

**KINGSTON BAGUIZE WITH SOUTHMOOR PARISH COUNCIL MEETING  
6 AUGUST 2018  
THE SWALLOW ROOM, VILLAGE HALL, 7PM**

**MINUTES**

**Present:** Cllr Forster, Cllr Allsworth, Cllr Smith, Cllr Charlton (joined by new councillors V Grant, L Pearce, D Warr and D Weeks),  
District Cllr Batts, County Cllr O'Connor Fitzgerald

9 Members of the public

**Apologies:** Cllr David Hancox

**1. Councillors to consider co-option of new members to the Parish Council. Applicants:** Mrs Virginia Grant, Ms Linda Pearce, Mr David Warr, Mr David Weeks. All candidates were proposed by Cllr Forster, seconded by Cllr Smith. The Council voted unanimously to co-opt all four applicants. The new councillors each signed a Declaration of Acceptance of Office in the presence of the Clerk and joined the meeting.

**2. Reports from** District Councillor Cllr Eric Batts and County Councillor Anda Fitzgerald-O'Connor

Cllr Batts reported on the following:

- The open air pool in Abingdon has extended opening hours.
- TVP Fire & Rescue Safer Places scheme in Abingdon – introduced with vulnerable people in mind, participating high street shops and services use signage to indicate that they can help if someone is in distress. Currently 15 businesses participating.
- The Secretary of State has advised not going to pursue unitary authority due mainly to significant funding that the Government plan to inject into Oxfordshire.
- Electoral Register, everyone should by now received their annual registration form. Three ways to register on line, by text or by post.
- The first batch of grants were awarded end of July and there will be a second round of applications to open in September with monies being awarded in late November/early December. There is still £24,000 in the capital grants and £19,000 in the new homes bonus grant scheme.
- Local Plan Part 2 Examination: Cllr Batts and Cllr Hayward, the member for Fyfield, attended the hearing on 24 July. A full copy of his report regarding the 600 homes on the land west of Kingston Bagpuize can be found on the KBSPC website ([www.kingstonbagpuizesouthmoorpc.org/news](http://www.kingstonbagpuizesouthmoorpc.org/news)) and in the forthcoming KBS News magazine.

County Councillor Fitzgerald-O'Connor reported on the following:

- At an OCC full meeting in July it was agreed that the Chief Executive position would be amalgamated with that of Cherwell District Council.
- Due to leave received queries re lighting, fly posting, signage re new homes and new crossing will be dealt with in the next few days.
- Cllr Warr asked for confirmation as to whether School Lane has now been adopted by Highways as the pot-holes have been filled.
- Cllr Grant reported on traffic chaos caused by the insufficient or inappropriate signage around the road closure on the A415 and requested that this is reported back. Chairman reported that PC objected to the closure, which resulted in a meeting, Highways were given alternative suggestions which they rejected.

**3. Public Participation:** Mr Rob Belk gave a presentation on a World War timeline that he has researched and designed. Mr Belk is requesting that this timeline, which would be 5m x 0.75m and constructed of similar material to a street sign is placed facing inwards on the footway

linking Oxford Road and Abingdon Road, close to the War Memorial site. Questions were raised regarding alternative siting and maintenance. The Chairman thanked Mr Belk for his presentation.

A resident reported that young people have been using the playground to gather until the early hours, resulting in noise and litter. Cllr Batts suggested contacting the police and requested that anyone who has already done so to forward him the police ref no. so he can follow it up. There was also reported begging outside the One Stop Shop.

Chris from the Kitchen Warehouse introduced himself and gave offer of help to community.

**4. Approval of minutes of the meeting of 2 July 2018 - approved**

**5. Declarations of interest –** Cllr Allsworth declared that planning application P18/V1790/HH was regarding a neighbouring property. Cllr Smith declared business interest in item 13a.

