

Big Local Eastern Sheppey Partnership Meeting Minutes
Monday 10th September 2018
7.00pm at Paradise Club Diner, Vanity Village Holiday Park, Leysdown

Present:**Partnership Members**

Lynd Taylor (Chair & Warden) (LT), Pauline Wenham (Treasurer and Leysdown) (PW), Paul Murray (Oasis Academy) (PM), Lee-Anne Moore (Warden) (LM) and Malcolm Pamplin (Leysdown) (MP)

Residents

George Heath (Bay View) (GH), Christine Taylor (Warden) (CT), Sue Ibrahim (Leysdown) (SI), Rif Ibrahim (Leysdown) (RI), June Heath (Bay View) (JH), Cllr. Tina Booth (Eastchurch) (TB), Paul Day (Bay View) (JD), Tony Read (Eastchurch) (TR) and Iris McCloughey (Leysdown) (IM)

Other Members

Sandy Hammock (Administrator & Community Chest Officer) (SH), Jim Boot (Big Local Rep) (JB), Jo Burt (Local Trusted Organisation-Swale CVS) (JoB) & Christine White (Local Trusted Organisation-Swale CVS) (CW)

1. Welcome, Apologies and Introductions

LT welcomed everyone to the meeting. Introductions were made by all members and apologies received from Daniel Perriam, Sharon McNaboe, Ivor Gough and Sean Leacock.

2. Declarations of Interest and Loyalties

These will be stated when relevant.

3. Minutes - Accuracy

Minutes were agreed to be an accurate record of the July 2018 meeting. **MP proposed and PW seconded, vote carried, all agreed.**

These can be viewed at <http://biglocaleasternsheppey.com/meetings>

4. Matters Arising

No.	Action	Update
32	Inventory	JoB advised that the inventory is complete and LT is aware. Action completed
54	Bird Hides	PW advises that she no longer wants this to be looked into. Action Cancelled
56	Dog Show on The Spinney	MP advises that he borrowed metal stakes from Scout Group and these have been returned. Action Completed
58	Additional Funding Protocol - The Tutored Art Group	JH declared an interest as attends the group. LT advised that he and SL met with Pat Brown (PB) & Sarah Williams (SW) as the partnership had certain reservations on who could join the group as the partnership stated as a condition of the funding that it had to be for new members only and any existing members of the current group would not be able to join. SL would be the coordinator with PB acting as a champion; MP advises that PB is not keen on being a champion. The initial response SL had received from the partnership after

		<p>advising them of the outcome of the meeting with himself, LT, PB & SW was that the partnership no longer wanted to go ahead with the project. Partnership members were also not happy with the exit strategy as what would group members do after the initial 10 week course. JH advised that when she attends the current group she is very limited on what she can do and is not able to keep up with many current members, so the new group would give her the training to advance further. LT also advised that the partnership was not happy that the tutored art group had applied to another local funder for funding the same project and we also asked PB to confirm how much members pay as subs to attend and this information was not forthcoming, JH confirmed that it is usually £25.00 per person per month plus costs for equipment. MP advises that he has had discussions with another local artist on possibilities of working together on art projects and LT advised that SL has been contacted by Ideas Test & Sheppey Matters on the possibility of funding a new art/music project in Eastern Sheppey and SL is working with them on applying for this funding. JH asked the partnership if they have any questions regarding the group, CW advised that there is a concern on the exit strategy that after 10 weeks people then need to find £25 per month to continue with the group and many people in Eastern Sheppey may not be able to afford this, JH disagrees. LM proposes that the partnership needs more time to scope this project to see where we can take this, MP seconded, vote carried by all members present. LT asked JH to make PB aware of the current status of the project.</p>
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5. Membership Officer

LM advised that the only person present that is able to join is RI, but he declined to join as a partnership member.

6. Discussion of New Plan

JB advised that the plan has been assessed and the offer letter has been sent but the partnership has not yet received this, until this is received no projects can go ahead. Once we have the letter then the plan will be in place for the next 3 ½ years, subject to the letter being positive. JB advised LT that it would be good to make contact with people regarding the proposed new projects and would like to apologize on behalf of Local Trust for the offer letter not being received and no decision being in place. It was asked if Community Chest can be opened and JoB advised that with SL they have been looking at this process due to feedback received through the consultation and have been working on new processes that the partnership may be able to adopt. LT said he had spoken with SL regarding this. GH asked what feedback had been received and JoB advised the feedback stated the current process for Community Chest was too long, the form was complicated to fill out and the money is available more often. JH states that they have applied for funding and SH helped her fill in the form, so she disagrees that the form is complicated and that the current process works. PD asked if the partnership offers help to fill the form in, LT confirmed that SH can do this. SH advised that if anyone needs help with the form then she can make arrangements to see them to action this. JoB went through the different possible options that the partnership may want to consider, GH said it may be useful if the applicants come to the panel meeting to put their application across and answer any questions the panel may have, LT advised that as we have not had the offer letter through from Local Trust then we cannot open the Community Chest at present and asked for this to be an agenda item at the October meeting to discuss in more detail and to look at the different processes. LT said that we can look at the projects with Porchlight and Oasis, PM advised that points raised by Chris Allen (Local Trust

