISDOM ~ COURAGE ~ HONESTY ~ TRUTH ~*

2. The best way to arrive on site is off Eccles. You are required to drive into the park and drive only on the track area. Once you have arrived and dropped off your materials you are required to exit and park off site in the designated parking area. Please refer to the map which is attached.
3. Closing time for the pow wow will be 8:00 pm Saturday and 5:00 pm Sunday.

**Set-Up Policies**

1. Registered vendors are required to bring their own tables, chairs and tents.
2. Vendors will abide by all the Vendors agreements outlines in this application.
3. Vendors are not allowed to sleep in their vending tents.
4. Please note there is no electricity if you require power please bring your own generator.

I herby acknowledge that I have read this application and if accepted, I agree to its terms conditions, policies, procedures and agreements.

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 Vendors' Name (Please Print)                      Signature                      Date

