

DISCIPLES CONFERENCE CENTER, INC. (DCCI)
Minutes of a Meeting of the DCCI Board
September 14-15, 2018

Attending:

Rick Brockway
Andy Cloyd
Shawn Colson

Mary Deaver
Dr. Michael Dunn
Rev. Peggy Edge

Nathan Higginbotham
Rev. Scott Miller (Staff)
Bob Simons

Friday, September 14th 7:00 p.m. – Welcome Center

1. Andy Cloyd, Board President called the meeting to order at 7:00 p.m. Rev. Dr. Michael Dunn offered an opening prayer.
2. Greetings and introductions
3. Facility Tour and Property Discussion
 - a. Welcome Center
 - b. Cleared brush around lake – great job team!!!
 - c. Truck purchased late summer, \$2,000. Needed to pull equipment off property for repair and maintenance.
 - d. New Lift Station pump, is repaired/replaced and working well.
 - e. RV sites are filling up.
 - f. Activity Center exterior in need of paint.
 - g. Deaver's donated funds for a TV to be installed in the conference room. Dedication February 16th to coincide with Men's retreat.
 - h. Burn pile
 - i. Amphitheater seats need work.
 - j. Lodge WiFi
 - k. Chapel, needs some boards replaced.
 - l. Ropes Course – woodpecker holes, \$5,000 each to replace a pole. One pole is damaged enough to shut an element down from use. Rick Brockway found that Texas Parks and Wildlife recommends the installation of birdhouses on the poles where the birds are active to keep them from making holes. Rick Brockway volunteered to build the houses. Bob Simons volunteered to install them.
4. Summer Camping Highlights
5. Vision and Mission
 - a. Communications – social media, website, old school comms
 - b. Grant writing – HEB, Walmart, Buc-ee's, Tyson, People we share mineral rights with?
 - c. Programming
 - d. Clergy Retreat, maybe week after Easter.
 - e. Discussed producing a video to be sent to congregations about Disciple Oaks

- f. It was recommended that we consider theme camps such as Texas History Camp.
 - g. Currently taking bids to replace two air conditioning units in the Activity Center and six Lodge room units.
6. Welcome Center open house (February 16th – backup plan November 17th)
 7. Ropes Course Training, fall training will be just like it was in the Spring. October 12th-14th

10:00 p.m. Break for the Night

Saturday, September 15th

8:00 a.m. – Activity Center

- Breakfast

9:00 a.m. – Welcome Center

The meeting was joined by Janene Suggs, Rev. Emily Wycpalek, and Tom Ballard.

1. Andy Cloyd, Board President called the meeting to order at 9:00 a.m. Rev. Wycpalek offered an opening prayer.
2. Greetings and Introductions
3. Minutes

A motion was made (Janene Suggs), seconded (Tom Ballard) and passed to approve the minutes of the March 17, 2018 meeting as distributed in advance.

4. Financial Report – *Rev. Scott Miller*
 - Non-Disciple fees are already at what was budgeted.
 - It has been a good year. Thoughtful careful management is a significant factor in the budget surplus.

A motion was made (Bob Simons), seconded (Nathan Higginbotham), and passed to approve the financial report as presented.

5. Camp Director's Report – *Rev. Scott Miller*
 - Total number of Disciples summer campers was about the same as the last few years.
 - There were no big issues with campers this summer.
 - HSWC saw a large increase.

- Clearing around lake was done in late summer with water down.
- There is an issue with the dishwasher drain that must be resolved.
- Secured flood insurance on house. Cost is \$434.00.
- Church Mutual renewal premiums are about the same as they have been: \$640. \$16,903 for the year total with flood insurance.
- Trash service provided by Republic Services has tagged us twice this summer for “snowballing” (exceeding the top-level capacity of the dumpster). We will move to the larger, eight-yard dumpster.
- Janene Suggs made some suggestions for future provided service based on her conversations with campers and observations of camp including horseback riding, lighting, and gazeboes.
- Will be working on website.
- Hope to install a cell phone booster in buildings.
- Sign for camp entrance was discussed. Rick Brockway and Andy Cloyd will get started researching that project.
- Due to the restructure of the CCSW there will need to be some changes to our constitution once the restructure is complete. We are looking at possibly spring to take this action.
- Scott will renew Healthy Boundaries certification November 2nd. Wilhelmina will facilitate at the camp.
- Scott will take vacation November 22nd – 28th and December 21st – 27th.

6. Executive committee work

- a. Recommended to Emily & Judy – minimum 25% loss on refunds.
- b. Camp evaluations to be left with Scott. Will be online instead.
- c. Pics feedback and thank you note quicker
- d. Letters to churches
- e. Wilhelmina’s insurance \$250 per month & Alex match insurance \$250 per month.

A motion was made (Executive Committee), seconded (Tom Ballard), and passed to approve a stipend for Wilhelmina of \$250 per month for insurance and to increase Alex to \$250 as well.

- f. Rates Lodging +\$2 and \$2 per person Activity Center and Lodge Meeting Room day use

A motion was made (Executive Committee), seconded (Tom Ballard), and passed to approve a rate increase of \$2 per person for lodging and \$2 per person for Activity Center and Lodge Meeting Room day use.

A motion was made (Janene Suggs), seconded (Tom Ballard), and passed to change the discount for group rates from 10% to 5%.

- g. Family Camp make rates better for families
- h. Imagine Art extended Disciples Rate in 2019
- i. Barbara Hand Lease Renewal

A motion was made (Rick Brockway), seconded (Peggy Edge), and passed to renew the five-year lease of pasture to Barbara Hand as currently written for the same \$1,000 rate.

- j. Interns – Will, Maddie, and Lilli. This was a success.
 - k. Completed – Billie \$1 raise, online bill pay, flood insurance, QuickBooks Payroll renewal, and GVEC Grant
7. Welcome Center Open House (February 16th – backup plan November 17th)
 8. Ropes Course Training
 9. Officer Nominations open
 10. Dates for 2019 Meetings
 11. New business: A raise for Scott was proposed. He has been the director for 3 years.

A motion was made (Michael Dunn), seconded (Shawn Colson), and passed to approve a \$5,000 raise and associated increase for pension fund to go into effect immediately.

12. Closing Prayer
13. President Cloyd adjourned the meeting with prayer at 12:40 p.m.

Respectfully submitted,

Rick Brockway
DCCI Board Secretary