Assessor) has been worked on by the head teacher and PM is having a meeting with Tina Lee on Friday, so will know more then.

JB asked LT to discuss the possible projects for Swale Borough Council (SBC) to consider, LT advises that the partnership was asked by SBC to put three projects to them to improve Eastern Sheppey as SBC have funding available, LT advised of the possible water feature project in Leysdown. LT asked for this to be an agenda item for October meeting.

Action Point 59 – Community Chest Process as an agenda item

Action Point 60 – Swale Borough Council Projects as an agenda item

7. Project Update (Read out by SH on behalf of SL)

- a) **Activity Club** - Over the summer period, we carried on trying to recruit for the position to work with SH at the Activity Club. Previously we had received two applications and arranged interviews, neither of the applicants attended. We have recently received a new application from a local resident that lives in Leysdown. We have previous knowledge of this person because their child attends the summer scheme and they have expressed an interest in getting involved before. With SL being away over the September period and due to a lack of other staffing, we have unfortunately had to postpone the opening of the Activity Club until Wednesday 3rd October. SL has spoken with the subgroup that was put into place to conduct the interview and the majority are happy to allow the applicant to attend for a couple of weeks on a trial period to see if it suits all parties involved. After the 2-week trial, we can offer her the position on a permanent basis. Can the Partnership agree on this?
PW proposed, PM seconded, vote carried by all
- b) **Summer Scheme** - A report has been devised and will be provided before next month to be discussed at the Partnership meeting in October. In essence, this was the most successful scheme to date and we had a total of 390 attendees. Overall the scheme went incredibly well and was thoroughly enjoyed by both the children and their parents.
- c) **Rural Kent Coffee Project** - The Next scheduled Rural Kent Coffee morning is on Friday 21st September, SH has agreed to swap her day off and is able to attend. However, it would be beneficial if some Partnership members were able to attend. MP, LM & LT said they will be there too. The one after this is Friday 19th October.
- d) **Big Local Plan** - I have dedicated a large portion of my time over the last week to work closely with JoB to plan out the new 3 ½ year plan. This includes creating Gantt Charts, Service Level Agreements and Project Briefs for each individual project.
- e) **Quiz Night** - Spoken with PD and he is more than happy to continue working with us as our Quiz Master. Meeting has been arranged to discuss and plan the Quiz nights for the remainder of this year and next year.
- f) **Those Magnificent Men and Women Event** - Attended the event was very successful and spoke to a lot of people in the community, one notably encounter was Julie Bradshaw who expressed an interest in working in Partnership with BLES to paint the murals. A potential idea is that we could work in Partnership with Eastchurch Primary School/other local groups to send in ideas/designs and Julie could update them and paint them across the seawall in Leysdown. Following on from the event; we provided Linda Brinklow (LB) with £500 through Community Chest to help with the costs of the event. The brochure that was handed out during the day there is only a couple of mentions of BLES. Firstly we are mentioned as one of the stalls that will be attending on the day. The other mention is a ½ cm squared image of our triangle and finally, there is an image of local trust. Apart from those mentioned, there isn't a single mention or thanks from LB for the funds that were awarded. When I queried this with LB she was extremely dismissive and said that our logo on the back was enough. Another point I would like to make about the event is that there was an information stall with leaflets from organisations that had supported LB and once again there was not a single mention of BLES. Can the Partnership discuss further and SH handed round the brochure, as it is a condition of our funding that BLES is publicised. LT advised that he too was at the event and was very disappointed with the lack of publicity for BLES as it is a condition of our funding and we could ask for the funds back, LT advised that LB should be sent a letter

advising of our disappointment and their lack of following our funding conditions. PW also pointed out that the gazebo for we funded for Leysdown Over 60's Club that was erected at the event did not have our logo, MP advised the banner they had made was not available on the day and is still waiting for BLES plaques for the benches in Leysdown, JH said she had also asked for something to show our sponsorship but has not received anything, SH advised that we do have stickers available and was not aware that JH had previously asked, SH to give JH stickers and arrange to meet with MP to organise small plaques for the benches. CT asked where any funds raised on the day was going, MP advised that any funds raised by Evelyn Howell would be going towards Leysdown Village Hall but he is not sure where the funds that LB raised would be going to.

