

Kingston Bagpuize with Southmoor Parish Council

Parish Clerk
Sarah Bates

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Village Hall,
Draycott Road
Southmoor
OX13 5BY

9 May 2018

Dear Councillor

The **Annual Meeting** of the Parish Council will be held on **14 May 2018** in the Swallow Room, Village Hall at 7:00 pm.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend.

Yours faithfully

SARAH BATES
Parish Clerk

AGENDA

1. **Apologies**
2. **Election of Chairman**
3. **Election of Vice Chairman**
4. **Members Leaving the Council**
5. **Confirmation of Committees and Representatives**
 - a. Planning Committee
 - b. Recreational Facilities
 - c. Burial Ground –
 - d. Village Hall Committee
 - e. Blandy Foundation
 - f. Faringdon Neighbourhood Area Group
 - g. KBS News Liaison
 - h. Civil Protection Officer
 - i. Parish Transport Representative
 - j. Age UK
 - k. Youth Facilities Co-ordinator
 - l. Sports Field Committee
6. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
7. **Reports from District and County Councillors**
 - a. Cllr Anda Fitzgerald O'Connor
 - b. Cllr Eric Batts
8. **Minutes of the meeting held on 9 April 2018 and matters arising**
9. **Declarations of interest**

10. Planning Applications for consideration:

P18/V0826/HH 29 Norwood Avenue, Southmoor, construction of side extension to form ground floor living accommodation (extension to 15 May for consideration by PC requested and approved by Planning Dept)

P18/V0854/DPO, Stable End, Kingston Bagpuize, removal of condition 3 and S106 agreement Schedule Three to allow a planning application to be made to subdivide the property

P18/V0960/FUL, 56 Laurel Drive, Southmoor, to build a one-bedroom dwelling

P18/V1052/FUL Middle Barn, Bullocks Pit Lane, Longworth Abingdon variation of condition 1 (approved plans) of planning permission P17/V0940/RM to substitute the fibre cement garage cladding for brickwork.

11. Planning Applications results:

P18/V0148/FUL, 56 Laurel Drive, Southmoor, 2-bed dwelling: **refused**

P18/V0457/LDP, 6 Stonehill Lane, Southmoor, removal of existing conservatory and construction of a rear single storey lean-to extension: **approved**

P17/V3206/FUL Fairfield/Springhill Longworth ABINGDON OX13 5HL, residential application for 5 two-storey, 4+ bedroom units with associated developments and access: **application withdrawn**

P18/V0518/HH, Hollyfield House Faringdon Road, Southmoor, proposed first floor extension above garage: **approved**

P18/V0523/FUL The Hygiene Centre Oxford Road, Change of use of premises to Kitchen Showroom: **approved**

P18/V0615/HH, 3 The Paddock, Longworth, erection of garage: **approved**

12. 2017/18 Audit:

- a. Council to consider writing off shortfall of £150.00 showing at the end of last year's audit, which had been carried over from 2015/16 annual accounts.
- b. To consider and sign AGAR part 1 for external audit 2017/18

13. Request from the Fyfield Land Action Group (FLAG) to endorse their submission opposing the development of the area known as the Land East of Kingston Bagpuize with the construction of 700 houses.

14. Public Open Space at Bloor Homes development: Council to consider suggested need for public consultation on change of prospective use from parkour to local equipped area of play, including the use of arts fund money to provide attractive street furniture, and how consultation will be achieved.

15. Accounts

For payment	Recipient		Details	Value (£)
1 May 2018	Village Hall	SO	Office hire	200.00
25 April 2018	Clerk	Ch	Salary (19 Mar – 30 April)	999.98
7 May 2018	LGRC	Ch	Locum clerk services	542.64
27 April 2018	VoWH	Ch	Emptying dog bins	51.34
19 Mar 2018	VoWH	Ch	Emptying dog bins	321.48
9 May 2018	Chairman	Ch	Cork for notice boards	35.82

31 Mar 2018	Sorbus Garden Care	Ch	Installation of bin and transfer of dog waste	78.00
30 April 2018	Sorbus Garden Care	Ch	Installation of litter bins	112.80
30 April 2018	Sorbus Garden Care	Ch	Tree work	78.00
30 April 2018	Sorbus Garden Care	Ch	Repair of dog bin	36.00
30 April 2018	Sorbus Garden Care	Ch	Supply and lay granite for path along playground	1296.00

16. Requests for donation or support – ARCh request £250 to supply trained volunteer at John Blandy School for assisted reading (email circulated to cllrs 18/04). This is for the year 2018/19, the school will pay a contribution of £170 to make up the £420 needed in total.

17. Village Amenities

- a. Trees and shrubs: Council to consider payment of £730 to have the condemned black poplar in the playground removed, with the option of a £130 reduction to leave the stump (ex VAT).
- b. Dog and litter bins: labels for dog bins have been printed free of charge by All Labels in Kingston Business Park and will be stuck on all bins to alert the public to the fact that general landfill bins can be used for dog waste.
- c. Recreation grounds: Council to consider repair to open fronted shelter, located on Parish Council owned land on Millennium Green (duty of care).
- d. Play ground – discuss rota for monthly inspection, or adoption of month by month volunteer.
- e. Burial Ground:
 - i. Council to consider request to reserve two burial plots for parents to be next to their daughter who was buried in 2017 (email from J Godfrey, 26 April). It is believed that the Council's adopted policy is not to allow reservation of plots – do they wish to observe this policy.
 - ii. Owing to an overflow of decayed floral tributes and greenery council to consider proposal to pay £40.50/year for green garden bin from VoWH.
- f. War Memorial
- g. Faults

18. Next meetings

- a. Tuesday 29 May 2018, 7.00pm, Swallow Room, Village Hall – Annual Village Meeting
- b. Monday 4 June 2018, 7.00pm, Swallow Room, Village Hall – Parish Council meeting