



Big Local Eastern Sheppey Partnership Meeting Minutes
Monday 13th February 2017
7.00 pm at 5th Sheppey Scout Hut, Dicksons Walk, Eastchurch

Present:

Partnership Members

Paul Leacock (Chair & Leysdown Resident) (PL), Mark Brown (Vice Chair & Bay View Resident) (MB), Ivor Gough (Eastchurch Resident) (IG), Lynd Taylor (Warden Resident) (LT), Lee-Anne Moore (Warden Resident) (LM) and Daniel Perriam (Eastchurch Resident) (DP), Malcolm Pamplin (Leysdown Resident) (MP) Pauline Wenham (Treasurer & Leysdown Resident)

Residents

Sandy Hammock (DofE Co-Ordinator and Warden Resident) (SH), George Heath (Bay View Resident) (GH), Sophie Hammock (Warden Resident) (SoH) T Byatt (TB), Christine Taylor (Warden Resident) (CT)

Other Members

Jim Boot (Big Local Rep) (JB), Sean Leacock (Project Co-Ordinator) (SL), Sarah Williams (Swale CVS/LTO) (SW)

1. WELCOME AND INTRODUCTIONS

PL welcomed everyone to the meeting and wished everyone a Happy New Year

Introductions were made by all members. Apologies were received from Partnership Member Sharon McNaboe and Member Paul Murray.

2. CONFLICTS OF INTEREST

These will be stated when relevant

3. MINUTES - ACCURACY

Were agreed to be accurate, proposed by MP and seconded by IG, vote carried by partnership members.

4. MATTERS ARISING FROM MEETING ON 9th January 2017

No matters arising.

5. Membership Update

LM advised the Partnership that members; Sophie Hammock, Sandy Hammock and Christine Taylor had attended three consecutive meetings, made the Partnership aware of their intentions to join as a voting member and were willing to agree the Code of Conduct and Term of Reference.

Members Soh, SH and CT signed the terms of reference and are now a Big Local Eastern Sheppey Partnership Members.

5. Secretary Update

MB previously asked for Partnership members to look into recruiting someone for the position of secretary. PW stated that this is a position of particular skill and requires a fine level of detail. PL agreed with this point and stated that if BLES are considering in becoming a CIO or another legal entity then it is essential that the minutes of the meeting are recording accurately.

SW stated that previously the secretary role would cost £12 an hour for 10 hours a week, and also mentioned that they could look at providing a similar sort of service through an administrator role. This would reduce the workload on SL, and they would be responsible for taking the minutes, writing them up, approving them with the Chair and Vice Chair before sending them to the rest of the Partnership. Others roles may include the administration with regards to Community Chest and Social Media.

Action SW and SL will bring three options to the next Partnership meeting on the 13th March for a vote to be taken.

6. Project Worker Update

Supporting local schools

SL advised that there are still funds available in the Supporting Local Schools through a Partnership Fund and has been in contact with the Head Mistresses from Eastchurch Primary School to find out if there is any need for further funding. SL reported back stating that there is currently a new Environmental Project at the St Clement site (Leysdown) and they are planning on planting some trees/bushes around the perimeter of the field.

LM declared an interest as a School Governor

PL asked about costings and SL will go back and find out the exact figure. However, it was agreed that we would contribute to this project, providing we received the correct information and costings from the local school.

Proposed by LT, seconded by MP to contribute to this Environmental project on the proviso above.

Additional Village Seating

SL brought to the attention of the Partnership that we still have not heard any further correspondence from any of the three Parish councils with regards to the extra funding that has been made available for the councils to apply for.

SL made the Partnership aware that a comment had been made to the local newspaper dated 13th December 2016 with regards to a bench that BLES had supplied and has now been vandalised for a second time. Mr Andy Booth stated 'It was disgraceful (that the bench base was not at an acceptable standard when the goods were handed over) and if the base had been built to an acceptable standard then this discussion would not be happening'.

A letter has been drafted and once approved by the Chair will be sent to Eastchurch Parish Council Chair Cllr Kathleen Carter.

Reducing Worklessness

SL informed the Partnership that this programme is no underway. The schedule has now been agreed with the Dame Kelly Holmes Trust, next steps include booking the various locations and activities. SL and the Co-ordinator from Swallows Leisure centre will be visiting the Job Centre tomorrow to begin recruitment for the programme. Posters have been sent to each of the 3 Parish councils, displayed in the Post Office and is also on our Social Media Page (To date has reached nearly 2,000 people).

BLAC Activity Club

Programme has been designed up until the end of the financial year, with different themes every night. SL stated that due to the development of projects that time may become a factor with regards to deliver of BLAC and asked whether or not the Partnership wished for SL to continue running BLAC with SH.

PL and IG mentioned that the Partnership need to look at becoming more sustainable with its projects, otherwise we may need additional funding in the future to support projects like this.

JB stated that from his professional background; typically Youth/Activity Clubs struggle with parent volunteers/volunteers as the users of the group are attending to avoid parents.

SH asked SL if he will be able to run BLAC alongside her and SL stated that next Wednesday 22nd is the start of the Reducing Worklessness programme and some days involve trips to London, therefore SL said that he wouldn't be able to do both on some days.

SH mentioned that the equipment that we currently use is personal equipment supplied by PL and SL. It was agreed that any equipment borrowed and damaged by Big Local Eastern Sheppey will be replaced.

Early Years Provision

SL stated that he has contact Denise Bonney from Beaches Children Centre and has no further update with this project.

7 LTO Update

SW informed that Partnership that as to date £102,137 has been spent. With regards to previous meetings SW stated that the actual wage of the Project Co-ordinator was £15,100.42.

8 Annual Review Update

JB thanked everyone that attended the Annual Review on the 4th February, information recorded on the day has now been submitted to Local Trust and will be sent out to the Partnership shortly via email. JB also made the Partnership aware that they need to be thinking about drafting the 3 year plan.

9 Land Development update

PL reported back with his findings with regards to the next steps towards potentially purchasing the piece of land known as the 'Bus Turning Circle'. The two surveys that need to be conducted are a Desk Survey and a Soil Sample; PL said that an estimated cost is in the region of £1000. LM proposed that we agree to fund this so the project can continue to develop. Seconded by MP, all Partnership members voted in favour and motion has been carried.

10 Christmas Panto

PL mentioned previously the possibility of working with the Prison to deliver a Christmas Pantomime. The prison currently has a large venue that could accommodate this.

The group then discussed the other Christmas events BLES could deliver throughout the area these included; an ice skating ring, Christmas sleigh through the three villages and a carol service.

GH suggested that we need to begin to look at Carnival Preparations as well.

11 AOB

PW asked if there was any update on the Dog Walking Park. PL stated that the Council will only provide BLES with the land providing that the Parish Council are willing to accept liability for the land. Swale CVS are willing to take on the lease and accept liability until BLES become their own legal entity – SW.

SH brought to the Partnership's attention the cost to hire a company to come and deliver a film for the Activity Club, the cost was £220 and this was because of license restrictions. SH has since conducted research of her own and found out that BLES can apply for their own licence, which would be registered at Warden Village Hall (None transferable between venues) at a one off cost of £160.

Proposed by LM to purchase this license, seconded by PW and agreed by all.

SW would like to congratulate Sandy Hammock and Sean Leacock for their work with regards to the Activity club and Warden Village Hall.

MP raised the point about litter increasing throughout the three villages. It was suggested that BLES and the 5th Sheppey Scouts could potentially work together and run a community litter pick.

Meeting closed at 8:45pm

Next Meeting on Monday 13th March venue 5th Sheppey Scout Hut