Action 61 – Letter to be sent to Linda Brinklow

Action 62 – BLES funded stickers for JH and plaques for MP for benches

- g) **Creating Civic Change** - Local trust has opened up another fund that BLES can apply for. The funding is between £50,000 - £300,000 and is meant to be used to make a positive change in our community using the arts and creativity. I have been approached by Sheppey Matters and Ideas Test who have expressed an interest to work in Partnership with BLES to submit a funding application. The idea is that they will submit a video with interviews from local people about how the money can be used to make Eastern Sheppey an even better place to live and how we can use art to implement that change. I will keep the Partnership up to date with any developments. Ideally, the funding can be used for some administration time as well as £50,000-300,000 amount of funds for Eastern Sheppey residents. If anyone is interested in an interview could you please give SH your details so she can make arrangements with Justin Aggett at Sheppey Matters to be interviewed. LT asked CW if this can be looked at before SL comes back from annual leave, CW advised that with JoB they will help Lucy Medhurst at Ideas Test and Justin Aggett at Sheppey Matters with any parts of the bids.

8. Local Trusted Organisation (LTO) Update including finance

JoB handed out accounts and advised that these are from May 2018 to August 2018. These will be available to view on the website www.biglocaleasternsheppey.com/account JB advised that each Big Local area has been given another £105,000 on top of the initial million pounds due to Local Trust investing the money, wisely, of behalf of Big Local and this amount is the interest payment.

9. Community Land Trust

LT confirmed that until we receive notification from Local Trust we are unable to go any further with this project at present. JB advised that the working group could still meet to start moving things forward; LT asked if anyone at the meeting would be interested in joining the working group with himself, MP, PW, IG and SL. PD confirmed that he gave Leysdown Parish Council the land registry documents for the bus terminal circle land in Leysdown and it told you exactly who owned the land, LT asked if he would be able to get another copy and give to us to help with this project.

Action 63 – PD to obtain copy of land registry document for bus turning circle and give to BLES

10. List of Clubs in area

LT advises that should arrange to meet with GH to organise a list of clubs etc. in Eastern Sheppey. SH advised that as the Community News correspondent, Sheerness Times Guardian for Eastchurch, Harty, Leysdown and Warden, she does look out for events that are going on in the area and does advertise these and will also start advertising these details on BLES social media and set up a page on the website with these details.

11. Any Other Business

- a) MP – It was agreed to give sponsorship money for Dog Show on the Spinney, invoice for £45.00 was given to SL but has not received it yet. JoB said she can look into this and get paid. MP confirmed that with the money raised, £60.00 went to Dementia and £65.00 to the Judge, who runs a cat home.

Action 64 – JoB to arrange payment of invoice for Dog Show sponsorship.

- b) PD – Can we organise a date for next Quiz Night, was agreed to do the next one on Wednesday 24th October at Warden Bay Village Hall. Wants to organise a talent show for 14 years and above on The Spinney, does not want sponsorship but would like help from people. Will contact Oasis Academy and youth groups etc. PD to let BLES know of more details once a date is set.

- c) JH – Defibrillators, will these be advertised where they are as no one knows. Was suggested call 999 in an emergency and they will tell you where the nearest one is.

Action 65 – SH to advertise this information in Community News.

- d) GH – New vicar for Eastchurch & Harty. Tommy Sculpture, MP advised that Leysdown Parish Council purchased one but too flimsy to display and could be vandalised. Shopping trips are these still happening and can we have more leaflets, CW confirmed they are still going ahead.

- e) CT – Outings/Trips – It has been mentioned to CT that these has been organised by the Leysdown Over 60's Club, MP confirmed that this is not the case. No trips currently planned.

- f) JB – Partnership review for Big Local Partnership members only from now until end of November, hand out forms for partnership members and requested 20 minutes for an agenda item at October meeting to go through some questions.

Action 66 – Agenda item for JB

- g) LT – Gives his apologies for 12th November meeting and will get DP to chair the meeting. Need to make arrangements for the Annual General Meeting, SH confirms must be within 15 months from the last AGM that was November 2017, will need to discuss more at the next meeting. Been approached by someone in Seaview Avenue, Leysdown regarding a patch of land in this area and putting a bench there, already a concrete base, RI suggests would be better putting in the park area, will discuss more at next meeting.

Action 67 – Bench in Seaview Avenue, Leysdown

Meeting closed at 8.58pm.

Next Partnership Meeting is Monday 8th October 2018.