

**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL
MEETING 4 FEBRUARY 2019
7pm, SWALLOW ROOM, THE VILLAGE HALL**

MINUTES

Present: Cllr Forster, Cllr Smith, Cllr Charlton, Cllr Weeks, Cllr Grant, Cllr Warr, Cllr Pearce

District Cllr Eric Batts (joined meeting at 8.40pm)

Members of public: 6

1. **Apologies:** Cllr Allsworth, County Councillor Anda Fitzgerald-O'Connor
2. **Cllr Batts joined meeting at 8.40pm after attending budget meeting. Copy of his report awaited.**
3. **Approval of minutes of the meeting of 7 January 2019 and extraordinary meeting of 18 December.** Both minutes were agreed to be a true and accurate record of the meetings.
4. **Clerk's Report:**
 - a. Following item 13 of Minutes of 7 January 2019, the Chairman has written to the Clerk to confirm her new salary pay scale from 1 April 2019. The Clerk will copy this to Autela Payroll Services.
 - b. Following item 12a(iv) of Minutes of 7 January 2019 regarding broken bin in the recreation ground, the Clerk has ordered a new lid and fixings for this bin, as well as a new litter bin for the playground (which has a rotten base) and new top half for the litter bin at the eastern end of the rec which has been burnt out.
 - c. The Clerk has written to the owners of the current Post Office building to ask what plans if any there are for the building once the Post Office moves to the new Co-Op. No response received yet.
5. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
 - a. Emma Willoughby, Secretary of Kingston Colts Football, asked for the Council's approval to draw down £6,345 from the S106 monies awarded against planning application P12/V1836/O for movable goal posts. As the item was received too late to be included in the current agenda the Chairman proposed for a short extraordinary meeting for the following week (Tuesday 12 February, 10am) in order to expedite the request, as a minuted Council approval is required by the District Council on the application form.
 - b. Question raised regarding development of land south of Spring Hill Farm: Cllr Hancox relayed a response to an earlier query from councillors from District Cllr Batts, stating that site is not in the adopted local plan or in the Local Plan Part 2 (currently waiting for the inspectors final comments). It did come forward in both calls for sites in both the adopted plan and the Local Plan Part 2, and was rejected by VoWH officers as unsuitable. The land to the east was and is considered the most suitable site. Any such application should it come forward would be refused as its not consistent with the adopted local plan.
 - c. Question raised regarding handover of post office services from existing location to the new one at the Co-Op. This arrangements are not currently known. A farewell gathering for Andy and Carolyn, the current postmasters, has been organised for 16

February in the Village Hall 2-4 pm. All welcome. Clerk to write to PO headquarters to ask about arrangements for the changeover.

- d. Question raised again regarding the pedestrian crossing on the Abingdon Road (A415) which was to be funded with S106 monies. Chairman to meet Clerk to compose letter to OCC to ask for an answer regarding this matter.

6. Declarations of interest: Cllr Smith regarding point 18 a ii.

7. Planning Applications for consideration:

- a. **P18/V3097/HH**, The Old Rectory, Rectory Lane, Kingston Bagpuize: proposed single-storey side extension, internal alterations, and loft conversion with dormer windows, to the existing dwelling. Proposed detached garage building, new access and entrance gates and new driveway. Amendments to previous planning and listed building consents P16/V2015/HH & P16/V2016/LB and P16/V0768/HH & P16/V0769/LB: Cllr Grant commented on the proposed entrance being moved onto Race Farm development, onto a private road. Objection on grounds that the proposed alterations to the dormer windows are not appropriate for a listed building as detailed in the application, comment to be made regarding access onto private road.
- b. **P18/V3109/HH**, Lydyards, Beggars Lane, Move the location of the garage on previous application P16/V2886/FUL - objection on as it is detrimental to the street scene as the garage is forward from the house, and the hemming in of the neighbouring property.
- c. **P19/V0067/FUL**, Sterling House, Oxford Road, Kingston Bagpuize, extension to first floor to create 6 apartments. Objection as access is through the Co-op and the Kitchen Shop car parks, creating further traffic in and out of what is already dangerous access to main road.
- d. **P19/V0109/HH**, 30 Blandy Avenue, Southmoor, Two storey side extension and single storey front extension: no objections

