



**Big Local Eastern Sheppey Partnership Meeting
Minutes
Monday 09.01.2017
7.00 pm at 5th Sheppey Scout Hut, Eastchurch**

The meeting was held at The Scout Hut, Dicksons Walk, Eastchurch
The meeting started at 7.15pm to allow delayed partnership members to arrive.

PRESENT:

PARTNERSHIP MEMBERS -

Mark Brown (Vice Chair & Bay View)	MB
Sharon McNaboe (Warden)	SM
Daniel Perriam (Eastchurch)	DP
Lynd Taylor (Warden)	LT
Malcolm Pamplin (Leysdown)	MP
Lee Anne Moore (Warden)	LM
Ivor Gough (Eastchurch)	IG

RESIDENTS-

Sandy Hammock (Warden D of E Co-ordinator)	SH
George Heath (Bay View)	GH
Sophie Hammock (Warden)	SHa
Tony Byatt (Bay View)	TB
Padmini Nissanga (Eastchurch)	PN
Sunatha Nissanga (Eastchurch)	SN
Darren Pattenden (Warden)	DPat
Christine Taylor (Warden)	CT

OTHER MEMBERS-

Sean Leacock (Leysdown & Project Co-ordinator)	SL
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APOLOGIES-

Paul Leacock	(Leysdown & Chairman)	PL
Paul Murray	(Oasis Academy Sheppey)	PM
Jim Boot	(Big Local Rep.)	JB
Pauline Wenham	(Treasurer)	PW
Sarah Williams	(Swale CVS/LTO)	SW

CONFLICTS OF INTEREST-

To be stated when relevant.

MINUTES OF LAST MEETING & MATTERS ARISING-

None available due to illness & Christmas break.

ROLE OF SECRETARY:

SH was thanked for her work in producing superb minutes.

MB asked for volunteers to take the minutes, suggesting maybe the Partners could take 1 month each. Therefore only doing 1 month a year, unfortunately there were no volunteers.

Members were asked if they knew anyone who might volunteer to take the minutes & bring suggestions to the next meeting.

MB asked if any members would take over as Secretary, there were no volunteers.

SL read the role of work as the Secretary. The members were asked to consider the role if the taking of the minutes was removed, this to be discussed at the next meeting.

MB will take the minutes for this meeting with the aim to distribute a draft copy to the Partnership by mid-week with any amendments to be made before full circulation.

Project Co-ordinator Update:

i) Community Chest

Letters have been written and distributed to all of the applicants for the various projects and have either been told that they have been unfortunate this round and will not be granted the funds or received our terms and conditions explaining exactly how the grant should be spent.

SL has visited the groups that were successful and received all of their acceptance letters. These groups have been paid, where applicable.

DPat. said that he was not aware that he would have to apply for funding to refurbish the play park behind Warden Village Hall. It was pointed out that the Community Chest has an upper limit of £1000 – not enough for refurbishment. The equipment is owned by Warden Parish Council who are responsible for its maintenance. SL will supply DPat. with a Community Chest application form.

SL then made the Partnership aware that there are still funds available for Community Chest which equate to around £10,000 and asked how we should proceed

It was proposed by LT & seconded by DP to return the £10K for use next year which should be started earlier & look for possible matched funding. Motion was carried unanimously.

ii) Activity Club

We ran our final session of the Activity Club in Warden, and this week was a Christmas themed night. We had various activities and games which included; decorate a human tree, create their own hot chocolate and gingerbread and a Christmas obstacle course. This will all be detailed in the report, which will be sent out by the end of this week (13th January).

NB) There has been an issue gaining permission from Warden Village Hall to continue with hiring the hall. SL has been told that he needs to have a meeting with Pat Sandle and Danny Rumbol before we can continue to use the hall. SL will chase this up.

A heated exchange took place concerning problems that were in fact relating to Warden PC and not Warden Village Hall.

The meeting was called to order and LT and CT, who are trustees of the hall, offered to try and resolve the problem of using the hall.

iii) Website

There has been several delays in the development of the Website, most recently the designer has struggled to gain access to the login to be able to make the website public. SL has been working with GoDaddy to be able to fix this issue and believe it has now been resolved. As a gesture goodwill the designer has created some posters which were distributed at the meeting for the Partnership to make any comments. SL will now take these comments back to the designer.

iiii) Benches

IG declared a conflict of interest. MB invited him to stay & give more information.

The concrete base of the bench is Dickson's field has been damaged & Eastchurch P.C. have written to the Partnership stating that it is not to the correct standard required.

Vandals had damaged the first bench which was subsequently replaced with a non-destructible bench at our cost. IG stated that vandals had tried to remove the bench damaging the base in the process. The Police and The Community Officer had been involved and an incident number raised. The specification was the same for all benches and SL stated that Swale BC had agreed with the H&S and that no other bench in the area had been damaged. It was agreed that SL would reply, stating that the base & seat were fit for purpose & of the correct standard and that it was the only bench to have been damaged.

v) Raise Employment and Reduce Worklessness

SL has been in contact with Swallows Leisure Centre, who will act as partners during the delivery of this programme. They have contacted the Dame Kelly Holmes Trust and once a schedule has been devised they will get back into contact with SL and then the programme can begin.

vi) Early Years Provision

SL has contacted the head of Beaches Children Centre and they are currently finalising the paperwork and will supply SL with the correct bank details so they can purchase the equipment. Once this has been accomplished the schedule can be devised and advertised to the local community.

Additional Project Protocol.

SL distributed a draft copy of the new Protocol for unplanned projects. It was proposed by LT and seconded by SM to adopt this Protocol. Proposal was carried unanimously.

Annual Review

It was decided that we should hold a session to review the last years activities and plan for the year ahead.

Date 4 Feb was agreed. Venue will be the Scout hut.

Land Development Update

No additional information was available.

LT questioned that at the last meeting PN had offered to get more information for us but this was not available.

JB had sent us a copy of "Instructions for the Provision of Valuation and Appraisal"

D Pat. raised the question as to why we were spending so much money.

GH explained the background

MB stated our position on the project as it was agreed by the Partnership.

It was thought that a sub-committee should be formed to progress the project. MB, LT, and MP volunteered to join PL on the project. IG apologised, but his present situation meant he would have to decline at this stage.

LTO Update.

There was no LTO Update.

LOGO

MB suggested that our Logo should be enhanced with an image that would bring the 3 areas together, perhaps depicting aviation history.

LM argued that the logo had been in use for 2 years and a change would not be beneficial or easy to achieve.

A discussion followed.

AOB

D.Pat. again questioned the wage bill.

IG stated that, in discussion, we should speak of the position of "Project Co-ordinator" rather than becoming personal.

MB explained that many Big Local areas had employed workers, many of whom drew larger salaries than ours. Some also employed Admin staff. It was explained that we look for value for all money spent.

The meeting closed at 9:10

Next meeting will be 13 Feb at 7:00 in the Scout hut.