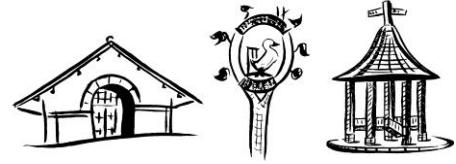


# Wonersh Parish Council

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## Minutes of the meeting of Wonersh Parish Council held on Thursday, 11 October 2018 at 7.30pm at Wonersh Sports Pavilion.

**Present:** Councillors M Band, O Burdick, C Crouch, R Marley, G Payne, A Powell-Evans, R Weale (in the chair); Borough Cllr M Goodridge, Psgt C Sutherland, PCSO P Snow and six members of the public.

**In attendance:** Mr Kevin Garvey (Clerk to the Council *locum tenens*)

### MINUTES

18/19 98	<b>To consider and approve apologies for absence.</b> The Council received and accepted apologies for absence from Cllr P Maggs.
18/19 99	<b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b> Cllr Powell-Evans declared a disclosable pecuniary interest about item xxx below. Accordingly, Cllr Powell-Evans withdrew from the meeting during the discussion and decision-making by the Council about this issue.
18/19 100	<b>Open meeting for members of the public to raise matters of local interest or concern with the Council.</b> 1. Four local electors expressed their concerns about the unacceptable, negative impact a potential housing scheme at Hornhatch Farm could have on the amenity of the residents of this parish because of inadequate transport, education and health infrastructure provision. 2. Messrs R Burton and N Scott spoke about the report by the Wonersh Woodland Group (WWG) for consideration at item 103 below and the challenge of finding new volunteers to help maintain Gerald's Wood as a local amenity.
18/19 101	<b>Briefing by the Safer Neighbourhood Policing Team on issues of local interest and concern.</b> Psgt Claire Sutherland introduced herself as a new, temporary member of the local policing team. PCSO Snow presented a report of low, reported crime over the previous three months, with no significant change compared to the same three months in 2017.
18/19 102	<i>Cllr Powell-Evans withdrew from the meeting</i> <b>To consider and approve the Council's observations about Guildford Borough Council's public consultation about the latter's draft local Plan.</b> The Council noted the detailed objections made by Shalford Parish Council and St Martha's Parish Councils to the proposed inclusion of land at Hornhatch Farm as a potential site for large-scale housing development within the next five years in the latest draft of the <i>Guildford Local Plan (Main Modification 43)</i> . Cllrs endorsed the concerns expressed by residents of this parish about the knock-on negative impact on the amenity of this parish because of inadequate provision of sustainable transport, education and health infrastructure for this development, alongside other major new developments around Cranleigh and Dunsfold. The Council therefore <i>RESOLVED</i> to object to this component of the <i>Guildford Local Plan</i> (proposed by Cllr Payne). <b>Action:</b> Clerk to submit observations to GBC

