

Directions: Rate the mentee in each of the following areas to determine areas of support. This checklist can be used to help identify where support is needed the most for the mentee.

Mentee Needs Checklist			
Areas of Support to Consider:	High Need	Moderate Need	Low Need
1. Assessing student progress.			
2. Data collection (charts, etc.).			
3. Making accommodations or modifications for students.			
4. Lesson planning: <input type="checkbox"/> long-term plans or <input type="checkbox"/> short-term plans.			
5. Writing weekly/daily planning schedule.			
6. Writing goals and objectives.			
7. Writing IEPs.			
8. Completing paperwork related to district procedures.			
9. Setting up the classroom environment.			
10. Creating classroom rules and/or behavior support plans.			
11. Enforcing classroom rules and/or behavior plans.			
12. Managing classroom instructional time or downtime.			
13. Locating and using grade-level expectations or state standards (accessing general education curriculum).			
14. Obtaining and locating classroom materials.			
15. Understanding testing materials and procedure.			
16. Ideas for teaching specific lessons, functional skills, etc.			
17. Organizing student papers and records.			
18. Learning more about the subject matter.			
19. Motivating students.			
20. Working with paraprofessionals.			
21. Working with parents.			
22. Collaborating with general education teachers.			
Total			
Priority Areas to Link to Professional Learning Plan			
1.	2.		
3.	4.		