

**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL  
MEETING 13 MAY 2019  
7pm, SWALLOW ROOM, THE VILLAGE HALL**

**MINUTES**

**Present:** Cllr Charlton, Cllr Forster, Cllr Grant, Cllr Pearce, Cllr Smith, Cllr Swale, Cllr Warr, Cllr Weeks

District Cllr Batts, County Cllr Anda Fitzgerald-O'Connor

5 members of the public

1. **Apologies - none**
2. **Election of Chairman:** Cllr Brian Forster and Cllr Virginia Grant declared their intention to stand for chairman. A vote was taken and Cllr Grant was duly elected chairman.
3. **Election of Vice Chairman:** Cllr Brian Forster and Cllr Linda Pearce put themselves forward as vice-chairman. A vote was taken and Cllr Forster was duly elected vice-chairman.  
  
Cllr Grant took the chair and thanked Cllr Forster for his work as chairman and commitment to the Parish Council.
4. **Members Leaving the Council: David Hancox:** Cllr Grant expressed the sincere thanks of both the council and the community for all the work that David Hancox has done and support he has given throughout his 8 years in office.
5. **Declaration of acceptance of office in the presence of the Clerk:** these were all duly completed as required.
6. **Distribution to councillors of register of interests form:** to be completed and returned to the Democratic Services Dept at the District Council by the required deadline.
7. **Confirmation of Committees and Representatives:** the Council discussed and agreed the following committees and designated responsibilities:
  - a. Planning Committee – Cllr Warr (Chair), Cllr Pearce, Cllr Swale, Cllr Forster
  - b. Recreational Facilities Committee – Cllr Weeks, Cllr Grant, Cllr Swale, Cllr Smith
  - c. Burial Ground Committee – Cllr Forster
  - d. Village Hall Committee – Cllr Charlton
  - e. John Blandy Educational Trust (Trustee) – Cllr Weeks
  - f. Faringdon Neighbourhood Area Group – Cllr Forster
  - g. KBS News Liaison – Cllr Forster
  - h. Civil Protection Officer – Cllr Forster
  - i. Parish Transport Representative – Cllr Swale
  - j. Age UK – Cllr Grant
  - k. Youth Facilities Co-ordinator – Cllr Smith
  - l. Sports Field Committee – Cllr Warr, Cllr Weeks
  - m. OALC executive – Cllr Charlton
  - n. Trustee of Longworth Charities – Cllr Charlton
8. **Council to consider co-option of Oyebola Bello as Councillor –** Mrs Bello gave a short address. The councillors voted unanimously to co-opt Mrs Bello onto the council with immediate effect. Cllr Bello duly joined the meeting.

**9. Reports from District Councillor Cllr Eric Batts and County Councillor Anda Fitzgerald-O'Connor**

Cllr Fitzgerald-O'Connor – Stanford in the Vale recycling centre will be shut for a few days for a deep clean. Ladies Cycle Race from Henley to Blenheim Palace, 27 June. Cllr Warr asked about the proposed crossing on the A415 and whether OCC could find funds to bridge the gap in cost between the available S106 funds currently held, which would only allow for a zebra crossing, and the amount needed to provide a more robust solution to this public safety problem. Cllr Fitzgerald-O'Connor to speak further to Highways.

Cllr Batts – Cllr Simon Howell is leader of opposition for VOWH. Cllr Batts will be on Planning Committee and Licensing Committee. There will be a parish boundary review in which parish councils will be consulted. Cllr Batts has requested that the planning applications involving land adjacent to Kennel Cottage and land at Oxford Road go the Planning Committee.

**10. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.** Question regarding placement in agenda of declarations of interest, which the Clerk explained related to agenda items following it, rather than the formation of the council. Question raised again about action points arising from the minutes, which has been addressed this month with the creation of a rolling 'actions list'. Question raised regarding new football pitch created by Abbey Homes as part of S106 agreement, which is sub-standard. Cllr Warr and the Clerk have been working with the Planning Enforcement Officer at VOWH DC and Abbey Homes are sending a manager to inspect the pitch, hopefully with a view to rectifying the matter.

**11. Approval of minutes of the meeting of 1 April 2019:** declared a true and accurate record of meeting. Cllr Warr asked to clarify that his assertion in point 4 regarding the established use of footpath through the Hinds Head/Co-op car park not requiring further planning had been advised by officers from OCC Highways. Duly noted by hand.

