

**Big Local Eastern Sheppey Partnership Meeting Minutes
Monday 14th January 2019**

7.00pm at 5th Sheppey Scout Hut, Dicksons Walk, Eastchurch

Present:

Partnership Members

Lynd Taylor (Chair & Warden) (LT), Pauline Wenham (Treasurer and Leysdown) (PW), Daniel Perriam (Eastchurch) (DP), Sharon McNaboe (Warden) (SM), Malcolm Pamplin (Vice Chair & Leysdown) (MP), Ivor Gough (Eastchurch) (IG), Paul Murray (Oasis Academy) (PM) and Lee-Anne Moore (Warden) (LM)

Residents

George Heath (Bay View) (GH), Cllr. Tina Booth (Eastchurch) (TB), Paula Seemann (Eastchurch) (PS), Christine Taylor (Warden) (CT) and Paul Day (Bay View) (PD)

Other Members

Sandy Hammock (Administrator & Community Chest Officer) (SH), Jim Boot (Big Local Rep) (JB), Sean Leacock (Project Coordinator) (SL), Jo Burt (Local Trusted Organisation, Swale CVS) (JoB), Ruth Wiseman (Christians against Poverty) (RW), Stan Wiseman (Christians against Poverty) (SW) and Peter MacDonald (Sheppey Coastal Protection Group) (PMc)

1. Welcome, Apologies and Introductions

LT welcomed everyone to the meeting. Introductions were made by all members and apologies received from Tony Read.

2. Declarations of Interest and Loyalties

These will be stated when relevant.

3. Minutes - Accuracy

Minutes were agreed to be an accurate record of the November 2018 meeting. **MP proposed and DP seconded, vote carried, all agreed.**

These can be viewed at <http://biglocaleasternsheppey.com/meetings>

4. Matters Arising

No.	Action	Update
1	Beaches Children Centre	Project will now be working within Little Owls Nursery as a Games Club with regards to Speech & Language and should be started within next couple of weeks.
4	Working with the	MP & SM will continue with the sub group and will report back at

	Older Community Sub Group	the next meeting.
14	Annual General Meeting	Will look into changing AGM to maybe September to coincide with Swale CVS end of year, will discuss at another meeting.
26	Defibrillators	SL received letter from Eastchurch Parish Council confirming position and have received minutes from Leysdown Parish Council. Still waiting for response from KFRS.
36	IT Training	JoB confirmed that IT training finished on 4 th December 2018 and was well taken by people that attended. Will be starting again on the first Monday of each month from March at Scout Hut.
42	Duke of Edinburgh	LM confirms that will not have time to become a leader. PM advises that Ben Rose at KCC is trying to establish a setting on Sheppey. IG is willing to occasionally help, if needed.
45	Activity Club	Quote received from Kingswood for day trip at a total cost of £687.00 including transport for 13 children and two leaders. SM proposed and LM seconded and asked that children pay £10.00 towards cost. No applications received for job vacancy.
47	List of clubs in area	On website. Action completed
48	Newsletter	SL has prepared new newsletter and every home in Eastern Sheppey will be receiving one within next couple of weeks. Total cost including printing and despatching £920.00.
53	Stained Glass Window from St Clement Church	Left to Eastchurch Primary school to liaise with the Canterbury Diocese. Action completed
60	Swale Borough Council Projects	LT & SL had a meeting with Mike Cosgrove who confirmed that they will support our projects and maybe able to help with funding, but this is not confirmed. Possibly with the Water Feature in Leysdown.
66	Annual Partnership Review	Details of strengths & weaknesses sent out to Partnership. Action completed.
68	Wooden Gazebo at Eastchurch Primary School (St Clement)	SL advised that waiting for plaques to be installed then the school will contact him to arrange to view. LM asked if SL can ask for copies of Risk Assessments for the gazebo, as she is still concerned for children's safety.

5. Membership Officer

LM advised that two residents present are able to join, should they wish, TB & PD, but both declined.

6. Community Chest - Meeting with Linda Brinklow (LB)

LT advised that has met with Linda, but some further information has come to light and he needs to discuss this with LB. Agenda item for next meeting.

7. Playscheme

SL advised that last year 390 children attended and the Playscheme cost £8,939.20. Children were only charged £3.00 per day to attend. Income received was £1,171. Easter scheme is being planned, school has already agreed, dates 8th to 12th April and summer scheme is 29th July to 16th August.

8. Events Sub Group

Event being planned on Dickson Field, Eastchurch on Sunday 4th August for the whole family to include bouncy castles etc., people can have stalls to raise money and the Scouts would arrange refreshments from the Scout Hut. This is subject to receiving approval from Swale Borough Council. **LT proposed that a budget of £3,000 is used towards this event, MP seconded, vote carried.** PD said that parking could be an issue, so could we ask the school if they would allow parking, SL to contact school.

9. Sheppey Coastal Protection Group

LT advised that two years ago we agreed to fund the project and an initial amount of £3250 was awarded to PMc, but to date we have not received any receipts or invoices. LT asked if PMc could forward these on to us, as we cannot move forward with supporting this project any further until we have this information. PMc requested that this is put in a letter and posted, on what information is requested and also stated that he had attended previous partnership meetings and the AGM and this has not been asked for previously.

