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<b>TITLE</b>	Rapid Response Vehicle (RRV)
<b>POLICY NO:</b>	2015-055

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## **POLICY STATEMENT:**

The Rapid Response Vehicle is used to provide backup services to events, provide rapid response for on-call staff, and to transport Superior EMS staff from various sites. It is expected that employees will operate the RRV with care, due diligence and safety in mind.

## **SCOPE:**

All Staff and Volunteers

## **POLICY:**

### Authorized Use

- The RRV shall be operated by authorized employees only, with the exception made for repair testing by a mechanic.
- During *on-duty* time, passengers shall be limited to Superior EMS personnel. During *on-call* time passengers shall be limited to a maximum of three persons.
- During *on-duty* or *on-call* time, the operator and all passengers must have a blood alcohol level of zero.

### Fueling the RRV

- Vehicles shall be fueled at a Superior EMS approved facility, utilizing the approved fleet card.
- Vehicles shall not be returned with less than ½ of a fuel tank filled for *on-duty* shifts, and should be returned with a full tank during *on-call* shifts.
- Receipts must be submitted for all fuel filled.
- Fleet cards shall only be used for approved vehicles.

### Employee Expectations

- Employees are expected to operate Superior EMS vehicles in a safe and responsible manner.
- Employees using Superior EMS vehicles must have a valid driver's license in good standing and current auto insurance while on company business.
- Obey all posted speed limits and rules of the road.
- Smoking is prohibited in Superior EMS vehicles.
- Use of cellular telephones or PDA's are prohibited while operating any Superior EMS vehicle.



- Employees shall assume sole responsibility for any tickets (traffic or parking) incurred.
- Employees must report any ticket violations incurred while on company business to the management team within 72 hours.
- Any employee who has their drivers' license revoked or suspended shall notify the company immediately. In this event, the employee shall immediately cease and desist any operation of Superior EMS vehicles.
- *Employees are expected to keep the vehicle CLEAN, and expected to keep the vehicle free of damage, or excessive wear and tear.*

### Dress Code

- When *on-duty* operators shall be in the appropriate uniform.
- When *on-call* operators are permitted to operate the RRV in street clothing, however are expected to have a casual/professional appearance.
- When *on-call* the operator shall have a Superior EMS jacket, or other uniform identifier in the vehicle in the event of having to stop at an emergency.

### Use of Warning Systems

- Use of the warning systems may be utilized when on-site at an event on route to an emergency.
- Use of the warning systems may be utilized when stopping at motor vehicle collisions or other emergencies while driving the vehicle, or at the site of an emergency where safety may be compromised without warning systems engaged. (The headlight/tail-light strobes and amber directional lights should be utilized, and front warning system remain off unless required).
- Use of warning systems to respond to, or from a site may only be utilized when authorized by management, a law enforcement officer, or other duly authorized authority.

### Equipment Safety

- If the vehicle is parked outdoors, the defibrillator is to be removed when the vehicle is parked.

### Parking

- When parking the vehicle at a private residence, or other location the vehicle is to be *backed* into the parking area to allow for rapid deployment of the vehicle in the event of an emergency.

### Vehicle Logs



- The vehicle is to be signed out and signed in daily with mileage recorded.
- A daily circle check must be completed per policy.

All other policies as outlined in 2013-011 apply to the operations of this vehicle.

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<b>Date of Approval:</b>	September 28, 2016
<b>Date to be Reviewed:</b>	September 28, 2018
<b>Authority:</b>	Chief of EMS Operations

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