



Environmental Grants Scheme – Information for Applicants

The Big Local Eastern Sheppey Partnership invites applications from local clubs, constituted groups, charities and social enterprises for grants of up to £2,000 for Environmental Projects.

We believe that looking after our neighborhoods can have a real impact on the quality of life of the people who live there. Our Environmental Grant fund is therefore dedicated to improving the local environment - whether that means turning a piece of wasteland into a garden or organising litter picking days on the beach. We look to fund projects that improve the **physical environment** in a way that also benefits the wider community. We offer grants of up to £2,000 and concentrate on helping existing not for profit organisations to deliver new projects. Organisations may only apply once per calendar year for this grant.

All projects must deliver a real benefit to the environment. Priority will be given to projects that also include one or more of the following:

- Improves the local environment in Eastern Sheppey
- Ensures involvement of local communities
- Delivers a sustainable and measurable difference
- Supports people in need

We are unable to fund the following excluded items:

- Ongoing running costs
- Curricular activities that take place during the school day
- School based projects that are not accessible to the community outside of school hours
- Religious promotion
- Sponsorship of events or activities
- Applications from individuals; political or religious activities
- Activities that do not benefit any residents of the Big Local Eastern Sheppey area
- Salaries of existing staff for activities they undertake as part of their normal employment that cannot be connected to Big Local
- Projects or activities which the state has a legal obligation to provide
- VAT you can recover
- Activities that happen or start before the grant is confirmed
- Expenses you commit to before Big Local Eastern Sheppey confirms the grant

A map of the area and information about the Big Local Eastern Sheppey can be found on our website – www.biglocaleasternsheppey.com

If you have any questions or would like more information please contact sandy@biglocaleasternsheppey.com or 01795 880627

There is a maximum budget of £2,000 per application.



Funding will not be provided as a retrospective basis and organisations should not commit themselves to the project before any final decision is made.

Applications will be considered by a panel of local people with the support of Swale Community and Voluntary Services (SCVS) and the Big Local representative.

Applications will be assessed on their ability to contribute to achieving the overall outcomes of Big Local.

The four outcomes are:

- Communities will be better able to identify local needs and take action in response to them.
- People will have increased skills and confidence so that they can continue to identify and respond to local needs in the future.
- The community will make a difference to the needs it prioritises.
- People feeling that their area is an even better place to live.

We have tried to make the application form as simple as possible. However, we reserve the right to ask for more information about your organisation/group and your proposed activity or project.

If your application is successful the grant will be issued via BACS. A cheque by Swale CVS (Big Local's Local Trusted Organisation) can only be sent if previously agreed in writing. You will be required to complete a short report at the end of the project or activity which will include a simple breakdown of actual expenditure and we will ask for copies of invoices or receipts. Wherever possible, we would also like organisations to provide copies of any publicity their activity has generated (newspaper cuttings, flyers, posters) and photo evidence which we may use for Big Local purposes.

Organisations will be asked to return any unspent funds, money not used for the purposes outlined in the application or if not spent within one year of receipt.

Successful applicants must acknowledge Big Local Eastern Sheppey funding in any publicity and help to promote Big Local in Eastern Sheppey.

The Big Local Eastern Sheppey Partnership's decision is final.