

**Big Local Eastern Sheppey Partnership Meeting Minutes
Monday 9th July 2018
7.00pm at 5th Sheppey Scout Hut, Dickson Walk, Eastchurch**

Present:

Partnership Members

Lynd Taylor (Chair & Warden) (LT), Daniel Perriam (Vice Chair & Eastchurch) (DP), Pauline Wenham (Treasurer and Leysdown) (PW), Ivor Gough (Eastchurch) (IG), Sharon McNaboe (Warden) (SM), Paul Murray (Oasis Academy) (PM) and Malcolm Pamplin (Leysdown) (MP)

Residents

George Heath (Bay View) (GH), Christine Taylor (Warden) (CT), Sue Ibrahim (Leysdown) (SI), Rif Ibrahim (Leysdown) (RI), Carina Cruickshank (CC) (Leysdown), Bill Cruickshank (Leysdown) (BC), Kevin Brown (Leysdown) (KB), Jenny Bailey (Leysdown) (JeB), Laura Chester (Leysdown) (LC) and Iris McCloughey (Leysdown) (IM)

Other Members

Sandy Hammock (Administrator & Community Chest Officer) (SH), Sean Leacock (Project Coordinator) (SL), Jim Boot (Big Local Rep) (JB), Jo Burt (Local Trusted Organisation-Swale CVS) (JoB) & Kim Donahue (Consultant) (KD)

1. Welcome, Apologies and Introductions

LT welcomed everyone to the meeting. Introductions were made by all members and apologies received from Lee-Anne Moore.

2. Declarations of Interest and Loyalties

These will be stated when relevant.

3. Minutes - Accuracy

Minutes were agreed to be an accurate record of the June 2018 meeting. **MP proposed and DP seconded, vote carried, all agreed.**

EGM Minutes were agreed to be an accurate record of the meeting. **MP proposed and DP seconded, vote carried, all agreed.**

These can be viewed at <http://biglocaleasternsheppey.com/meetings>

4. Matters Arising

No.	Action	Update
31	Full Breakdown of Accounts	These were requested by Paul Leacock (PL), who has now left the Partnership. All agreed that should PL decide to come back, then this action point will be re-assigned. Action Point Cancelled.
32	Inventory	LT has not received a copy of the Inventory; SL & JoB have arranged a meeting and will be discussed at the next Executive Meeting.
35	Local Event Sub Group	LT advised that the group has been unable to meet up as yet and will report back after September.
42	Duke of Edinburgh Award	LT advised members present that we are still looking for another leader and if they know anyone that would be interested to contact SL.

55	Noticeboard in Sea View Avenue, Leysdown	MP confirmed he has arranged access to this noticeboard and the key. Action Completed
56	Dog Show on The Spinney	MP advises that he needs metal stakes for a boundary fence, JoB & IG advised they have these available that MP can borrow for the event.
57	Harty Flower Show	SH advised was a well-attended event and received names from local residents for mailing list. Thanked partnership members for attending and LT thanked IG for taking the gazebo, table and chairs. Action Completed.

5. Membership Officer

LT advised that we have seven local residents that may be able to join, but as they are all from Leysdown and due to the Partnership aspiring to balance an equal number of resident members from each of the three civic parishes as agreed in the terms of reference, we would not be able to accept all of them onto the partnership, it was agreed that we could allow two residents from Leysdown to join. IM & SI expressed an interest in joining the partnership. IG asked for confirmation that they are residents of Leysdown and not working in the area, both residents confirmed they live in Leysdown. IM & SI were given the opportunity to give a short statement on why they would like to join and the partnership voted via a paper vote. All current partnership members voted them on with full voting rights and LT welcomed them to the partnership.

