

**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL
MEETING 4 MARCH 2019
7pm, SWALLOW ROOM, THE VILLAGE HALL**

MINUTES

Present: Cllr Forster (Chairman), Cllr Grant, Cllr Pearce, Cllr Warr, Cllr Charlton, Cllr Smith, Cllr Weeks, Cllr Hancox

District Cllr Eric Batts

6 members of the public

The Chairman announced the resignation of Cllr Josie Allsworth and thanked her for her commitment to the Parish Council and her work to towards obtaining the funds for the new bus shelter and improvements to the bus services, and on the playground during her 4 years' tenure as councillor.

1. Apologies: none

2. Reports from:

District Councillor Cllr Eric Batts: The District Council has been working on its budget but is beginning the wind down before the forthcoming elections. The chairman asked about the floodlighting at the building site at Springhill – Cllr Batts to investigate.

County Councillor Anda Fitzgerald-O'Connor: a leaflet will be distributed explaining how council tax is spent. Concern re dip in pavement on A415 outside Birch House development – contractor has sprayed red paint to alert public. Cllr Weeks to speak again to contractors. Cllr Fitzgerald-O'Connor will speak to Highways. Communities Grant for youth services of £1m – youth groups will be invited to bid for funding over the next couple of years, which will be match funded. More money to be invested in LED street lighting. Chairman asked Cllr Fitzgerald to take to Highways the problem with the inconsistent lighting in the Faringdon Road.

3. Public Participation: an adjournment of 20 minutes to allow the public to ask questions. Question raised by shoe bank outside new Co-op which is overflowing with rubbish. Cllr Batts will speak to Vale re this matter. Question re A-boards advertising the Kitchen Depot and the kebab van. Chairman confirmed this is fly posting. Cllr Batts to talk to licensing team re this. The Chairman made mention of the ram-raiding of the Hind's Head Co-op last week.

4. Approval of minutes of the meeting of 4 February 2019 and extraordinary meeting of 12 February 2019. Minutes of 4 February 2019 – item 8 should refer to “play area no. 1” not “play area no. 3” – correction made manually by Chairman. Otherwise the minutes were agreed to be a true record of the meeting. Minutes of 12 February were agreed to be a true record of the meeting.

5. Declarations of interest: Cllr Grant for items 14 and 15.

6. Planning Applications for consideration:

- a. **P19/V0264/A**, Cooperative Food, Faringdon Road, new signs to advertise store: Council to object on grounds that the lighting will be obtrusive to local residents.
- b. **P19/V0349/HH**, Greybarn Stonehill Lane Southmoor, Garden Room/ Kitchen extension on rear of property: no objections

- c. **P19/V0415/HH**, Westbourne, 1 Rimes Close, Kingston Bagpuize - removal of inverted balcony, and extend bedroom to replace balcony space, add new window. Replace vertical tile shingles with rendered panels - application withdrawn

7. Planning Applications results:

- a. **P18/V3062/LDP**, 56 Laurel Drive, single storey extension – permission granted
- b. **P18/V3018/HH**, Willowdene, Faringdon Road Kingston Bagpuize, application refused

8. Accounts:

- a. **Clerk to present list of the month's payments to the Council:**

Date	Method of payment	Payee	Details	Amount (£)
03/02/2019	SO	Village Hall	Office rental	200.00
04/03/2019	Ch	ARD Playgrounds	Resistograph testing of playground timbers	1,074.00
04/03/2019	Ch	OALC	Training event	54.00
04/03/2019	Ch	Challoners	Legal charges	5320.00
04/03/2019	Ch	Arrow Accounting	Internal audit	274.00
04/03/2019	Ch	OALC	Subscription	574.16
04/03/2019	Ch	Village hall	Hall hire (meeting rooms)	51.00
05/02/2019	DC	Post office	Postage	2.11
04/03/2019	Ch	A D Maclean	Tree surgery	2496.00
04/03/2019	Ch	Sorbus	Removal of hazardous vegetation in playground	336.00
04/03/2019	Ch	ARD Playgrounds	Quarterly play/rec inspections	189.00
04/03/2019	Ch	Earth Anchors	Replacement lid for dog bin	62.34
04/03/2019	Ch	BGG	Litter picking	264.00
04/03/2019	Ch	Pestforce	Pest control	307.50
04/03/2019	Ch	Clerk	Salary	892.54
04/03/2019	Ch	OCC Pension Fund	Pension contributions	266.54
04/03/2019	Ch	Glasdon	Bins/parts	379.20
04/03/2019	Ch	Sorbus	Installation of bins/parts	80.40
04/03/2019	Ch	Longworth & District History Society	Donation (S137)	250.00
04/03/2019	Ch	Wicksteed	Playground parts	16.70

- b. **Council to review Annual Internal Audit Report for 2018-19.** The Council declared the internal audit satisfactory.
- c. **Clerk to present budget review for 2018-19.** Item circulated to inform Council.
- d. **For information only** – the Village Hall Trustees have advised the Parish Council that rent for the office in the Village Hall will increase by 2.5% to £205 from April 2019. A letter has been sent to the bank to amend standing order signed by Chairman and Clerk.

9. Requests for donation or support:

- a. Contribution towards Junior Park Run: Cllr Warr proposed to pledge £750, seconded by Cllr Weeks, once the full amount has been achieved.

