

# Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

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**Minutes of the meeting of Wonersh Parish Council held on Thursday, 8<sup>th</sup> November 2018 at 7.30pm at Wonersh Sports Pavilion.**

**Present:** Councillors G Payne, P Maggs, M Band, R Marley, G Payne and R Weale (in the chair); Borough Cllr M Goodridge, and one member of the public.

**In attendance:** Ms Janet Crowe (Co-Clerk to the Council *locum tenens*)

## MINUTES

18/19 120	<b>To consider and approve apologies for absence.</b> The Council received and accepted apologies for absence from O Burdick, C Crouch and A Powell-Evans
18/19 121	<b>Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code.</b>  The Clerk declared a disclosable interest about item 132 below
18/19 122	<b>Open meeting for <i>members of the public</i> to raise matters of local interest or concern with the Council.</b>  Mr Bawden attended the meeting to offer background in the matter of the WPC lease from the cricket club. The chairman took item 128 d as the first item on the Agenda. Councillors thanked Mr Bawden for the background and resolved to ask SSALC to do an initial check on the proposed lease. <b>Action: Clerk</b>
18/19 123	<b>Briefing by the <i>Safer Neighbourhood Policing Team</i> on matters of local interest or concern.</b>  There was nothing to report on this occasion.
18/19 124	<b>To consider and approve the minutes of the Council meeting held on 11 October 2018.</b>  The Council <i>RESOLVED</i> to approve this official record (proposed by Cllr Band).
18/19 125	<b>To receive the approved the minutes of the Council's Personnel Committee meeting held on 5 October 2018.</b>  The Council received these official records.
18/19 126	<b>To receive progress reports about matters previously considered and approved by the Council.</b>  <b>Council received the Progress Report:</b> Page 2, 212 – Criticism of the parish survey questionnaires being in unmarked envelopes which could be mistaken for circulars Page 2, 076c – work in progress Page 3, 045 – Blackheath thanked WPC for the Silent soldiers Page 3, 063 - £500 suggested in draft budget Page 4, 92 – Contract signed, insurance documents awaited.
18/19	<b>To receive the approved minutes of the Planning Committee meeting held on</b>

127	<p><b>4 October 2018.</b></p> <p>The Council received these official records.</p>
18/19 128	<p><b>Finance – to consider and approve the following:</b></p> <p><b>(a) the list of receipt and payment vouchers in October 2018;</b> The Council <i>RESOLVED</i> to approve these (proposed by Cllr Band) <b>Action – Clerk to add retrospective approval for Stilwell invoice on the Council Agenda for January 2019.</b></p> <p><b>(b) the payment of £250 to Wonersh Sports Club for grounds maintenance around the Wonersh Memorial Playing Field, Wonersh Common in 2018.</b> The Council <i>RESOLVED</i> to approve these (proposed by Cllr Payne)</p> <p><b>(c) a contribution towards £450 required to form parking bays in the Wonersh surgery carpark.</b> The Council <i>RESOLVED</i> to approve the sum of £200 (proposed by Cllr Marley)</p> <p><b>(d) Legal advice regarding lease from cricket club - £500.</b> The Council <i>RESOLVED</i> to defer approval until guidance from SSALC has been received.</p>
18/19 129	<p><b>To consider the possible take-over of elements of grass cutting from Waverley</b></p> <p>Cllr Band summarised his report on the matter which was sent to Councillors prior to the Council meeting. The Council <i>RESOLVED</i> to approve further discussion with Waverley, proposed by Cllr Maggs. The Council <i>RESOLVED</i> to set up a working group to take this forward. Cllrs Band, Marley and Weale will be on this group. <b>Action – Cllr Band. Action – Cllr Band to send Clerk draft of Council’s response to Waverley.</b></p>
18/19 130	<p><b>To consider and approve the draft Budget for 2019-20</b></p> <p>The Council <i>RESOLVED</i> to approve the draft Budget with an addition of £4000 into the precept to anticipate taking over the grass cutting from Waverley, making a total precept of £46,580. <b>Action – Cllr Weale to update and circulate the Budget.</b></p>
18/19 131	<p><b>To consider proposals for inclusion of sites within the parish as Assets of Community Value (ACV) and to approve the next steps.</b></p> <p>The Council <i>RESOLVED</i> to revisit the Assets of Community Value and will consider any proposals for inclusion. <b>Action: Cllr Powell-Evans</b> (who was designated in her absence as it is work she has already been involved in.)</p>
18/19 132	<p><b>Parking problems and unfinished work on The Street, Wonersh; correspondence to SCC/WPC from residents A. Katsambis and J. Crowe</b></p> <p>Janet Crowe updated Council about the problems described in the correspondence. The pavements were due to be repaired around 10<sup>th</sup> November and SCC is considering ways to prevent the damage from constantly re-occurring. <b>Action – Cllr Weale to ask Cllr Crouch to include parking analysis in the Vision for Wonersh assessment.</b></p>
18/19 133	<p><b>To consider and approve the next steps concerning the recruitment of a new Clerk and for the appointment, if required, of temporary staff in December 2018 and January 2019.</b></p> <p>The Council <i>RESOLVED</i> to accept with thanks Mr Garvey’s recent proposal contained in his email of 7<sup>th</sup> November should it be necessary. The Council <i>RESOLVED</i> to approve the use of an appropriate Agency for the recruitment of a locum Clerk should it be necessary. Neither point can be further explored until after the current recruitment and selection</p>

	<p>process.</p> <p><b>Action – Cllr Powell-Evans/Personnel Committee. Action – Cllr Weale to email Cllr Powell-Evans with suggestions.</b></p>
18/19 134	<p><b>Consideration of the next steps with regard to Shamley Green VAS</b></p> <p>The Council <i>RESOLVED</i> to obtain a quote from the manufacturer. <b>Action – Cllr Band to follow up with SCC.</b></p> <p>It was noted that the VAS in Wonersh is also only working intermittently.</p>
18/19 135	<p><b>To receive reports by Members and the Clerk.</b></p> <p>There were no reports on this occasion.</p>
18/19 136	<p><b>Members’ business and correspondence for noting or including on a future agenda.</b></p> <p>A Risk and Audit committee meeting in November to be organised – <b>Action Cllr Band.</b>  Waverley Town and Parish Council meeting on 19<sup>th</sup> November – <b>Action – Cllrs Maggs and Crouch to liaise/attend.</b></p> <p>Recycling consultation – JC to find and forward to Cllrs WPC’s response to the last consultation on the matter. <b>Action - JC</b></p> <p>Permanent Air Quality Monitoring – can Wonersh have a temporary monitor to check if there is an actual issue?</p> <p>Letter from Rt Hon Anne Milton MP re Gatwick aircraft noise – Clerk to respond. <b>Action – clerk.</b></p>
18/19 137	<p><b>Dates of future meetings:</b></p> <p><b>Council:</b> 17 January 2019 (rescheduled from 10<sup>th</sup> January 2019)</p> <p><b>Planning Committee:</b> 15 November &amp; 6 December 2018</p> <p><b>Annual Assembly:</b> 17 May 2019 (Blackheath)</p>