**6. Planning Applications for consideration:**

- P18/V1540/FUL and P18/V1600/FUL, land at Springhill Farm. Temporary siting of residential lodge – no objections and temporary siting of mobile home (retrospective) – no objections
- P18/V1790/HH, 3 Soden Place Longworth Abingdon OX13 5EY, single storey rear extension – no objections
- P18/V1798/HH, Willowdene, Faringdon Road, Kingston Bagpuize: proposed first floor extension above garage and associated works, single storey extensions to garage – no objection though concern raised re underground garage and any effect to the listed building next door.
- P18/V1089/RM, Springfield Farm Bullocks Pit Lane Longworth Abingdon OX13 5HJ, Reserved Matters application following Outline Approval P16/V0234/O for the layout, scale, appearance and landscaping. Outline application for residential development up to 25 dwellings with some matters reserved. (As amended by house types drawings received 27 July 2018) – clerk to request extension.

**7. Planning Applications results:** none received

**8. Accounts:** the following items of expenditure were presented to the Council

Date of invoice	Payee	Details	Amount (£)
15/06/2018	A&L	Grass-cutting, burial ground	109.50
17/06/2018	AD Maclean	Tree surgery	660.00
30/06/2018	McCrackens	Grass-cutting	1575.00
04/07/2018	Co-op	Mobile phone top-up	20.00
09/07/2018	A&L	Grass-cutting, burial ground	73.00
17/07/2018	ROSPA	Annual inspection of recreation areas	168.00
17/07/2018	Sorbus	Work in burial ground	336.00
25/07/2018	LGPS	Pension	259.79
25/07/2018	Clerk	Salary	888.98
31/07/2018	UK Office Direct	Stationery	63.32
31/07/2018	BGG	Litter picking	264.00

**9. Defibrillator awareness training:** the clerk reported on the training received on the procedure for using the defibrillator and on monitoring the equipment from the South Central Ambulance first responder volunteer. The appointed defibrillator monitor was also in attendance.

**10. Requests for donation or support:** South Central Ambulance Charity for defibrillator awareness training for the clerk and defibrillator monitor - Council to considered a voluntary

contribution. Cllr Allsworth proposed £100, seconded by Cllr Smith, motion carried unanimously.

**11. Public open space on Bloor Homes site:** Council to consider responses to the public consultation regarding the previously proposed parkour site. In light of information from VOWH regarding public arts money and proposed interactive installation on the site this item will be postponed until next PC meeting. A presentation will be given by Abi Brown, Arts Development Officer, VOWH.

**12. Village Amenities**

- a. Trees and shrubs: Cllr Smith has circulated a spreadsheet with proposed work on trees on the recreation ground and playground with quotes from Ringrose, A D Maclean and Sorbus. Cllr Warr proposed to proceed with the more urgent half this financial year and the other half next financial year. Seconded by Cllr Grant. Council agreed unanimously (Cllr Smith abstained).
- b. Recreation grounds: Council considered the most urgent works following the annual ROSPA report. Cllr Warr reported broken tubing on school lane exit from rec ground. Cllrs Allsworth and Forster will carry out inspection in conjunction with ROSPA report.
- c. Playground – councillor to be appointed for this month's inspection. Quotes required to fill in holes in the ground around goal posts and to replace bark chippings in the playground.
- d. War memorial – Council considered Mr Belk's proposal for the World War timeline (as per his presentation during public participation). Council agreed unanimously that the proposed siting, dimensions and format of timeline were not appropriate. Alternative suggestions were to display it in the proposed community building to be built at the Kingston Park estate, to post it on KBS online, to create it in book form and display it in the church. Cllr Forster to write to Mr Belk on behalf of the Parish Council in this regard.
- e. Streets: Council asked to consider the following names for the new street behind the old Hinds Head pub: Birch Copse, Birch Grove, Birch Meadows, Birch Close, The Birches, Birch Orchard. Council agreed unanimously on Birch Close.

**13. Creating wild areas of Pye Homes estate:** Council considered the details of Cllr Smith's proposal to create meadow areas by cordoning off the area around the trees in the middle of the public open space of approximately 150m<sup>2</sup> to prevent mowing, to encourage insects, bees and butterflies to the area. Sorbus would manage this area by scything a different half of it once a year (this gives differing height of grasses to attract more insects etc). Cllr Allsworth proposed to adopt, seconded by Cllr Pearce.

**14. Next meetings**

- a. Monday 3 September 2018, 7.00pm Swallow Room, Village Hall, Parish Council meeting
- b. Monday 1 October 2018

Meeting concluded at 9.20pm