

**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE VILLAGE HALL ON
MONDAY 4 JUNE 2018**

Present: Cllr Brian Forster, Cllr Josie Allsworth, Cllr David Hancox, Cllr Steve Smith, Cllr Ian Charlton

Cllr Eric Batts and 10 members of the public

1. Apologies: County Cllr Anda Fitzgerald O'Connor

The Chairman advised the meeting that Cllr Carol Shepherd has resigned from the Parish Council and expressed his warm thanks on behalf of the Council for her many years of service. Ms Shepherd has stated that she is willing to continue to oversee the artwork at the Orchard Gate development. The Chairman encouraged anyone who has an interest to put forward their name to join the Council.

2. Public Participation: It was advised that the footway at Spring Hill is impassable after all the warm and wet weather. Chairman agreed the Council will look at this and get quotes.

In the light of Cllr Shepherd's resignation it was asked what constitutes a quorum, to which the answer is three members of the Council. This gave rise to the question of whether the total number of councillor positions should be increased owing to the rise in population. District Cllr Batts will make enquiries through the VoWH who control this.

The ongoing negotiations regarding the sports ground and plans for the new pavilion were raised with a request for the various parties to meet to agree the plans and agree the next steps including the original landowner of the sports field. Cllr Batts to ascertain whether S106 funds can be used for fencing. A meeting will be organised as soon as possible.

Cllr Batts to contact the VoWH regarding the overflowing bin next to the One Stop Shop. Request to Clerk to write to One Stop Shop also regarding discarded cigarette butts outside shop from the staff.

3. Report from District Councillor Cllr Eric Batts: Cllr Batts gave an update on actions from the previous meetings. With regard to missed bin collections it had been difficult to ascertain fully the cause and this is ongoing. Cllrs Batts and Forster attended the Planning Committee meeting which was due to decide on the application for work at 7 Rimes Close but the Committee ran out of time so it will be considered at a later date. Reported that the potentially dangerous concrete wall by bus stop opposite Latton Close is being monitored every 6-8 weeks.

4. Minutes of the meeting held on 14 May 2018 were held to be a true record.

5. Declarations of interest: none

6. Planning Applications for consideration:

P18/V1089/RM Reserved matters: application for residential development up to 25 dwellings with some matters reserved. Address: Springfield Farm Bullocks Pit Lane Longworth Abingdon OX13 5HJ: Although no objection the Parish Council consider there to be access issues for this development.

P18/V1152/FUL 5 Beggars Lane, Longworth, Abingdon. Demolition of an existing single storey bungalow and replacement with a detached 2-storey house. No objection

7. Planning Applications results: none received

- 8. Recruitment of new councillors:** adverts to be placed in KBS news and the village Facebook page. The Council will have a stall at the village fete on 30 June.
- 9. KBSPC policy and actions for compliance with GDPR:** documents submitted to councillors for consideration prior to adoption: The Chairman thanked Cllr Allsworth for her work on this. Outlined Council's actions to comply with GDPR. Awaiting rules regarding a data protection officer, a post that could potentially be shared with other local councils. Council voted to adopt the policies:
- Website privacy notice
 - Data privacy notice
 - Personal information register

10. 2017/18 Audit:

- Annual Governance Section 3 for external audit 2017/18 was signed by the Chairman and RFO (Clerk).
- Financial statement and balance sheets 2017/18 signed by the Chairman and RFO.

11. Accounts

For payment	Recipient		Details	Value (£)
01/06/2018	Village Hall	DD	Office hire	200.00
25/05/2018	Clerk	Ch	Salary	913.05
04/06/2018	ARCh	Ch	Assisted reading, John Blandy Sch	250.00
10/05/2018	Came & Co	Ch	Insurance	965.69
12/05/2018	A&L Garden Maintenance	Ch	Grass cutting, burial ground	73.00
30/04/2018	Sorbus	Ch	Maintenance work (correction to invoice from last month)	30.00
03/06/2018	Village Hall	Ch	Room hire	64.00
04/06/2018	Chairman	Ch	Reinbursement for office paper	6.50

- 12. Requests for donation or support:** Victims of Abuse: The Council wanted to know whether any victims were being helped from the parish before considering a donation. Clerk to enquire.

13. Village Amenities

- Trees and shrubs: Footpath to Frax Close opposite memorial needs cutting back as very overgrown. Highways to be contacted. PC will take action if no response from Highways.
- Dog and litter bins: irregular emptying of bins reported, although the Clerk had been in touch with Biffa who promised action within a few days. Cllr Smith suggested another dog bin on path from Waggon Path to Beggars Lane and a litter bin outside Waggon & Horses pub. Clerk to obtain quote for litter picking along this area.
- Recreation grounds: Council to consider cost of replacement of goal nets on public open space in recreation ground and Millennium Green. In dangerous condition. £750 each, with disposal and re-erection could cost £3833.64 for four although other options may be available. Clerk to request ROSPA to examine them in July when they do the playground inspection. Investigation to be ongoing.
- Playground – councillor to be appointed for this month's inspection – Cllr Allsworth.
- Burial Ground:
 - Council agreed to the quote from Sorbus for maintenance works of £280 (plus VAT).
 - Council to considered request for reservation of a burial plot and agreed on this occasion under the circumstances. The Council resolved that future requests

will be looked at individually with reference to the number of plots remaining. Cllr Charlton to enquire regarding the costs charged by the church for plots and reservation costs to be worked out by taking an average of other local burial grounds.

- f. War Memorial – 2 scheduled flag flying days, June 9 Q's official birthday, and Armed Forces Day 27 June.
- g. Faults: bus stops need high pressure cleaning. Cllr Batts to find out which firm cleans the tennis courts. Sorbus to provide quote. Drain outside Munchies on Faringdon road, westbound, blocked.

14. Next meetings

- a. Monday 2 July 2018, 7.00pm, Swallow Room, Village Hall, Parish Council meeting
- b. Monday 6 August 2018, 7.00pm Swallow Room, Village Hall, Parish Council meeting

Meeting concluded at 9.00pm