

February 2, 2016

To whom it may concern,

I confirm that Art Foster was employed as a contractor for my organization as a Project Manager from August 24, 2015 to December 18, 2015. The short duration of his time with us was not related to any issues with poor or unsatisfactory performance. Unfortunately, the project Art was assigned to was cancelled.

As a Project Manager, Art was responsible for working with the customer to attend meetings, gather requirements, produce project plans, and disseminate information to other team members. He was also responsible for delegating tasks and providing guidance to the development staff for the technical work that was being performed. Shortly before the project was cancelled, he helped achieve customer approval on a billable milestone deliverable for functional and technical design documentation.

I would happily have Art work with us again as he was a productive member of the team, who delivered to all expectations asked of him.

Sincerely,

Randy French

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