

**Big Local Eastern Sheppey Partnership Meeting Minutes**

**Monday 11<sup>th</sup> March 2019**

**7.00pm at 5<sup>th</sup> Sheppey Scout Hut, Dicksons Walk, Eastchurch**

**Present:**

**Partnership Members**

Lynd Taylor (Chair & Warden) (LT), Pauline Wenham (Treasurer and Leysdown) (PW), Sharon McNaboe (Warden) (SM), Paul Murray (Oasis Academy) (PM), Tony Read (Eastchurch) (TR), Ivor Gough (Eastchurch) (IG), Daniel Perriam (Eastchurch) (DP) and Lee-Anne Moore (Membership Officer & Warden) (LM)

**Residents**

George Heath (Bay View) (GH) and Paul Day (Bay View) (PD)

**Other Members**

Sandy Hammock (Administrator & Community Chest Officer) (SH), Jim Boot (Big Local Rep) (JB), Sean Leacock (Project Coordinator) (SL), Chris White (Local Trusted Organisation Swale CVS) (CW), Ruth Wiseman (Christians against Poverty) (RW) and Stan Wiseman (Christians against Poverty) (SW)

**1. Welcome, Apologies and Introductions**

LT welcomed everyone to the meeting. Introductions were made by all members and apologies received from Malcolm Pamplin, Tina Booth, Sue Ibrahim and Rif Ibrahim.

**2. Declarations of Interest and Loyalties**

These will be stated when relevant.

**3. Minutes - Accuracy**

Minutes were agreed to be an accurate record of the February 2019 meeting. **LM proposed and PM seconded, vote carried, all agreed.**

These can be viewed at <http://biglocaleasternsheppey.com/meetings>

**4. Matters Arising**

No.	Action	Update
1	Beaches Children Centre	SL - budget has been moved from Early Years to Supporting Local Schools. SL also spoke to the senior early year's coordinator, Denise, who advised that after the current sessions, they will ensure the project is solely based at the children centres.

4	Working with the Older Community Sub Group	SL - costing per person is £7.81 for the Transport Project. SM - at their last sub group meeting they decided that they need to go out to consultation with the local elderly community to find out what they want in the area and would like to start with the Eastchurch Bingo & Buffet group and Leysdown Over 60's group, will report back at the next partnership meeting. Members suggested a trip to Kings Bingo in Sheerness, SL to look into this.
14	Annual General Meeting	LT suggests that it is moved to September. <b>SM proposes, PW seconded, vote carried.</b> AGM to be September every year.
26	Defibrillators	SL - Eastchurch and Bay View have been installed, have ordered plaques and will arrange a photo opportunity, one of the boxes is locked and currently no way of opening it but is in talks with the distributor to exchange. SH spoke to Pat Sandle but no response from Warden Parish Council with regards to a site for Defib that we are offering them, so it was agreed at the last meeting to offer this to Leysdown Pharmacy to have installed outside, but we are waiting for confirmation from them that they are happy to cover on-going costs. LT asked, should we purchase one for Warden and arrange to have it installed in Warden, IG asks who will cover ongoing costs, LT states that Warden Bay Resident Association may be willing to take on this cost and will ask them.
36	Training	SL - 2 people attended IT training and some residents have asked for First Aid and Food Hygiene training, JoB and SL will look into this.
42	Duke of Edinburgh Award Programme	IG - this is now available in Sheerness to Explorer Scouts. PM advises that Oasis Academy may be starting a group again.
68	Wooden Gazebo at Eastchurch Primary School (St Clement)	Still waiting for Risk Assessment from School.
76	Damaged bench in Cliff Drive Car park	SH spoke to Pat Sandle (PS) who advised that they contracted someone to find the bench, but after looking all along the beach to Leysdown, it could not be found. PS then spoke to Ian Arnell at Swale Borough Council who advised they may have removed it from the beach. No further action by Partnership, action completed.
77	Warden Village Hall PAT tested	Still no response as yet, Activity Club unable to use equipment in Kitchen and also at Quiz nights.
78	Big Local News Correspondent	LT asked if a Partnership member would be willing to take on this role.

82	Spend report from Local Trust for end of March	This has been agreed by Local Trust. Action Completed.
----	--	--

## 5. Membership Officer

LM - a resident present is able to join should they wish, GH declined. PM asks that GH is thanked for attending nearly every meeting.

## 6. Events Sub Group

LT and IG - due to another big event on the island at the Rugby Club on the same day (4<sup>th</sup> August), that we should look to postpone our family fun day until next year, partnership agreed. We will attend and have a stall at the Harty Flower Show on 6<sup>th</sup>-7<sup>th</sup> July and also Leysdown Carnival on 3<sup>rd</sup> August. SL advised that we did not have many local community groups reply regarding attending the family fun day, CW suggests that a tick box is put on the Community Chest application forms, asking if they would they be willing to support us at future events, **LM proposes, SM seconded, vote agreed and carried, SH to action.** PD advises that he has an event organised on The Spinney in Leysdown for 24<sup>th</sup> August, partnership agreed that we will have a stall at this event too. Community Film Nights at Warden Village Hall will be looked at the next events sub group meeting.

