

**Notes of the Big Local Eastern Sheppey Partnership Meeting
Monday 13th July 2015
7.00 pm at Leysdown Village Hall**

Partnership Members Present: Paul Leacock (Chair), Sharon McNaboe, Daniel Perriam, Andy Booth (Vice-Chair).

Members of public present: Mark Brown, George Heath, Bill Tatton, Derek Lawrence, Malcolm Pamplin, Lee-Anne Moore, Lynd Taylor.

Partnership Advisors Present: Sarah Williams, Swale CVS/LTO¹; Jim Boot, Big Local Rep.

Visitors: Norry Barber, KCC; Dave Harcourt, Swale Community Leisure

Apologies: Lynn Newton, Swale Borough Council; Paul Murray, Oasis Academy.

	Agenda Item	Discussion	Action
1.	Minutes of last meeting	Lynd Taylor and Lee-Anne Moore were also in attendance.	Amend attendance record.
2.	Matters arising	Lynd Taylor reported that Warden Village Hall Committee had opted to charge the Partnership for holding meetings at the village hall in future.	Consider adding in a small sum to Year 2 Budget to cover charge.
3.	Conflicts of interest	Paul Leacock said that his son had been employed by Swale CVS on a two month contract to help run the summer play scheme. Andy Booth is a Governor at St Clements Primary school and a Trustee of Swale Leisure.	
4.	Big Local Update – activities	A summer play scheme is planned at St Clements Primary School – 2 days a week for four weeks plus an outing on Wednesdays including to Sheerness pool. Bill asked if, children from Minster [attending the school] would be excluded. Sarah Williams said that guidance from Local Trust said ‘live and work’ in the area so they wouldn’t be excluded. Lee Anne asked about the age group and this was confirmed at 5-11 years old. It was suggested a play scheme for younger children with the Children’s Centre could be con-	An outline budget to be circulated with the minutes and sent to Local Trust. Include provision for

¹ Swale CVS acts as the Locally Trusted Organisation or LTO holding the Big Local funding on behalf of the Partnership. They have also been commissioned by the partnership to undertake 3 months’ community engagement, publicity and project development work.

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		<p>sidered for next year.</p> <p>Street games (play markings) – Sharon said these go down at Eastchurch and Leysdown next week. Sharon has written to Bex Ratchford, Parish Clerk at Warden asking about a suitable location in Warden.</p> <p>Benches – six benches have been installed and George reported that the ones outside the primary school were already being well used. Bill said that Warden would have donated their benches to have them sited outside the Primary School (in Leysdown). This was disputed. Derek confirmed that there had been a discussion at Warden Parish Council about the siting of their benches.</p> <p>Cycle hire – Sarah said that Swale CVS (the LTO) would offer the Partnership to put the cycle hire scheme on the ground and encourage any residents willing to get involved to apply to Star People² for additional funding. It could be a partnership project with Sheppey Matters and Swale Leisure.</p> <p>Leysdown Carnival on 25th July – Big Local branded bags within formation on small grants, cycle hire scheme and other projects would be handed out from the gazebo.</p> <p>Project co-ordinator – the successful candidate hadn't taken up the post after attending the workshop on 26th June [reportedly] due to the attitude and behaviour [on display]. The intention was to re-advertise in August/September.</p>	<p>early years play scheme in Yr 2 Budget.</p> <p>Swale CVS/LTO to write to Bex Ratchford at Warden Parish Council regarding siting of Warden benches.</p> <p>Swale CVS/LTO to bring a detailed proposal/business plan back to the Partnership.</p> <p>Pay, job advert and description to be reviewed prior to re-advertising.</p>
5.	Feedback from planning day	<p>Sarah reported that three things had emerged from the Planning Day:</p> <ul style="list-style-type: none"> • Increase external communications [The Partnership needs to] • Potentially radical projects [are needed] to stand-out • A member of staff [is needed to increase] visibility, ideally two [members of staff including one for admin] plus volunteers rather than a single project manager. <p>Sarah reported the 'blue sky' session had come up with projects including a driving school and acquiring a property for a holiday let [to provide long-term income to ESBL] Mark said we were supposed to have received the feedback by now. Sarah confirmed it would be sent soon.</p>	<p>Report from Action Planning Day to be circulated.</p>

² Star People is a parallel programme to Big Local that makes grants to people in Big Local areas to create social enterprises – enterprising projects to benefit Big Local areas see <https://unltd.org.uk/starpeople/>.

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6.	Duke of Edinburgh Awards – Raising Young Peoples' Aspirations	Norry Barber from KCC gave a presentation/outline of DofE Award Schemes run by KCC for 30 years in a franchise. It's not just about expeditions. Also about social inclusion and personal development. 75% in school but remaining in youth settings/centres. 5000 enrolments each year or 2-3% of eligible young people in Kent, 14-24 year olds. Sarah proposed giving a presentation to year 9s in September [at Oasis Academy]. The intention is to hold taster sessions for years 7, 8 and 9. Concerns were raised over behaviour if working with vulnerable people i.e. gardening at home or in schools. Participants would be supervised [in such situations] by appropriately trained adults. There would be volunteering opportunities [for adults] and training – some free and some to be paid for. Equipment can be hired at low cost from KCC or bought and retained [by Big Local]. Sarah said setting up a scheme in Eastern Sheppey would require ¼ a full-time equivalent post or 500 hrs a year. Norry confirmed one of their field officers who would support the project lives on the island.	Proposal to be brought back to the Partnership. Proposal to be included in budget for Year 2.
7.	Membership of partnership – new members	A paper setting out the procedure for joining the partnership which had been previously circulated for comments had been amended so that prospective new members would be presumed to be able to join the partnership (not voted on), if they met a small number of requirements including attending three meetings of the partnership and completing an application form with a small description of any relevant experience. This was proposed by Paul and seconded by Andy. Bill objected [his reason wasn't discussed].	Membership procedure and application form to be sent to all the members of public attending this and future meetings.
8.	Any other business	Bill asked if it was true that the partnership, which comprised just four members was paying Swale CVS £2000 a month. Jim said that he thought that this was about the sum that had been agreed, as an interim measure until the worker was in post. Bill also asked if Sharon's being an employee of Swale CVS was a compromising scenario ie influencing her voting. Sharon said that her role at Swale CVS had been previously declared, also if she's working in the east of the island she will declare an interest. George said that it had all been looked into before and there haven't been any problems. [Partnership members] had dedicated their time and it hadn't been easy. Paul asked that any questions [of a similar nature] should be directed to the Chair/vice-chair.	Swale CVS to confirm how much they are being paid for their community engagement and administration of the grant.

The next meeting will be held 7pm at xxx Village Hall