6. Project Updates

- a) Summer Playscheme - planning is in place, bookings are being taken and all activities are planned and being booked.
- b) Rural Kent Coffee Project – last day in Eastchurch is this Friday 13th July, they would like to arrange four more sessions in Eastern Sheppey, possibility of area opposite Eastchurch Primary School in Leysdown. MP & SM expressed concern that people would need to cross the main road to get to this area. KB suggested an area down by the football pitch in Leysdown. GH suggested that green area by boot fair field between the entrance and exit gates by the bus stop. SL to look into this to find a suitable area in Leysdown.
- c) Training – IT course arranged for Tuesday 17th July at 5th Sheppey Scout Hut from 7pm-9.30pm to cover basic IT skills.
- d) Defibrillators – SL has emailed Kent Fire & Rescue Service regarding the free donated defibs, will give it a couple of weeks and if no response will need to purchase the ones as previously agreed.
- e) Activity Club – Job vacancy has been advertised for three weeks and has received two applicants and trying to organise interviews this week with partnership members. SH also advised will need a mobile phone for the club once SL steps back.
- f) Newsletter – No date agreed to send next one. KB advised that he has seen a stack on the desk at Sheerness Postal Depot when he went to collect a parcel.
- g) Working with the Older Community – SL, MP & SM went to visit the Community Chef, Mike Spackman (MS) at the 'Let's Do Lunch' club at HOUSE in Eastchurch, very well attended but they bus in many residents from Minster and Sheerness. MS is very keen in getting a portakabin so he can store items and asked if the partnership may be able to help with this, SL pointed out that as not many residents from Eastern Sheppey attend, the sub group would need to discuss how we can get more local residents involved before we can possibly fund any partnership with MS.
- h) Additional Funding Protocol – We previously had a presentation from Pat Brown (PB) at the Tutored Art Group for funding a new art group, we stipulated our conditions for this funding and PB was not happy with some of these conditions, after many attempts by BLES to arrange a meeting to discuss these, it was decided to discuss via email. SL had received a response from PB and LT advised that this response was not acceptable and had to ask

Chris White (CW) at Swale CVS, as our employer for all workers for advice and to be involved. CW phoned PB to discuss the response SL had received and unfortunately it was not resolved and CW advised that the partnership would need to come to a decision if we are still looking to continue with this project. IG advised that The Tutored Art Group have applied to other local funders for the same project. SM advised that she was upset by the response SL had received from PB. PM states that SL should have had an apology; JoB confirmed that no apology has been received. **SM proposes** that with give PB until the end of July 2018 in that we continue to try and arrange a date to meet with LT & SL and discuss the restrictions of the grant; however these restrictions will not change. **PM seconded.**

Vote 5 for, 1 against and 1 abstained.

Action 58 – LT & SL to try and arrange a meeting with PB to discuss restrictions of the grant.

7. Local Trusted Organisation (LTO) Update including finance

JoB handed out accounts and advised that these are for a year and half from April 2017 to end of June 2018. These will be available to view on the website

www.biglocaleasternsheppey.com/account

8. Public Consultation/New Plan

KD explained about the public consultation that was done via online survey, face to face outreach and 7 focus groups. Received online and face to face, 136 responses and only 109 of these were valid responses and across the 7 focus groups we had 58 individuals attend. KD explained the findings in more detail. One point that came out of the focus groups is that people don't really understand the BLES vision and don't really know what it means. JB advised that the partnership will be meeting in a closed session on Saturday 14th July to discuss this and the plan in more detail, so it will be looked at. Community Chest was popular and good feedback on the difference these grants are making to local groups. Some quotes from the focus groups *"For me I kind of, I want to feel a bit more of a community. Like I say, I've been here eight months, I don't know anybody, I haven't spoken to anybody, I don't know where to get involved with things. I kind of feel very isolated. I know that there are little bits going on, like for certain ages, I don't quite know where I fit in. So, something that's kind of more expandable for different age ranges as well, if that makes sense?"* JB advised that the Rural Kent Coffee Project would be ideal for this situation. GH asked how the focus groups for local businesses went; KD advised that unfortunately no one turned up.

8.19pm – LC left the meeting

KD advised she has lots of data and information from local people and what she suggest for the new plan and visions and ideas from local people. LT advised that the partnership will be reviewing all this information at the closed meeting on Saturday. LT also advised that he had a meeting with JB and Mike Cosgrove at Swale Borough Council and we are looking at working together on some different projects. KD also pointed out that all Big Local funding finished by 2026. KD explained the four priority areas and possible projects that could be looked at by the partnership in the new plan, in no particular priority order -

Local Economy 1) Creating pop up shops or beach huts with market in Leysdown especially for younger people or older people 2) Creating a local business network 3) Creating a Teen jobs project (odd jobs)

Employment 1) Creating an apprenticeship project 2) Benefit and jobs advice surgeries 3) Training provision that's linked to skilled trades that is needed in the local area 4) Business start-up support 5) Tech Training project for young people (web design etc.) 6) Training sessions (IT, CV writing & First aid)

