

**Big Local Eastern Sheppey Partnership Meeting Minutes  
Monday 12<sup>th</sup> November 2018**

**7.00pm at 5<sup>th</sup> Sheppey Scout Hut, Dicksons Walk, Eastchurch**

**Present:**

**Partnership Members**

Pauline Wenham (Treasurer and Leysdown) (PW), Daniel Perriam (Vice Chair & Eastchurch) (DP), Sharon McNaboe (Warden) (SM), Malcolm Pamplin (Leysdown) (MP) and Ivor Gough (Eastchurch) (IG)

**Residents**

George Heath (Bay View) (GH), Cllr. Tina Booth (Eastchurch) (TB), Tony Read (Eastchurch) (TR), Malcolm Newell (Eastchurch) (MN) and Paul Day (Bay View) (PD)

**Other Members**

Sandy Hammock (Administrator & Community Chest Officer) (SH), Jim Boot (Big Local Rep) (JB), Sean Leacock (Project Coordinator) (SL), Sue Davies (Porchlight) (SD) and Peter MacDonald (Sheppey Coastal Protection Group) (PMc)

**1. Welcome, Apologies and Introductions**

DP welcomed everyone to the meeting. Introductions were made by all members and apologies received from Lynd Taylor & Paul Murray.

**2. Declarations of Interest and Loyalties**

These will be stated when relevant.

**3. Minutes - Accuracy**

Minutes were agreed to be an accurate record of the October 2018 meeting. **IG proposed and PW seconded, vote carried, all agreed.**

These can be viewed at <http://biglocaleasternsheppey.com/meetings>

**4. Matters Arising**

No.	Action	Update
1	Beaches Children Centre	Project will now be working within Eastchurch Primary School as a Games Club with regards to Speech & Language and should be started within next couple of weeks.
4	Working with the Older Community Sub Group	Befriender project has been targeting local groups and have 6 people listed for this project so far.
26	Defibrillators	SL attended Leysdown Parish Council meeting for confirmation for one in Leysdown and another in Bay View, waiting for copies

		of their minutes of them agreeing to hand over and have spoken to Fiona Jackson at Eastchurch Parish Council who confirmed is an agenda item
35	Local Event Sub Group	Still not met and is now overdue. LT, IG, LM & SL must arrange to meet before the next meeting and report back.
36	Training	JoB confirms that IT Training has been going really well and last one will be 4 <sup>th</sup> December. Will be meeting with Job Centre in the future to look at other training opportunities.
44	Community Land Trust	Bus Turning Circle land in Leysdown has now been sold at auction, so we can no longer look at this option. Action completed.
45	Activity Club	No one has yet taken on the position to cover SL, so still advertising vacancy. Will need a mobile phone to be used for emergencies. SH also asked if can plan a day trip for next year, JB asked to come back to next meeting with costings for this.
47	List of clubs in area	GH not yet looked at website, will contact SH with any new details.
53	Stained Glass Window from St Clement Church	PD handed out an image of the window that is a commemorative window of the children that died at sea off our coast. Really want the window to stay within the area and asks if the school can be approached with the image and ask them again if they would be interested. SH to contact Head Teacher with image and report back at next meeting
58	Additional Funding Protocol - The Tutored Art Group	Pat Brown has been contacted and advised that we will no longer look to fund this project.
59	Community Chest Process	SH advised that have had two applications so far, which one is a referral from the last round. Five local residents have agreed to continue on the panel. Hopeful to have the first round complete in next couple of weeks.
61	Letter to Linda Brinklow (LB)	SH advised that a letter has been sent and unfortunately Linda doesn't understand that the funding could only be used towards certain elements of the event. SH suggests that Linda is asked to meet with the Chair and some other partnership members so she can be advised in more detail.
63	Land Registry documents for Bus turning	Action completed
66	Annual Partnership Review	JB advised will send the document that was completed by all at the last meeting on strengths and weaknesses the partnership had to SH to send out with the minutes.
68	Wooden Gazebo at Eastchurch Primary School (St Clement)	Plaques have been sent to the school and once have been put up will ask to go and view items.

