

**KINGSTON BAGUIZE WITH SOUTHMOOR PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE VILLAGE HALL ON
MONDAY 12 MARCH 2018 AT 7PM**

Present: Cllr B Forster Chairman, Cllr J Allsworth, Cllr I Charlton, Cllr D Hancox, Cllr C Shepherd and Cllr S Smith.

District Cllr Eric Batts and County Cllr A Fitzgerald O'Connor

11 members of the public.

1. Apologies: There were none.
2. Declarations of interest. There were none.
3. Minutes of last meeting. Minutes of the meeting held on 19 February were agreed as a true record of the meeting and signed by the Chairman.
4. Adjournment for public participation.

Residents raised questions about a planning application that the Council had objected to at the February meeting. Cllr Batts agreed to talk to the Planning Officer. The Village Hall Management Committee queried the lease for the land adjacent to the Tennis Club

5. Report from OCC Cllr A Fitzgerald O'Connor

Cllr Fitzgerald O'Connor reported that the rates had risen largely due to the increased costs of children's services. She said the refurbished library had reopened and reported on the findings of the Care Quality Commission. She said that each councillor would have £15,000 in 18/19 to spend on local projects and talked about reduced plastic pollution. In response to a question Cllr Fitzgerald O'Connor said that she would look into allegations made in a letter to KBS News about the recycling centre and that she would ask Highways to look at the road markings on the roundabout. She confirmed that signs fixed to lamp posts were illegal.

6. Report from VWH Cllr E Batts

Cllr Batts pointed out that recycling centres were the responsibility of OCC. He said there had been a 4.1% increase in the rates with no cuts to services. There would be a £100,000 pot for community grants with awards being made in July. Money would be made available for deep cleaning and tidying up across the district. Parish Council's would be consulted on how this should be allocated. The Local Plan was with the Inspector with a view to publication in the summer. In answer to a question about the S16 agreement for the sports field, Cllr Batts said that the delay had been caused by the Housing Association but confirmed that money would be made available. He urged residents to report missed bins on the Bin Zone page of VWH web site and confirmed that dog waste could go into grey bins. He said he would look into the frequency of street sweeping and asked a resident to report fly tipping to VOWH.

7. Planning Applications for consideration:

- P18/V0457/LDP 6 Stonehill Lane Southmoor Removal of existing conservatory and construction of a rear single storey lean-to extension. **No objections.**
- P18/V0438/DIS, Blenheim Cottage Stonehill Lane Southmoor . Discharge of conditions on 3 – details of flues, vents, extractors and external lighting; 4 details of hard and soft landscaping; 5 – contaminated land risk assessment on application ref. P16/V1568/FUL Conversion and extension to existing cottage, conversion and change of use of Livestock Barn to residential use. **No objections**
- P18/V0495/DIS, for development work at the following location: Crossroads Garage Faringdon Road Southmoor. P16/V3236/FUL Demolition of Crossroads Garage showroom and sales offices, retaining workshops at the rear, with one being altered to act as new reception/office. New local supermarket with associated storage/office space, plant, refuse area and parking. 4no. flats above supermarket with associated amenity space and shared refuse/bike storage. **No objections**
- P18/V0454/FUL Land west of Little Pelham Race Farm Lane. Proposed new dwelling, gym/studio space and works there to. **Council noted that is a serious flooding risk in this area. Cllr Batts has called the application in.**
- P18/V0427/PDH 71 Laurel Drive Southmoor . Demolish existing conservatory and erect single storey extension with pitched roof. Brick work to match existing dwelling. Depth: 3.42m Height: 3.35m Height to eaves: 2.34m. **No objections.**
- P/18/V0523/FULL. The Hygiene centre, Oxford Road. Change of use from B1 and B8 to A1. **Deferred to April meeting.**

8. The following Planning Application results were noted.

- P18/V0086/HH, Hollyfield House Faringdon Road Southmoor. Proposed single storey oak framed garden room extension. **Approved**
- P18/V0121/HH Cherbury House Charney Road Longworth Ground floor single storey garden room extension to replace conservatory. **Approved**

