

DISCIPLES CONFERENCE CENTER, INC (DCCI)
Minutes of a Meeting of the DCCI Board
March 18, 2017

Members attending:

Rae Bostwick
Rick Brockway
Andy Cloyd
Nathan Higginbotham
Jim Kessler
Susan Kessler

Bob Simons
Janene Suggs

Ex-Officio:

Andy Brink
Rev. Peggy Edge
Rev. Michael Passmore

Staff:

Rev. Scott Miller

Guest:

Richard Walker, Builder

Board President Rae Bostwick called the meeting to order and called on Janene Suggs to offer an opening prayer.

1. **Minutes** – *Susan Kessler*

A motion was made (Jim Kessler), seconded, and passed to approve the minutes of the January 7, 2017 board meeting as distributed in advance of this meeting.

2. **Financial Report** – *Rev. Scott Miller*

Scott reviewed the Balance Sheet as of February 28, 2017 and the Profit & Loss Budget Performance for February, 2017 (Attached to the official copy of the minutes).

A motion was made (Simons), seconded (Janene Suggs) and passed to approve the financial report.

3. **Camp Director's Report** – *Rev. Scott Miller*

Scott reviewed his written report which had been distributed to the board in advance of the meeting. Property items include an A/C compressor in Lodge Room #8, heating element in the tankless water heater, and projected April tear-down of the office cabin and the old shed behind it.

New items:

- a. As approved at the January meeting, we will be taking out a loan from the Board of Church Extension (BCE) for the Activity Center insulation and the office building. This will be rolled in with the existing BCE loan. BCE will cover 90% of the insulation and 75% of the office. A contingency account is also required by BCE. Insulation cost will be approximately \$60,000. Our part for the insulation will be approximately \$6,000. Documents are ready for officer signatures. Churches and individuals will be given an opportunity to contribute for this project. Andy Cloyd volunteered to organize fund-raising. (NOTE: See subsequent board action, #4 below.)
- b. Scott has worked with Andy Cloyd to develop preliminary plans for the office space: a 1200 square foot "welcome center" which would include an office, storage room, meeting room, one restroom, and minimal kitchen. Consider architectural consistency with master plan for camp. The building will be on the site of the old office building. Bids are being received.
- c. The board supported Scott's recommendation that the camp staff be responsible for the small groups booked for the camp on March 25 and April 8 when Scott is required to attend events out of town.

- d. The next camp work day is April 22.
- e. Scott reviewed the Disciple Oaks Schedule of Events through 2018.

4. **Bid for office building and application for BCE loan** – *Rev. Scott Miller*

At Scott's request, local builder Richard Walker met with the board about the possibility of constructing a Disciple Oaks office building (see #3 above). His early cost estimate is \$59,000-\$68,000, depending upon the suppliers and cost of concrete, with a timeline of 90-120 days for completion. The board asked Mr. Walker to provide a firm estimate along with specifications on suppliers, schedule, quality of insulation, etc. He indicated that he would not be able to provide firm numbers by the time that our loan application must be turned in to BCE.

The board expressed concern about Mr. Walker's commitment to our specific requests.

The board will continue to discuss the office when firm bids are received. Scott will also ask Tuff Shed to complete their bid for the building

A motion was made (Janene Suggs), seconded (Jim Kessler) and passed that the new BCE loan application amount be revised from the previously approved amount of \$150,000 to \$75,000 for the insulation in the Activity Center, plus contingency, to be rolled into the existing BCE loan 13509. This application will not include the building of the office at this time.

Nathan Higginbotham told the board that the Disciples Men in the Region have built 20 buildings over a number of years and might consider the DCCI office as a project for 2018. He will bring more information to the May Board meeting.

Andy Cloyd will proceed with fundraising. We will refer to the projects as "Phase 1 and Phase 2" of capital improvements.

5. **Board Vacancies**

Rev. Michael Passmore said the BBA nominating committee has met and will present names at the April 8 Area Assembly for two full terms ending in 2020, and two unexpired term vacancies ending in 2019.

6. **Summer Interns** – *Rev. Scott Miller*

Scott has notified both BBA and CPA area offices and many churches that interns and a lifeguard are needed for the full summer camp season. He has received no responses.

The board discussed criteria for interns. Currently, interns must be at least 19 years old and out of high school at least one year, except that previous BBA or CPA campers must be at least 19 and out of high school at least four years. The four-year restriction seems to be prohibitive for potential interns. A motion was made (Cloyd), seconded (Edge) and passed that effective immediately, all intern applicants must be at least 19 years old and out of high school at least one year.

7. **Band Scholarship**

Scott met with the Gonzales High School band booster group regarding a second annual scholarship fundraiser. He proposed a (donated) chicken lunch, followed by swimming. This is scheduled for May 6. The band boosters are responsible for selling tickets. DCCI will pay for lifeguards.

8. Next meeting: Saturday, May 20

Rev. Michael Passmore announced that this is his final meeting as Bluebonnet Area Moderator, and thanked the board for its service.

The meeting adjourned with prayer from Rev. Peggy Edge.

Respectfully submitted,

Susan Kessler
DCCI Board Secretary