

DISCIPLES CONFERENCE CENTER, INC. (DCCI)
Minutes of a Meeting of the DCCI Board
November 18, 2017

Attending:

Tom Ballard	Mary Deaver	Rev. Scott Miller
Rae Bostwick	Rev. Peggy Edge	Bob Simons
Rick Brockway	Nathan Higginbotham	Rev. Emily Wycpalek
Andy Cloyd	Susan Kessler	
Dr. Judy Dalton	Jim Kessler	

1. Board president Rae Bostwick called the meeting to order at 10:40am. Rev. Peggy Edge offered an opening prayer.

2. Minutes

Motion was made (Deaver), seconded (Edge) and passed to approve the minutes of the September 22-23, 2017 meeting as distributed in advance.

3. Financial Report – Rev. Scott Miller

Under Profit and Loss, Scott pointed out \$2,000 donated by the BBA Disciples Women's Retreat that was used to repair the Lindley Center siding, the pool lattice work, and the kitchen grease trap. Through October, DCCI shows \$2,882.36 positive variance to budget. **A motion was made (Simons), seconded (Ballard), and passed to approve the financial report as presented.**

Proposed 2018 Budget – Rev. Scott Miller

Scott reviewed the proposed budget, which was adjusted based on the Board's September meeting discussion. The adjustments were distributed to the Board in advance.

Ropes Course: The Board discussed future direction for the Ropes Course. A suggestion was made to explore a partnership with the Parole Board for ongoing use of the Course; Scott will follow through with a local contact. We need to address use of the Ropes Course by youth camps; camps want to use them, but facilitators have not been available. Several adults in the Areas are interested in being trained as Ropes Course Facilitators; Bob Simons will work with current facilitators to develop a flyer outlining requirements and targeted invitations.

A motion was made (Cloyd), seconded (Simons) and passed to approve the 2018 budget as presented.

4. Camp Director's Report – Rev. Scott Miller

Scott reviewed his report, which was distributed to the Board in advance. The shed by the entrance has been removed. He has received official notification from Board of Church Extension that the loan is approved and work can begin on the new office building.

A motion was made (Edge), seconded (Ballard) and passed to authorize access to online statements from Disciples Church Extension Fund.

A motion was made (Cloyd), seconded (Simons) and passed to purchase flood insurance on the camp director's residence.

Christmas bonuses: A motion was made (Deaver), seconded (Ballard) and passed to provide Alex and Wilhelmina each one week's pay and give Scott \$1,000 as Christmas bonuses.

Scott will advertise locally to encourage local businesses to hold Christmas events at Disciple Oaks.

Long-Range Action Plan

Priorities/action items have been re-sorted following September Board discussion. Each board member was asked to review the list, mark with individual input, and bring back for discussion at the January Board meeting.

Discussed "REVIEW EVENT SURVEYS" line. Scott will use Survey Monkey to seek input from participants following events.

Discussed concerns around recent "active shooter" situations. Board consensus is to do nothing proactive at this time, but to be sure all event directors are familiar with the emergency procedures and evacuation plans.

The schedule of Events through April 2019 was distributed.

5. Disciples Men's Regional Mission Project – *Nathan Higginbotham*
Nathan has sent a notice to all men who have participated in the Disciples Men's Regional Mission Project over the last 11 years, asking for registration for those who plan to work on the Disciple Oaks office building. He also will send it to BBA and CPA offices/churches. Scott is preparing a secondary list of projects if extra helpers sign up.
6. Quotes for office building project – *Andy Cloyd*
Andy shared quotes for plumbing, slab, and dirt work: Stevens Plumbing, David Kolacny for building construction, Sweet Home Sand & Gravel for dirt work, Mueller for building. Consensus of the board was to increase the wind load rating of the Mueller building from 95 to 125mph, provided the additional cost is under \$3,000. Windows will be installed by David Kolacny.

In response to previous Board discussion, Andy explained why "engineered" construction is preferable to "welded." The Board commended Andy for his leadership on this project.

A motion was made (Brockway), seconded (Simons) and passed to accept the Stevens, Sweet Home, Kolacny, and Mueller bids, increasing the wind load rating to 125 mph provided the additional cost does not exceed \$3,000.

The approximate total cost is \$55,200; we hope to finance a maximum of \$45,000.

The project is on schedule, with construction to be done in March, 2018.

Andy and Peggy will get an article to BBA and CPA churches to let them know that Disciples Men are doing this project and asking for donations.

7. Online camp registrations – *Rev. Scott Miller*

Scott is in the process of reviewing camp registration options. Emily and Judy will work with him on evaluating the options and will make a recommendation at the January Board meeting.

8. Election of Officers

Rae Bostwick indicated that she can not serve as president in 2018.

Nominations:

President	Andy Cloyd (CPA)
Vice President	Susan Kessler (BBA)
Secretary	Rick Brockway (CPA)
Treasurer	Tom Ballard (BBA)

A motion was made (Deaver), seconded (Dalton) and passed to elect the officers as nominated.

New officers' terms will begin January 1.

Rev. Peggy Edge expressed appreciation for the camaraderie and discernment process that this Board employs.

9. Ropes Course

The Board reviewed previous action that established a task force to develop a plan for more flexibility for groups and to increase the return on our investment in the Ropes Course. The following members were appointed in May to serve on this task force: Janene Suggs, Rev. Emily Wycpalek, Bob Simons, Rev. Peggy Edge, Rae Bostwick, and Rev. Scott Miller. Dr. Judy Dalton will join the task force and bring a recommendation to the January meeting. Emily will coordinate a meeting or conference call of the task force.

Discussion included consideration of a specific, scripture-based "Ropes Camp" – possibly at spring break. Key issue: Facilitators.

10. President Rae Bostwick adjourned the meeting with prayer at 2:20pm.

Respectfully submitted,

Susan Kessler
DCCI Board Secretary