

# Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

[www.wonershparish.org](http://www.wonershparish.org)



## NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

### **Members are hereby summoned to the meeting of the Council**

to be held on **Thursday 17 January 2019** at 7.30 pm at **Wonersh Sports Pavilion** for the transaction of the under-mentioned business.

*Rod Weale*

*Chairman of the Council*

Dated this 11<sup>th</sup> day of January 2019.

Wonersh Sports Pavilion, Wonersh Common, Wonersh, GU5 0PJ. Tel: 01483 892601

[clerk@wonershparish.org](mailto:clerk@wonershparish.org)

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### **AGENDA**

18/19 149	<b>To consider and approve apologies for absence.</b>
18/19 150	<b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b>  <i>Members are required to disclose, in accordance with the Code, both the existence and nature of any disclosable pecuniary (financial) interests they or their spouses/partners, other family members, friends or close associates have in relation to matters for consideration on this agenda. Members are also required to disclose any interests they have in relation to matters for consideration on this agenda that arise from their membership or occupation of a position of general control or management in: (a) bodies to which Members have been appointed or nominated by the Council; (b) bodies which exercise functions of a public nature; (c) bodies directed to charitable purposes; and (d) bodies one of whose principal purposes include the influence of public opinion or policy. Having identified disclosable pecuniary (financial) interests in any matters for consideration on this agenda, and unless a dispensation has been granted, Members must withdraw from the meeting while consideration and decision-making about such matters take place.</i>
18/19 151	<b>Open meeting for members of the public to raise matters of local interest or concern with the Council.</b>
18/19 152	<b>Briefing by the Safer Neighbourhood Policing Team on matters of local interest or concern.</b>
18/19 153	<b>To consider and approve the minutes of the Council meetings held on 8 and 21 November 2018.</b>
18/19 154	<b>To receive progress reports about matters previously considered and approved by the Council.</b>
18/19 155	<b>To receive the approved minutes of the Planning Committee meetings held on 25 October, 15 November, 6 December and 20 December 2018.</b>
18/19 156	<b>Finance – to consider and approve the following:</b> <b>(a) the list of receipt and payment vouchers in November 2018;</b> <b>(b) the financial statements at end-October and end-November 2018;</b> <b>(c) the 2018/19 budget to-date and anticipated budget heading outturns for the remainder of this financial year;</b> <b>(d) the 2019/20 council precept and budget;</b> <b>(e) the payment of £225.50 to Mr K Garvey for 20 additional hours of work for the Council from September to December 2018;</b> <b>(f) the payment of £228 to Mr K Garvey as the Council's Responsible Financial</b>

	<p><b>Officer for the period of 1 to 28 January 2019 (see also related item 160 below);</b></p> <p><b>(g) the payment of up to £220 to Mr K Garvey to support and advise the new Clerk to the Council during the month of February 2019 (see also related item 160 below);</b></p> <p><b>(h) the payment of £156 for the new Clerk's annual subscription to the Society of Local Council Clerks (SLCC) for 2019;</b></p> <p><b>(i) the payment of up to £500 for legal advice about the proposed new lease for Wonersh Sports Pavilion to Wonersh Cricket Ltd;</b></p> <p><b>(j) the payment of £890 for the bi-annual professional report about the survey into the condition of trees throughout the parish for which the Council is responsible;</b></p> <p><b>(k) the grant of £225 to Waverley Citizens Advice Bureau;</b></p> <p><b>(l) the payment of up to £500 for the maintenance of the pond at Shamley Green for which the Council is responsible;</b></p> <p><b>(m) the payment of up to £150 for the cleaning of village roadside signage and clearance of obstructing vegetation;</b></p> <p><b>(n) the payment of up to £450 for the maintenance and clearance of the Wonersh Common ditch at Lawnsmead;</b></p> <p><b>(o) the payment of up to £5,000 to repair part of the water drainage system under Wonersh Common;</b></p> <p><b>(p) the rescission of the Council's allocated reserves as recorded in the end-November 2018 financial statement and their replacement as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Future repair of the Grade II listed boundary wall of the closed burial ground at St John the Baptist Church, Wonersh - £15,000;</b></li> <li><b>2. Future repair of water drainage system under that part of Wonersh Common owned by the Council - £10,000;</b></li> <li><b>3. Potential administrative costs relating to any future contested Council election - £3,300.</b></li> </ol>
18/19 157	<p><b>Wonersh Garden Allotments - to consider and approve the following:</b></p> <p><b>(a) the rental agreement for the Wonersh allotments site for the period 1 April 2019 to 31 March 2020 between the Council (lessee) and the owner of the land (lessor), including the payment of £400 in annual rent by the Council to the owner of the land;</b></p> <p><b>(b) confirmation of the annual rental charges for Garden allotment plots for 2019/20 to remain at the same level as for 2018/19;</b></p> <p><b>(c) annual rental charges for Garden allotment plots with effect from 1 April 2020.</b></p>
18/19 158	<p><b>To consider and approve recommendations by the Council's Planning Committee about: (a) unlawful development at <i>Blackheath Cottage</i>; and (b) proposals for the reopening of the former public house at Blackheath.</b></p>
18/19 159	<p><b>To consider proposals for inclusion of sites within the parish as Assets of Community Value (ACV) and to approve the next steps.</b></p>
18/19 160	<p><b>To consider the Parish Survey and to approve the next steps.</b></p>
18/19 161	<p><b>To consider and approve the future management of Gerald's Wood, Wonersh.</b></p>
18/19 162	<p><b>To consider the issue of parking along Wonersh Common Road, including obstruction of the pavement and damage to the grass verge that is part of the designated commons, and to approve the next steps.</b></p>
18/19 163	<p><b>To consider the transfer of responsibility from Waverley Borough Council (WBC) to the Council for the maintenance of common land for which WBC is presently responsible and to approve the next steps.</b></p>
18/19 164	<p><b>To consider and approve the contract of employment between the Council and the new Clerk to commence on 28 January 2019, including the salary of the new Clerk for the period 28 January 2019 to 31 March 2020.</b></p>

18/19 165	To consider and approve the programme of induction for the new Clerk to be undertaken by (a) the Chairman of the Council; and (b) the Chairpersons of the Council's Planning, Personnel and Risk & Audit Committees.				
18/19 166	To consider and approve (a) the extension of Mr K Garvey's present temporary contract of employment as the Council's <i>Responsible Financial Officer</i> from 11 to 28 January 2019; and (b) a new temporary contract of employment for the month of February 2019 for the provision of additional support and advice to the new Clerk.				
18/19 167	To receive reports by Members and the Clerk: (a) WBC Planning Forum; (b) WBC Joint meeting with Town and Parish Councils.				
18/19 168	Members' business and correspondence for noting or including on a future agenda.				
18/19 169	Dates of future meetings:  <table> <tr> <td><b>Council:</b></td> <td>14 February 2019</td> </tr> <tr> <td><b>Planning Committee:</b></td> <td>31 January &amp; 21 February</td> </tr> </table>	<b>Council:</b>	14 February 2019	<b>Planning Committee:</b>	31 January & 21 February
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