- b. Sue Ryder South Oxfordshire Palliative Care Hub: request declined as Council prefers to support Sobell House Hospice.
- c. Wantage Independent Advice Centre: request declined as Council prefers to support the Abingdon branch.

10. Council to consider taking a stand at the Village fete: Council resolved to take a table at a cost of £15.00

11. Council to consider proposal by Cllr Smith to install ANPR/speed cameras (exact nature to be clarified) on the A415 and Faringdon Road. Cllr Smith informed the meeting – Speedwatch proving ineffective due to lack of volunteers. Proposing new system called Speed Safe, the cost of which is currently unconfirmed but estimated to be between £8-10,000. Cllr Charlton proposed that speed limit boundaries are discussed with Highways at the same time as crossing on A415. Cllr Batts suggested that Thames Valley Police are sounded out on the subject of Speed Safe. The Chairman asked Cllr Smith to do more research on the matter and report back to a future meeting.

12. Bus shelters: Latton Close east bound – Council to consider quotes for repair of roof:

Exteriture - £1430.00, ex VAT
 RMI - £660 (have not visited site)
 Queensbury Shelters - £1284.90 ex VAT

Council unwilling to spend money before hearing an update from the County Council regarding the funding. Clerk to contact OCC for update.

13. Council to consider purchase and erection of notices regarding flying of drones in the recreation ground: should not be flying within 50m of buildings. Cllr Warr to compose notice. Council resolved to have notices printed and displayed on the recreation ground.

14. Perimeter fence for sports ground: Council to consider erection of adequate boundary fence for the sports field following the line of that erected by Abbey Homes along Edward Strauss Park. Cllr Grant proposed a post and rail with stock fencing with a hedge behind, Cllr Warr will confer with architects to include this in the design.

15. Chairman – re dangerous tree on Abbey Homes site. Abbey Homes erected playground under tree which was on their ground. Tree surgeon to be appointed to assess the situation.

16. Rec & Playground matters:

- a. Cllr Weeks: Report on the first Quarterly Operation Inspection of the Fir Tree Close playground and recreation ground was carried on the 5 February by ARD Playgrounds. A total of 40 assets were inspected, resulting in a total of 55 findings, broken down as follows: Fir Tree Close Playground - 27 assets and 45 findings; Recreation Ground - 13 assets and 10 findings. The findings were mostly expected: a few issues associated with the Jubilee Fort, 5-a-side football pitch and the basketball court that were reported for the first time. However, the vast majority of the issues had already been identified through the inspection regime that is in place. All of the issues identified during the operational inspection have been added to the Playground and Recreation Ground Action Log. Remedial actions will be prioritised by their risk rating. Enquires will be sent out for quotations, these will then be considered for approval at next available Parish Council meeting.
- b. The resistograph testing of the timber load bearing components of the timber based equipment sited within the Fir Tree Close playground was carried out on 14 February

by Timber Play. The test results provided by Timber Play shows that all the load bearing components are sound.

- c. Council to consider the adoption of Cllr Weeks' 3 Year Plan for the Playground and Recreation Field (circulated by Cllr Weeks). The chairman thanked Cllr Weeks for his work on this. Suggested making it a 4-year plan rather than 3-year owing to the amounts involved – all agreed.
- d. Council to consider for approval quotations from Wicksteed Leisure for:
 - i. The refurbishment of the existing four bay swings £2,328.68 (ex VAT). Council resolved to accept this quotation and proceed with the refurbishment.
 - ii. Supply and installation of a new Viking Swing (2 flat seats, 2 cradle seats) £8,535.80 (ex VAT) – this quotation was supplied as an illustration of the cost of full replacement rather than partial replacement.
- e. Council to consider for approval quotations from ARD Playgrounds with regard to the supply and installation of replacement equipment for the Agility Trial:
 - i. Sheathed metallic hand support rope for the Yukon Log Roll £ TBC (ex VAT)
 - ii. Sheathed metallic hand support rope and swing rope for the Pillars of Hercules £ TBC (ex VAT)
 - iii. Sheathed metallic crawler ropes for Offa's Dyke £TBC (ex VAT)
- f. Council to consider for approval quotation from ARD Playgrounds for the supply and installation of bonded rubber mulch impact attenuating surface that compasses all the items that make up the Agility Trial £TBS (ex VAT)
- g. Council to consider for approval quotation from ARD Playgrounds for the supply and installation of bonded rubber mulch impact attenuating surface for the Jubilee Slide £TBS (ex VAT).

Items 16d, 16e and 16f – quotes for these items had not been received before the meeting so the Council was unable to consider. To be added to April meeting agenda.

17. Village Amenities

- a. Trees and shrubs:
- b. Dog and litter bins: bin on west side of recreation ground has been vandalised. Sorbus has replaced top half with parts ordered for bin on eastern side. Clerk to order another replacement top half.
- c. Recreation grounds/Playground – Cllr Weeks and Cllr Warr to do monthly inspection.
- d. Burial Ground:
- e. War Memorial: first flag flying, St George's Day, April 23.
- f. Faults: street lights on Faringdon Road. Defunct lamp post reported lying in Taylor Wimpey site.

18. Next meeting:

Monday 1 April 2019

Meeting concluded at 9.30pm

Clerk: Mrs Sarah Bates