18/19 103	<p><i>Cllr Powell-Evans re-joined the meeting</i></p> <p><b>To consider the management of Gerald's Wood (GW) and to approve the next steps.</b></p> <p>1. The Council received the report of the WWG about the ongoing, successful management of GW over the last twelve months and the challenges to maintain this local amenity for the future, at the expiry of the present five-year agreement between the Council and WWG in November 2018. The Council also considered the report presented by Cllr Crouch. The Council placed on the record its thanks to everyone who had supported WWG in bringing back into use this valuable amenity for adults and children alike.</p> <p>2. The Council <i>RESOLVED</i> to approve a three-months extension to the present agreement with WWG (proposed by Cllr Crouch) and to consider this issue further at its next meeting. In the meantime, the Council agreed to set up a working group, including Cllrs Burdick and Crouch, to consider proposals for presentation at a future meeting of the Council.</p>
18/19 104	<p><b>To consider and approve the minutes of the Council meeting held on 13 September 2018.</b></p> <p>The Council <i>RESOLVED</i> to approve this official record (proposed by Cllr Powell-Evans).</p>
18/19 105	<p><b>To consider and approve the minutes of the Risk &amp; Audit Committee meeting held on 11 September 2018.</b></p> <p>The Council <i>RESOLVED</i> to approve this official record (proposed by Cllr Band).</p>
18/19 106	<p><b>To receive progress reports about matters previously considered and approved by the Council.</b></p> <p>The Council received the October 2018 <i>Progress Report</i> presented by Cllr Powell-Evans. Cllr Powell-Evans reiterated the importance of all Cllrs and the Clerk in updating this document to record the implementation (and completion) of actions for which they had accepted responsibility.</p>
18/19 107	<p><b>To receive the approved minutes of (a) the Personnel Committee meeting held on 6 August 2018; and (b) the Planning Committee meeting held on 13 September 2018.</b></p> <p>The Council received these official records.</p>
18/19 108	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the revised list of receipt and payment vouchers in April, May, June, July, August and September 2018</b></p> <p>The Council <i>RESOLVED</i> to approve these (proposed by Cllr Band);</p> <p><b>(b) the revised end-April, June, July, August and September 2018 financial statements</b></p> <p>The Council <i>RESOLVED</i> to approve these (proposed by Cllr Payne);</p> <p><b>(c) the 2018/19 budget and allocations to individual budget headings as presented at the meeting of the Council on 11 January 2018 (Minute 17/18 134 refers)</b></p> <p>The Council <i>RESOLVED</i> to approve this (proposed by Cllr Crouch - see annex A);</p> <p><b>(d) the estimated 2018/19 budget outturn and latest forecasts for individual budget headings</b></p> <p>The Council <i>RESOLVED</i> to approve this (proposed by Cllr Band – see annex A);</p> <p><b>(e) the Council's Assets Register as at 11 October 2018</b></p> <p>The Council carefully noted the proposed revisions made by the Clerk and <i>RESOLVED</i> to approve this (proposed by Cllr Payne).</p>
18/19 109	<p><b>To consider concerns about traffic congestion and parking at <i>The Street, Wonersh</i>, and to approve the next steps.</b></p> <p>The Council noted the representations made by a local resident about the risks to pedestrians and to vehicle drivers because of inconsiderate parking along this road. The council accepted that there were no easy answers to accommodate the needs and expectations of all affected stakeholders. The Council therefore agreed that it should use</p>

	the <i>Vision for Wonersh</i> public consultation to seek the views of local residents about the possible ways forward.
18/19 110	<b>To consider the Wonersh Parish Survey and to approve the next steps.</b> The Council <i>RESOLVED</i> to approve the document for distribution to all local residents (proposed by Cllr Powell-Evans) and to consider this issue again once the responses and analysis had been received.
18/19 111	<b>To consider proposals by WBC about the future provision of grounds maintenance services for land for which it is responsible within the parish, and to approve the next steps.</b> The Council agreed to defer consideration of this item to a future meeting.
18/19 112	<b>To consider the vacancy of a Shamley Green ward councillor and to approve the next steps</b> The Council noted some pros and cons in seeking to fill this vacancy before the elections due in May 2019 but agreed to consider this matter further at its next meeting.
18/19 113	<b>To review the ongoing arrangements for the recruitment of a new Clerk to the Council and to approve the next steps.</b> 1. The Council noted that the position of Clerk was being re-advertised around the parish, with a closing date of 12 November 2018 for the submission of applications. The Council agreed that the Personnel Committee should seek to arrange to meet as soon as possible thereafter to shortlist candidates for interview at an extraordinary meeting of the Council. <b>Action:</b> Personnel Committee and the Council to agree dates for these meetings. 2. In the meantime the Council <i>RESOLVED</i> to approve the temporary appointment of Mrs J Crowe to serve up to seven hours a week from 22 October to 23 November 2018 as Clerk, job-sharing on the same terms and conditions as Mr K Garvey (proposed by Cllr Payne). 3. The Council agreed to consider this matter further at its next meeting.
18/19 114	<b>To consider and approve the appointment of an additional member of the Council's Risk &amp; Audit Committee</b> The Council <i>RESOLVED</i> to approve the appointment of Cllr Marley (proposed by Cllr Band).
18/19 115	<b>To consider and approve the appointment of an additional member of the Council's Personnel Committee</b> The Council <i>RESOLVED</i> to approve the appointment of Cllr Band (proposed by Cllr Powell-Evans).
18/18 116	<b>Members' business and correspondence for noting or including on a future agenda:</b> The Council noted that it needed to begin preparations for its 2019/20 budget and to consider the first draft at its next meeting.
18/19 117	<b>Dates of future meetings:</b> <b>Council:</b> 8 November 2018 <b>Planning Committee:</b> 25 October & 15 November 2018

Signed: *Rod Weale*

Date: 8 November 2018