10. Bench in Leysdown Park area

This is being looked at by Leysdown Parish Council. No further action, this point now cancelled. LT raised the issue with a bench in Warden at the car park on Cliff Drive and that this has been damaged and dumped on the beach. LT asked SL to send a letter to Warden Parish Council, to find out what they are going to do about this.

Action 76 - SL to send letter to Warden Parish Council to find out what is happening with the damaged bench

11. Project Update

SH discusses -

- a) Activity Club - Struggling for storage space as only have a small cupboard, so limited on what in-house activities we can do. Film Licence purchased for another year, so we can hold film nights and SH suggested that maybe the Events Sub Group could look into holding film nights for the community at the village hall, as the licence covers the venue. It does not appear, even though the village hall committee have said it has been actioned, that electrical items in the hall have been PAT tested, as electrical items do not have the PAT tested label. SH to send a letter to Warden Village Hall Committee for confirmation that items have been done

Action 77 - Letter to Warden Village Hall Committee to confirm that electrical items in the hall have been PAT tested.

- b) Community Chest - In November 2018 two applications were received and scoring sheets sent to three local residents. These sheets were then given to the Partnership sub group consisting of three members. The two applications were for Beaches Children Centre Christmas Party and Tutored Art Group. The sub group agreed to fund Beaches Children Centre but declined the Tutored Art Groups due to not being sustainable and asked the group to find other funding sources. SH spoke to Malcolm Newell (MN) at the Tutored Art Group, who initially was not happy with the decision, but after discussion, MN is looking to change the structure and also use a local artist to keep costs down. Environmental Community Chest - Poster designed and is now being advertised. Community Chest Monitoring - Since SH took this over from Round 8, only have 4 groups that currently have this to complete. Community Chest - 3 recent enquiries and application forms emailed out.
- c) Community News - Hardly ever get any information sent to me, so all that is advertised is what I find out myself.
- d) Website - Fully up to date including our Calendar with local events.

SL discusses -

- a) SL introduced SW & RW from Christians Against Poverty (CAP) to discuss their project - Debt advice in local area at Eastchurch Community Hub on Wednesdays from 1-3pm, possibly twice per month, if people live in Bay View, Warden or Leysdown then will arrange to collect and drop them back, so they can access this service.
- b) Porchlight - Hire Coordinator for the area and over the next couple of months will be training and scoping for the Mental Health project. Training in area for local businesses in how to deal better with mental health aspects.
- c) Training - Will be contacting Job Centre to look at what is needed by local residents.
- d) Rural Kent Coffee Project - New dates planned at Scout Hut, 22nd February and 22nd March
Action 75 - Update on how coffee morning went with Rural Kent Coffee Project
- e) Quiz Night - Warden Village hall booked and PD happy to be our quiz master again. First one is Wednesday 20th February, then 10th April, 29th May and 24th July.
- f) Oasis Academy - Have been in contact with PM, but we need to arrange to meet to discuss in more detail with regards to scoping.

12. Local Trusted Organisation (LTO) Update including finance

JoB handed out up to date accounts for 1st September to 31st December 2018. Account details will be available on our website www.biglocaleasternsheppey.com/account

13. Any Other Business

- a) IG - We don't have anyone in local area that liaises with local papers in regards to getting information in the main paper, I know SH does the Community News, but could Big Local not be able to find someone that has good links to get this information out there.

Action 78 - Find someone in local area to liaise with local paper to get reports into main paper.

- b) JB - Event on 26th January at Dover Big Local. 27th to 28th February there is a Campaigning Trust Event in London if anyone is interested. 1st March, Matt Leach, CEO for Local Trust will be visiting our area and will be here between 11am to 2pm. 13th to 14th September Big Local Connect at Nottingham University. Big Local Reps support role has been reviewed, starting from April, role will continue for now but will have two new features, additional support and/or specialist support.
- c) TB - Wanted to point out that Eastchurch Parish Council (EPC) were also approached by PMc at Sheppey Coastal Protection Group and they looked at the proposal very seriously but EPC could not justify the amount.
- d) PD - Event on Dicksons Field, could it not be based on an Old Fashion Fair or Village Fete. LT suggested that PD comes along to the next Events sub group meeting.
- e) GH - Harty Flower Festival dates are now available and has passed on some details to SL regarding Bike Hire in Dover. LT suggests that SL looks into this.

Action 79 - Bike Hire Station, www.click2cycle.com SL to look into this with GH and report back at next meeting.

- f) PW - Are we having a stall at Harty Flower Festival and Leysdown Carnival? SL advises that the Events Sub Committee are looking at both of these events.
- g) SH - Been contacted by Barbara Cork (BC) regarding having Metal shaped Fish on the beach to collect plastic. PD points out that most of our beaches are privately owned.



Action 80 - Look into Metal Fish for beaches and report back to BC

- h) IG - Asked if SL & SH could vote as partnership members, especially as they are both local residents as well as paid workers. JB advised that it is not allowed as it is a conflict of interest as set out by Local Trust.

Meeting closed at 8.52pm.

Next Partnership Meeting is Monday 11th February 2019