70	BLES Wreaths for Armistice Day	3 wreaths purchased and laid by partnership members at services in Leysdown, Eastchurch & Harty
71	Porchlight Sponsored Sleep Out	Donation paid to Porchlight. Action Completed

## 5. Membership Officer

SH advised that due to LM not being present, 2 local residents have attended their third meeting and are eligible to join the partnership. TB advised that she does not wish to join. TR advised he would like to join. DP asked if he could give a short statement to the partnership about himself and why he would like to join. Partnership members then voted unanimously for TR to join. SH asked TR to sign relevant paperwork and DP welcomed TR to the partnership.

## 6. Annual General Meeting (AGM)

**DP proposed** that the AGM be held on 10<sup>th</sup> December 2018, **SM seconded, all agreed.** JoB also advised that we would like to coincide it with our Christmas Party and provide food after the AGM, all members agreed. GH asked where the AGM would be, JoB advised that the Scout Hut has been booked, GH suggested the Paradise Club would be better to accommodate and IG advised that people can purchase drinks there too. MP asked if we can have the AGM at Paradise Club and SM confirmed that parking would be easier. SH to contact Jim at Paradise Club to book AGM there.

## 7. Newsletter

Agreed to be sent out twice per year, prepare January to go out in February then again prepare in June to go out in July (before schools break up). Agreed it must be sent by Royal Mail to all addresses in Eastchurch, Leysdown and Warden and contact print shop in the Prison to see if print newsletter can more cost effectively. **SM proposed, PW seconded, all agreed.**

## 8. Project Update (SL)

- a) Rural Kent Coffee Project - The last one went really well and was well attended and they would like to come back next year.
- b) Environmental Community Chest - Process and application form has now all been completed and details are available on the website.
- c) Debt Advice Project - Christians Against Poverty (CAP) have been commissioned to run this project and have met up with them to discuss ideas.
- d) Legacy - Partnership Sub Group to be set up to look at this in more detail - MP, SM, LT & TR to be on this group.
- e) Website - Is now up to date with all the new projects from the new plan
- f) Leaflets - Now available for Community Transport Scheme and The Geese Project - Talk Therapy. Leaflets available to the partnership to take away.
- g) Porchlight - Met with representatives of the organisation today on a project regarding Mental Health, more details to come soon. SL introduced SD from Porchlight, who came along in case anyone had any questions.

## 9. Local Trusted Organisation (LTO) Update including finance

JoB handed out up to date accounts. Account details will be available on our website

[www.biglocaleasternsheppey.com/account](http://www.biglocaleasternsheppey.com/account)

## 10. Any Other Business

- a) SL thanked PD for the Quiz Night
- b) MN thanks the Partnership for the funding that Eastchurch Garden Society has received.
- c) PMc advised that his project is still progressing and a civil engineer wanted a map of the cliff line for last 100 years, managed to get one from 1868(C) and shows how far the cliffs have receded. This means that much of the material in the sea can be used to build up the beach as was originally the cliffs and not crown property, but waiting for confirmation of this. Will try to attend AGM with more information of the coastal path project and DP asked to be agenda item for next meeting.

### **Action 72 - Update on project**

- d) PD suggested a Carol Service on the Bandstand in Leysdown on 2<sup>nd</sup> December 2018. **MP proposes, PW seconded, all voted in favour.** MP & PD to organise and contact local school and youth groups to see if they can attend. Leysdown Bakery has agreed to provide soup and French bread. **SM proposes and PW seconded** that we cover costs of £100 towards this events, JB advised can be taken from Activities & Events budget, **voted carried all agreed.**  
**Action 73 - £100 for the event and update on how the event went.**
- e) GH asked if we can look at funding a band for Leysdown Carnival, as will need to book now. Was advised that Leysdown Events Organisation should look into this and can apply to Community Chest for funding.
- f) SH advised that Debbie Foreman, Community Warden had been in touch, due to the Police station in Leysdown is going to be sold, so will have nowhere for the Wardens as a base. Does anyone know of somewhere that she can go, members advised that it would be down to Kent County Council to organise this.
- g) Business Plan - Partnership agreed to contact Lorraine Hart to help them prepare this. Up to £2,500 from the budget for the business plan. **SM proposed, PW seconded, vote all agreed.**

### **Action 74 - Business Plan update**

Meeting closed at 8.39pm.

Next Partnership Meeting is Monday 14<sup>th</sup> January 2019