

# Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

[www.wonershparish.org](http://www.wonershparish.org)



## NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

### **Members are hereby summoned to the meeting of the Council**

to be held on **Thursday 13 June 2019** at 7.30 pm at **Wonersh Sports Pavilion** for the transaction of the under-mentioned business.

*Lisa Davison*

*Clerk to the Council*

Dated this 6<sup>th</sup> day of June 2019.

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### AGENDA

19/20 029	To consider and approve apologies for absence.
19/20 030	<b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b>  <i>Members are required to disclose, in accordance with the Code, both the existence and nature of any disclosable pecuniary (financial) interests they or their spouses/partners, other family members, friends or close associates have in relation to matters for consideration on this agenda. Members are also required to disclose any interests they have in relation to matters for consideration on this agenda that arise from their membership or occupation of a position of general control or management in: (a) bodies to which Members have been appointed or nominated by the Council; (b) bodies which exercise functions of a public nature; (c) bodies directed to charitable purposes; and (d) bodies one of whose principal purposes include the influence of public opinion or policy. Having identified disclosable pecuniary (financial) interests in any matters for consideration on this agenda, and unless a dispensation has been granted, Members must withdraw from the meeting while consideration and decision-making about such matters take place.</i>
19/20 031	<b>Open meeting for members of the public to raise matters with the Council.</b>
19/20 032	<b>Briefing by the Safer Neighbourhood Policing Team on issues of local interest and concern.</b>
19/20 033	<b>To consider and approve the minutes of the Council meeting held on 16 May 2019.</b>
19/20 034	<b>To receive progress reports about matters previously considered and approved by the Council.</b>
19/20 035	<b>To receive the approved minutes of the Planning Committee meeting held on 25 April 2019.</b>
19/20 036	<b>To consider and approve the minutes of the Risk and Audit Committee meeting held on 25 April 2019.</b>
19/20 037	<b>Finance – to consider and approve the following:</b> <b>(a) the list of receipt and payment vouchers in May 2019;</b> <b>(b) the end-May 2019 financial statement;</b> <b>(c) the payment of up to £3,000 to fix playground equipment in the Parish Playgrounds;</b>

	<p>(d) the payment of up to £5,000 to complete the works identified by the Tree Survey;</p> <p>(e) the payment of up to £200 for an locum clerk, at the rate of £13.15, between 20<sup>th</sup> June and 4<sup>th</sup> July 2019</p> <p>(f) the payment of £70.00 and £120 to SSALC Ltd to pay for Councillors Awareness Briefing and 'The Practical Clerk' respectively;</p> <p>(g) the payment of £200 to auditing solutions for the internal audit; and</p> <p>(h) the refund of £60 for allotment 5B.</p>
19/20 038	To discuss and agree next steps to respond to the findings of the Parish Survey and Vision for Wonersh.
19/20 039	To review the applications for co-option to the Parish Council and confirm interview and induction arrangements.
19/20 040	Annual Governance and Accountability Return (Part 3) 2018/19: To receive the approved Section 1 – Annual Governance Statement.
19/20 041	To receive the Internal Auditor's Report for 2018/19 and discuss any implications.
19/20 042	To agree submission of the completed AGAR to external auditor on 17 <sup>th</sup> June 2019.
19/20 043	To confirm publication of AGAR on Wonersh Parish Council website from 17 June-26 July 2019 to comply with statutory requirements.
19/20 044	To review the proposal to transfer to Unity Trust Bank for online banking and to introduce a preloaded payment card and approve next steps.
19/20 045	To review the required actions to repair playground items, identified by the annual inspection as posing a low or very low risk, and approve the next steps.
19/27 046	To receive the proposed, written Council's Playgrounds Management Policy and to approve the next steps.
19/27 047	To respond to the request for a memorial bench on Wonersh Common.
19/27 048	To receive reports by Members and the Clerk. <ul style="list-style-type: none"> <li>• 'The Practical Clerk' SSALC training.</li> </ul>
19/27 049	Members' business and correspondence for noting or including on a future agenda. <ul style="list-style-type: none"> <li>• Posts in Shamley Green.</li> <li>• Request to park on the Green in Shamley Green</li> </ul>
19/27 049	Dates of future meetings:  Council: 11 July 2019  Planning Committee: 4 July 2019

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