**12. Declarations of interest:** none

**13. Planning Applications for consideration:**

- a. **P19/V0792/FUL**, Former Site Of Crossroads Garage Faringdon Road, Demolition of workshop associated with the former Crossroads Garage and erection of 3no. x 3 bed dwellings and 4no. x 2 bed flats: objection on the grounds of over-development and lack of parking – requested that District Cllr Batts call for this to go to committee.
- b. **P19/V0904/FUL**, Lamb and Flag House, Faringdon Road Longworth Abingdon OX13 5HN, Erection of 1 no. dwelling with associated hard and soft landscaping to replace the redundant car park within the grounds of Lamb & Flag House (and LB consent): objection on aesthetic grounds.
- c. **P19/V0842/O** Land adjacent to Kennel Cottage, Oxford Road KB: Outline application for a new two storey 3 bedroom dwelling with some matters reserved: this application has been called by Cllr Batts to go to committee.
- d. **P19/V0813/FUL**, Land at Faringdon Road, Southmoor, Erection of 9 x 2-storey terraced private market dwellings (in lieu of 9 x private market apartments within a 3-storey building): no objection.
- e. **P19/V0953/FUL**, Land at Oxford Road, Kingston Bagpuize: residential development to create 4 x 3 bed houses, 3 x 2 bed flats and 1 x 1 bed flat plus associated landscaping and parking. this application has been called by Cllr Batts to go to committee.

- f. **P18/V2540/HH**, Nutcombe, Hanney Road Southmoor, (revised design shown within amended plans and supporting documents received 17 April 2019) - proposed single storey side and rear extension, first floor rear extension and single storey garage at the front of the dwelling. Objection on grounds that application is incomplete as details of the construction materials are not specified.
- g. **P19/V0720/HH**, 5 Field Close Longworth, (Retrospective) erection of a rear kitchen extension, extension of the garage and conversion into living space. Erection of 6m x 4m garage to the rear of the garden at the end of the drive. Objection on grounds of overhanging eaves into neighbours property, insufficient detail of boundaries drawn at a suitable scale on the application.
- h. **P19/V0964/HH**, Swan House, Springhill, Change to roof line with new dormers and internal alterations. No objections.
- i. **P19/V0973/HH**, 2 Acacia Gardens, Southmoor: extension and alterations to garage: objection on grounds of over-development. Objection on the grounds that no location plan or block plan provided in planning application rendering it incomplete.

#### 14. Planning Applications results:

- a. **P19/V0264/A**, Cooperative Food Faringdon Road, new signs to advertise food store – **permission granted**
- b. **P19/V0349/HH**, Greybarn, Stonehill Lane, Garden Room/ Kitchen extension on rear of property – **permission granted**
- c. **P18/V3097/HH**, The Old Rectory, Rectory Lane, Proposed single-storey side extension, internal alterations, and loft conversion with dormer windows, to the existing dwelling. Proposed detached garage building, new access and entrance gates and new driveway. Amendments to previous planning and listed building consents P16/V2015/HH & P16/V2016/LB and P16/V0768/HH & P16/V0769/LB. (as amended by proposed site layout plan, floor plans, and elevation plans received 4 March 2019 and proposed garage plan received 21 March 2019) (As amended by proposed garage plan 18106 P04 rev E received 26 March 2019) – **permission granted**
- d. **P19/V0121/HH**, 90 Laurel Drive Southmoor: Erection of single storey summer house in rear garden - 8" x 8" Clifton design, **permission granted.**
- e. **P19/V0505/FUL**, Hunters Moon, Charney Road, Demolition of existing house and erection of two detached family homes with associated parking, amenity space, and landscaping works – **application refused**

#### 15. Accounts:

##### Receipts

Date	Method of receipt	From	Details	Amount (£)
27/03/2019	BACS	David Wilson Homes	S106 monies (2018/19 accounts)	25,970.00
02/04/2019	BACS	Vale of White Horse	Precept (first half)	31,000.00
03/04/2019	BACS	Vale of White Horse	CIL monies	4,754.09