9. Council Resolved to pay the following accounts:

For payment	Recipient			Value
	Village Hall	SO	Office hire	200.00
19.02.2018	Donation	1468	ARCh	250.00
19.02.2018	Donation	1469	Faringdon Academy	100.00
7.02.2018	LGRC Associates	1470	Locum Clerk	1430.50
19.02.2018	Josie Allsworth	1471	Travel expenses	6.20
27.02.2018	KBS Village Hall	1472	Hire charges	51.00
28.02.2018	Sorbus Garden Care	1473	Bus shelter and tree stump	1471.20
01.02.2018	OPFA	1474	Subscription	53.00

28.02.2018	BCG Garden Care	1475	Litter picking	180.00
08.03.2018	OALC	1476	Training	96.00
02.03.2018	Glasdon	1477	New litter bin	188.29
06.03.2018	Y Kearney	1478	Legal fees	820.00
28.02.2018	OALC	1479	Annual subscription	517.56
27.02.2018	SLCC	1480	Advertising Clerk's post	210.00

The Clerk confirmed that expenditure in year was in line with the budget.

10. Review of Financial Regulations.

Council Resolved to adopt the draft Financial Regulations.

11. RBS Accounts Package

Council Resolved to purchase a software package and associated and support from RBS Solutions Ltd.

12. Land at Draycott Road

Council noted that the transfer to the Parish Council of the Taylor Wimpey land adjacent to the Tennis Club had now take place. They considered the draft lease between the Council and the Village Hall which would lease the land for 125 years to the Village Hall for a pepper corn rent. Councillors noted the Deed of Grant which would allow the Council access to the land which was otherwise landlocked. The Council Resolved that this documentation should be sent to the Village Hall Committee for their consideration.

13. Requests for donation or support

Council considered an application for a grant to Helping Hands 4 Villages and Resolved that a grant of £200 be made under s137 of the Local Government Act 1972.

14. Village Amenities

- a. Trees and shrubs. Council received 2 quotations for a tree survey on the Pye estate and Resolved that Ringwood should be asked to carry out the work.
- b. Dog and litter bins. Council noted that the new bin had been installed by the bus stop opposite Wellington Road POS. It was Resolved to purchase another bin for installation on the POS. Council noted that VOWH would not empty the two newly installed dog bins. Cllr Smith would do this in the short term. In the longer term a contractor should be found to empty all the bins twice a month. Cllr Smith said he would mark the locations of the bins on a map.
- c. Recreation grounds. Council Resolved that Cllr Smith should purchase 2 bags of green granite chippings for the most damaged areas of the path.
- d. Play ground. Noted that the Clerk had drawn a playground checklist and had carried out the March inspection. It was agreed that the new Clerk might be asked to take this on in future.
- e. Burial Ground. Cllr Charlton said that he would check how many burials there had been in the last two years so that details could be checked against the burial register.
- f. War Memorial. The next flag flying days were confirmed as 21 and 23 April.
- g. Litter Picking. The Council expressed its thanks to Cllr Smith and the many volunteers

- who had carried out a litter pick over the weekend of 10/11 March. It was agreed that this exercise might be repeated every three months. Cllr Shepherd reported that many of the gutters were full of debris. The Clerk was asked to approach OCC to arrange clearance.
- h. Village fete. It was agreed that the Parish Council should have a stall.

15. Next meetings

- i. 9th April 2018
- j. 14 May 2018 – Annual Meeting of the Parish Council
- k. 21 May 2019 – Village Meeting.

16. Public Bodies (Admission to meetings) Act 1960. Due to the confidential nature of the business to be transacted, it was Resolved that the Press and Public be excluded from the Meeting.

17. Recruitment of Parish Clerk

Council Resolved to appoint Mrs Sarah Bates as Parish Clerk with effect from Monday 19 March. Mrs Bates should be appointed on scale point 26 for 70 hours a month (16 hours a week). An additional 10 hours a month might be worked in busy periods. The Council also Resolved that Mrs Bates should be offered membership of the Local Government Scheme and that payroll be outsourced to Autela Group Limited.

The meeting ended at 9.10 pm.

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Chairman

9 April 2018