



CLEMMONS FIRE DEPARTMENT

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email _____

Position Applied for: _____ Date Available: _____

Are you over 18 years of age? YES NO If no, when? _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO (Answering yes to this question will not automatically disqualify you from consideration for the position.)

If yes, explain: _____

Education

High School: YES NO School Name: _____

College: YES NO Institution: _____ Degree: _____

Postgraduate: YES NO Institution: _____ Degree: _____

Certification

Which certification(s) to you currently hold or have the ability to obtain by reciprocity? Check ALL that apply.

N.C. State Firefighters Certification: YES NO N.C. State Driver/Operator: YES NO

N.C. State EMT - Basic: YES NO NIMS: 100 200 300 400 700 800

N.C. State Hazardous Materials - Operations: YES NO N.C. State Fire Instructor (select Level): I II

N.C. State Technical Rescuer w/ Specialty: YES NO List Specialties: _____

N.C. Fire Officer Certification: I II III IV

Other: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ Years of Service: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Driving History

Answering yes to this question will not automatically disqualify you from consideration for the position.

What Class of Driver's License do you possess? A B C CDL

Has your driver's license EVER been suspended or revoked within the last 15 years for **ANY** reason? YES NO

If yes, explain: _____

Knowledge, Skills, and Abilities

This position requires the lifting and/or carrying of heavy objects. Are you able to lift and/or carry 50 pounds frequently and up to 100 pounds occasionally along with the other duties required for this position? YES NO

Do you have the ability to perform all the job functions of the position you are applying for? YES NO

Briefly describe any special skills, accomplishments, training or experience (not described elsewhere in this application) which you feel are relevant to the fire service. If none, enter N/A below.

Fire Department personnel are required to work a variety of shifts which will include nights, weekends, holidays, overtime, plus be on-call on occasion. Are you willing to work these types of schedules? YES NO

Other Information

Are you a member of a Fire Department Currently? YES NO
 If yes, where? _____

How did you hear about this position? _____

Are you related to anyone who currently works for Clemmons Fire Department? YES NO
 If yes, who? _____

Briefly explain why you are interested in becoming a firefighter at the Clemmons Fire Department.
(You may attach a separate sheet if necessary)

Policy Statement

The Clemmons Fire Department provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, the Clemmons Fire Department complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, recall, transfers, leaves of absence, compensation and training, except when certain physical and mental requirements are Bona-fide Occupational Qualifications (BFOQ).

Authorization for Background Check

As provided by NCGS § 143B-943

I hereby authorize the Clemmons Fire Department, Inc. to contact, obtain and verify the accuracy of information contained in this application from all previous employers, educational institutions, references, criminal record, driving record. I release any and all persons, companies, or agencies responding to such investigation from any liability for any damage due to releasing information pertaining hereto. I understand that any misrepresentation or material omission made by me on the application will be sufficient cause for cancellation of the application or immediate termination of employment, whenever it may be discovered.

Applicants Name: _____
(Please Print)

Applicants Signature: _____ Date Signed: _____

Drug Screenings

Any individual applying for a position with the Clemmons Fire Department may be required to submit to a urinalysis drug test as a part of the application process. This notice serves as a written statement of the department's right to conduct such testing as part of the application process. The testing will be conducted by a certified laboratory/testing service selected by the department, in accordance with the procedures required by applicable state and federal regulations.

Applicants Name: _____
(Please Print)

Applicants Signature: _____ Date Signed: _____

At Will Employment Statement

Your employment with the Clemmons Fire Department is a voluntary one and is subject to termination by you or the Clemmons Fire Department at will, with or without cause, and with or without notice, at any time. Nothing in these policies shall be interpreted to be in conflict with or to eliminate or modify in any way the employment-at-will status of the Clemmons Fire Department employees.

Applicants Name: _____
(Please Print)

Applicants Signature: _____ Date Signed: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my termination.

Applicants Name: _____
(Please Print)

Applicants Signature: _____ Date Signed: _____