8. Planning Applications results:

- a. **P18/V2804/HH** 4 Fir Tree Close, Southmoor, two storey side extension and enlargement of existing drive; dated 18.12.2015; ref P15/V2509/HH – permission granted.
- b. **P18/V2497/HH**, Hollyfield House, Proposed two bay garage with loft room over – permission granted.
- c. **P18/V1924/FUL**, Hunters Moon, Erection of single storey and two storey extensions to existing house, erection of detached garages, and subdivision of existing dwelling to form two dwellinghouses – permission granted.
- d. **P18/V2835/FUL**, Land adjacent to Middle Barn, Bullockpits Lane, erection of 6 dwellings – permission granted.

9. Kingston Park development: LAPs consultation: Council to consider suggestion from Bloor Homes regarding design of play area no. 1. Council resolved to accept design solution of increased shrubbery to prevent access of children into road.

10. Accounts:

- a. Council to review and approve the Financial Regulations 2019 document: Council resolved to adopt these regulations unchanged.

b. Council to receive copies of the agreed budget for 2019-20 from the Clerk – copies circulated.

c. Council spending since last meeting:

Date	Method of payment	Payee	Details	Amount (£)
04/01/2019	SO	Village Hall	Office rental	200.00
04/02/2019	Ch	BGG	Litter picking	264.00
25/01/2019	Ch	Clerk	Salary	821.05
25/01/2019	Ch	OCC Pension Fund	Clerk pension	242.92
28/01/2019	DC	Nimbus maps	Title plan doc	7.00
28/01/2019	DC	Nimbus maps	Register doc	7.00
31/01/2019	Ch	Sorbus	Tree work in rec	2556.00

11. Requests for donation or support: Longworth & District History Society – contribution towards the preservation and storage of historic letters, Cllr Hancox proposed £250 donation under S137, seconded by Cllr Smith, all agreed.

12. CIL survey: Council to resolve on response to the survey (previously circulated by email on 14 January). Adjourned pending further investigation to next meeting.

13. West bound bus shelter, Latton Close: Council to resolve whether or not to replace vandalised glass panel (two quotes: Sorbus £375, Externiture £433). Council resolved not to repair the glass at this time due to fear of further vandalism. Cllr Grant offered to store the unneeded frame, currently in Cllr Smith's garden.

14. Village Amenities

a. Play ground:

- i. Council to consider recommendation from Councillors Weeks and Smith for the replacement of the loose impact attenuating surface (LIAS) at the Jubilee Fort (circulated). Cllr Weeks had received three quotations for the work, but has asked Sorbus to requote to come in line with the scope of work. Cllr Weeks recommended postponing decision until the results of the first quarterly inspection has taken place (results expected in March).
- ii. Council to consider for approval quotations for tidying and removing hazardous boundary vegetation at Fir Tree Close playground (as recommended by parks officer for VOWH), £280 Sorbus, £350 Sodexo. Council voted in favour of Sorbus.
- iii. Council to consider for approval a quotation of £358 from Wicksteed for new seats for the swings. Cllr Weeks recommended getting full quote from Wicksteed for complete set of swings to compare. Decision to be deferred to March meeting pending receipt of this.
- iv. Playground inspection – Cllr Weeks to inspect with Cllr Forster.

15. Council to appoint signatories for amended transfer of land document (ON309648, BDW Trading Ltd) and document to be signed in presence of the Clerk. Cllr Warr and Cllr Hancox were appointed and duly signed in presence of the Clerk.

16. Next meetings

4 March 2019

1 April 2019