Environment 1) Community Land Trust (Bus turning circle) 2) Additional Benches and repairs to existing benches 3) Creating nature trails and walks with signage 4) Leysdown Water Feature 5) Creating Tidal paddling area at the beach 6) Lights, flowers and hanging baskets along the road into Leysdown 7) Upgrades and repairs to the children's playgrounds across the area 8) Local environmental educational project for younger people 9) Trampoline playground or park 10) Multi

sports pitch in Warden 11) Football pitch that is maintained all year round 12) Park improvements specifically to bins and signage 13) Skate & bike park in Warden 14) Outdoor camping area 15) Installing CCTV in rubbish dumping hot spot areas 16) Supporting local homeless people

Transport 1) Cycle Paths 2) Cycle racks 3) Local advisory group related to Bus services 4) Local bus or taxi project to help older people for shopping and younger people to get to jobs 5) Addressing parking issues in Leysdown

Health & Wellbeing 1) Mental Health partnership project with Porchlight 2) Creating a Mental Health network project with mental health first aid sessions 3) Community hub or centre with Café that offers advice and drop in's 4) Creating a healthy eating and cooking project 5) Supporting a breakfast club at local schools 6) Support for victims of Domestic Violence locally 7) Support groups for people with limiting or long term illness 8) Local Food Banks 9) Workshops or groups to build confidence or self-esteem particularly young people 10) Providing talk therapy or counselling 11) Community Chest Programme 12) Continuation of supporting local Primary Schools 13) Befriending project to include an intergeneration project 14) Bandstand entertainment programme in Leysdown 15) Community Muriel project 16) Community events including Quiz Nights, Line Dancing, supporting the carnival and coffee mornings 17) Stained glass window project for the local Primary School 18) Parents support project to help support their children in education 19) Outdoor cinema programme 20) Activity Club 21) Holiday Playscheme continuing 22) Partnership project with Oasis Academy School 23) Specific programme of activities and events for younger people to include teen socials 24) Children's sports clubs and coaches 25) Fishing, singing and swimming club 26) Specific project to support the local Scout & Guide groups 27) Staying safe workshop for young people 28) Safety and crime prevention project for older people 29) Support for Leysdown Village Hall 30) Activities and events for older people

IG advised that a lot of these projects had already been tried, but we can revisit them again.

8.35pm – JeB left the meeting

KD then split all members present into four groups 1) Employment & local economy 2) Communities and activities for younger and older people 3) Health & wellbeing 4) Environment including transport, and as a group look at the different cards given and put in priority order. Much discussion concluded for the next 30 minutes within each group. Each group was then given time to discuss what area that had put in priority order. KD then asked for quick feedback from each group, JB advised that's as the group discussing Environment including transport their top priority was 1) playground repairs and upgrades 2) bus and taxi project in the area for older people, which BLES are already doing 3) Leysdown water feature and 4) Skate/bicycle park in Warden. DP was looking at Employment & local economy and the top priority was 1) training for skilled traders and apprenticeship training 2) benefit and jobs advice/foodbank 3) training on IT & CV writing/Tech training for young people i.e. web design 4) business start-up sessions/local business network. LT was looking at health & wellbeing and their top priorities was 1) Mental health network 2) Therapy/Councillors 3) Workshops to build confidence and self-esteem 4) Community Hub. SI was looking at Communities and activities for younger and older people and their top priorities were 1) Partnership with Oasis Academy 2) Parent support group 3) supporting local school breakfast club 4) Community Chest and Holiday Playscheme. SI asked about the befriending project, SM advised that we already have this project in place in association with Swale CVS and are currently looking for volunteers. All of this will be discussed in more detail at the closed partnership meeting on Saturday 14th July, where the plan will be reviewed and also look at the budget. LT advised that they are looking to get the final plan agreed by 21st July, to send the new plan onto Local Trust to then have a Local Trust Assessor meet with us in August to finalise the new plan and hopefully be working on this from September. JB asked partnership members to confirm who will be attending the meeting on Saturday. LT wanted to thank KD for all her hard work and all members present for the meeting tonight.

Meeting closed at 9.25pm.

Next Partnership Meeting is Monday 10th September 2018.