

Big Local Eastern Sheppey
Preliminary Working Group Session
Monday 9th June 2014
7pm - 9pm at Leysdown Village Hall.

Present:

George Heath	[Bayview resident]
Andy Booth	[BLES Vice Chair and Eastchurch resident]
Lesley Murray	[BLES Secretary and Warden resident]
Daniel Perriam	[Eastchurch resident and IOSA youth advisory team]
Emma Daniels	[Eastchurch resident]
Sandra Bray	[Warden resident, Sheppey Your Way]
Paul Leacock	[BLES Chairman and Leysdown resident]
Chris White	[M.D of Swale Community and Voluntary Services]
Sharon McNaboe	[Warden resident]
Sarah Williams	[CVS]

Late arrivals:

Lyn Newton	[SBC technical adviser] 7.15pm
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Apologies :

Kim Donahue	[Big Local rep.]
Paul Murray	[IOSA]
Pat Sandle	[Warden Resident and BLES Finance]

Introductions were given .

2a Minutes of the last meeting :

Amendments- none

Accuracy-none

Proposed : Emma Daniels Seconded: Daniel Perriam

2b Matters arising:

Job descriptions have been received.

CVS to submit various financial documents to Big Local to satisfy their requirements.

3. Kim Donoghue's email- An anonymous letter has been received by the Lottery fund which claimed that CVS ran in deficit and there are vested interests that have not been declared.

Chris White and Sarah Williams made the following points:

Accounts have been submitted to the Charity commission. Chris White produced documentary evidence which satisfied the Working Party to their compliance. The claim that CVS has been operating in deficit for a number of years is true but CVS have substantial reserves. Draft accounts show a profit for 2013/14. Documentary evidence was produced.

The website was viewed in respect of trustees and two members of the working party were listed as trustees that do not appear to have been declared. Andy B suggested that trustees leave the room when a CVS contract is discussed. Neither member has had voting rights as they are representatives of different organisations.

One member is checking the legal position of being the working party and also being a trustee. The other member was absent.

Another member stated that she had a part time position with CVS that she is paid for but attends the Working Party as a Warden resident.

Discussion held about how this complaint has been dealt with by the Lottery. Most of the working group felt disappointed in the way it has been handled. George Heath stated that the members involved had worked hard for the Working Party and Eastern Sheppey.

The Working party agreed to revisit the Business Interests declaration at the next meeting.

In light of this information the Working Party decided to take another vote on who should be the LTO for the 1st tranche of funding.

Proposed Andy Booth Seconded - Paul Leacock.

4. New representatives:

The three profiles were viewed and it was agreed that an interview panel would invite all three to interview. The panel was agreed: Lyn Newton, Andy Booth and Paul Leacock. Interviews to be held on Monday evening 23rd June commencing at 6pm. The order of interviews will be Carl Adams, Jim Boot and Mike Philips. Interviewees will be asked to bring a short 5 mins presentation; What skills knowledge and experience can you bring to the partnership?

5. Agree employee or contractor on the Action Plan.

Paul suggested this was delayed to the next meeting as we had spent time discussing the complaint.

Sarah Williams - the partnership needs to confirm situation so that funding can go ahead.

6. Finance: £639 balance- This needs to be either returned to Big Local and added to the 1st tranche of funding or we need to agree on how it will be spent. The partnership agreed to keep the money for recruitment expenses.

7.AOB

Andy Booth - make everyone aware of a Funding Fair on the 11th June

Sarah Williams- has electronic copy of all presentations at a previous funding fair which she will email round.

The Chairman thanked everyone for attending.

The next meeting will be Monday 14th July 2014 at Warden Village Hall at 7pm.

Meeting closed 8.20pm .