## Payments

Date	Method of payment	Payee	Details	Amount (£)
03/04/2019	SO	Village Hall	Office rental	205.00
26/04/2019	Ch	Wicksteed	Refurbishment of swings	2794.42
16/04/2019	Ch	Sorbus	Reinstall vandalised fencing	78.00
		Sorbus	Remedial work in playground	144.00
31/03/2019		Sorbus	Cut back tree	24.00
25/04/2019	Ch	Clerk	Salary	919.74
25/04/2019	Ch	OCC	Pension	269.82
5/04/2019	Ch	A&L	Grass cutting, burial ground	37.00
01/04/2019	Ch	Glasdon	Bin parts	174.06
31/03/2019	Ch	BGG	Litter picking	330.00
31/03/2019	Ch	McCrackens	Grass cutting	667.50
01/04/2019	Ch	KBS News	Advertising	12.00

- f. Financial statement for 2018-19 to be signed by Chairman and RFO/Clerk – duly completed.
- g. External audit documents: Clerk and Chairman to sign AGAR part 3, section 1 – duly completed.
- h. Date to be set for the exercise of public rights: from Tuesday 4 June for 30 days.
- i. For information: Cllr Pearce has examined the monthly bank reconciliations for year 2018-19 and confirms correspondence with bank statements for the same period.

### 16. Council to consider insurance quotes received:

Zurich: £658.05 (1 year), £610.45 (3-year agreement):

Norris & Fisher: £664.50

Came & Came (current brokers) – £952.32 (1 year), £904.70 (3-year agreement)

The Council agreed that following scrutiny of the schedules the quote from Zurich was the most favourable, but felt that £1,000 to cover the war memorial stones was inadequate. The clerk will request a re-quote to increase cover on the war memorial to £10,000 and circulate. As the insurance renewal date is 1 June, it was agreed an email consensus on the new quote, if agreeable, will suffice.

### 17. Request from District Council to suggest street name for 8 dwellings off Oxford Road, KB. Cllr Grant suggested 'The Yews' (as ancient yew trees have been specifically conserved in the planning application): the Council resolved to put forward this suggestion.

### 18. Requests for donation or support:

- a. Southmoor baby and toddler group: the council resolved to donate £250 under section S137.
- b. Enrych: the council resolved not to donate on this occasion.
- c. Abingdon Community Events: Family fun day/culture day at Dalton Barracks – request for sponsorship. The council resolved not to sponsor this event as it was deemed not sufficiently local.

### 19. Village Amenities

#### a. Trees and shrubs:

- i. **Request from resident living on Faringdon Road to reduce canopy of tree on recreation ground affecting her garden:** Cllr Smith had visited the resident and reported that the tree does overhang her small garden to the north. Work identified in the tree survey conducted in March 2018 has recently been

completed on this particular tree. Further work as requested by the resident (as quoted by one tree surgeon) would be £750 ex VAT. The council agreed that there were no safety reasons for commissioning the work and as the tree was to the north of the property could not cause undue shade. The resident was at liberty to remove any branches overhanging her property at her own expense.

- ii. **Trees overhanging LEAP at Abbey Homes:** one quote received for £750 (ex VAT). Further quote to be obtained before next council meeting.
- b. **Benches for POS at Orchard Gates:** S106 monies received from David Wilson Homes to provide for benches. As there are a number of details to be decided such as budget, siting, number and specific design of the benches, the council agreed to defer decision with possibility of forming a committee to advise.
- c. **Dog and litter bins: Council to consider number and type of bins to be purchased for POS at Orchard Gate/Witney Road.** The council resolved to purchase 3 regular bins (as these can be used for dog waste as well): Clerk to report back on pricing/design at next meeting.
- d. **Recreation grounds:** no item
- e. **Playground:** councillors to be appointed for this month's inspection: Cllr Weeks & Cllr Grant
- f. **Burial Ground:** Cllr Forster reported on visit by himself, Cllr Pearce and the clerk to inspect the burial ground – council resolved that a sign should be produced showing guidelines - Cllr Forster to produce draft wording.
- g. **War Memorial:** Flags to be raised for 75<sup>th</sup> anniversary of D-Day on 6 June, Queen's official birthday on 8 June, Armed Forces Day on 29 June. Clerk to request insert in KBS News.
- h. **Faults:** no item

## 20. Next meetings:

Monday 20 May 2019, 7pm – Annual Parish Meeting  
Monday 3 June 2019, 7pm – Parish Council meeting  
Monday 1 July 2019, 7pm – Parish Council meeting

**Meeting concluded at 9.40pm**

**Clerk: Sarah Bates**