**Action 83 - Update Community Chest application form with tick box**

## 7. Community Chest Process

SH reports that 3 applications had been received and ratified by the resident panel scoring sheets and partnership sub group for the following -

- a) Eastchurch Aviation Museum - £500 agreed towards a production, "Those Magnificent Men" by the highly acclaimed travelling theatre company, The Foundry Group at HMP Standford Hill visits centre.
- b) Childs Vision - £312.50 agreed towards their weekly support group for refreshments, craft materials and printing costs.
- c) Leysdown Events Organisation (LEO) - declined. Requested £250 towards a set of 8-10 radios to use at the Leysdown Carnival. Partnership sub group all agreed that it would be more beneficial if we purchased the radios and had them available for any community groups in Eastern Sheppey to use.

LT states that he personally does not agree with a letter going out refusing the Leysdown Events Organisation (LEO) and then stating that BLES will purchase and hire out, LT states that this decision should have gone back to the partnership. SH advises that it was the partnership that agreed during the consultation process, to speed up getting decisions out to applicants that the partnership sub group would make the decision regarding community chest applications. LM asks why it was not agreed as LEO does other events in Eastern Sheppey, SH & IG advised that the application form only stated will be used at Leysdown Carnival, there was no mention of any other events where they may be used and we can only go by what is put on the application form. SM states that we should support what the sub group have decided, as we as a partnership agreed this process. Partnership will look at the current process and decide if it needs reviewing at the next meeting.

## 8. Activity Club

SL - we have recruited someone for the club; she came along last week and has been offered the position. SH now has a Big Local mobile phone and the number has been given out to all partnership members.

LT - after discussion with SH, when young people reach 14-15 years old, they start to find other things and stop attending the club, so numbers are down. We are trying to think of other ways that we can allow other children that don't do anything, to attend and a possible suggestion is to lower the age for the activity club. IG does not agree with this, as Cubs meet on the same night in Eastchurch and if we lower the age, then children would not want to attend Cubs but go to the activity club that is cheaper, so if the age is lowered he would like the activity club moved to another night, SH advises that Warden Village Hall is only available on Wednesday evenings. IG suggests that all local youth groups get together to discuss youth provisions. LT proposes that we leave the activity club age as it currently, form a sub group to look at youth provisions in the area and look at how more young people can participate and the sustainability of the activity club. SL to email the partnership, ask members who want to be part of the sub group.

**Action 84 - SL to send an email out to the partnership to find out who wants to be part of the Youth Provisions sub group.**

## 9. Project Update

SH reports -

- a) Community Chest - Have had a few more enquiries, so hopeful to do another one very soon.
- b) Environmental Community Chest - Have had one enquiry and application form sent out.
- c) Activity Club - Day trip to Kingswood Adventure Centre was very successful, had 13 young people put their names down to go, but unfortunately one could not attend on the day and two people are still to pay.

SL reports -

- a) Newsletter - Should have all received a copy on Saturday 9<sup>th</sup> March, but the company was a nightmare to use, as the newsletter should have been sent out February 1<sup>st</sup> but this was not done, after several phone calls and emails chasing the company, they advised it had not been done and was given the opportunity to update the newsletter as the information that was first sent to the company was now out of date. The feedback has been good so far.
- b) Launch Pad - They offer free support for 18-28 year olds to find work or training. Information handed around and was suggested they be invited along to a meeting to see how we can work together. SL will email Launch Pad and invite them along to next partnership meeting.

**Action 85 - Agenda item for next meeting.**

- c) Easter Playscheme - All staff are now recruited and planning is nearly completed. This will be 8<sup>th</sup> to 12<sup>th</sup> April (except Wednesday) and is advertised in the newsletter.
- d) Rural Kent Coffee Project - Next one is 22<sup>nd</sup> March and booked the Scout Hut in case of bad weather.

- e) Leysdown Police Station - We are in the process of looking at a community right to bid, to possibly purchase this as a community hub. The current charitable incorporated organisation (CIO) we have in place may cover this or Swale CVS could have this in their name with the understanding that it is transferred over to BLES. LT advises that it will possibly go to auction in the next couple of months. **LT proposes we have an agreement in principal that the partnership agrees to take this further, subject to valuations etc. LM seconded, vote carried.**

SL will email the remainder of his update to partnership members.

#### **10. Local Trusted Organisation (LTO) Update including finance**

CW handed out up to date accounts for 1<sup>st</sup> September to 28<sup>th</sup> February 2019. Account details will be available on our website [www.biglocaleasternsheppey.com/account](http://www.biglocaleasternsheppey.com/account)

New budget agreed, **LM proposed, TR seconded, vote carried.**

#### **11. Any Other Business**

- a) LM - Oasis Academy Project, give until October and then go back to them to ask if they would like to continue with the project. **LM proposed, PW seconded, vote carried.**

**Action 86 - Does Oasis Academy want to proceed with the project?**

- b) RW - CAP workshop is fortnightly at Community Hub next to Eastchurch village hall on Wednesdays.
- c) SW - Now have someone training to be a CAP Debt Coach on the island.
- d) GH - Event on Leysdown Beach, First there is a Mountain on 31<sup>st</sup> March. SH advises the event has already been shared on our Facebook page.
- e) JB - Handed out leaflet on Big Local connect event.
- f) LT - Matt Leach, Local Trust CEO visited on 1<sup>st</sup> March and he was very impressed with what we are doing in the area and his PA would like to come back to do some case studies. JB read out the email that was received from Matt Leach and will ask for it to be put on letter headed paper, so it can be shared on our website.

**Action 87 - Email to be put on letter headed paper then can be shared on our website.**

**Meeting closed at 8.56pm.**

**Next Partnership Meeting is Monday 8<sup>th</sup> April 2019**