

JOB DESCRIPTION

POSITION TITLE: Commander – EMS Operations

REPORTS TO: Deputy Chief - Operations

SUMMARY:

The commander of EMS operations is responsible for the management and operation of the EMS division including monitoring, overseeing company wide patient care service operations. The commander is responsible for marketing, securing contracts, working with event organizers to coordinate coverage, and implementing a strategy to provide comprehensive coverage for the events we service.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Actively recruits and markets SEMS event services to support and expand operations.
- Oversees event medical services operations.
- Schedules, assigns personnel, and allocates appropriate resources to events.
- Communicate with event organizers to ensure proper coverage is assigned.
- Supervises delivery of EMS operations.
- Assists with the ongoing quality assurance and compliance of service delivery in conjunction with the deputy chief of professional standards.
- Supervises, and implements corrective actions as necessary to ensure conduct and performance of all EMS personnel is based on the operational policies of the company.
- Responds to major incidents and acts as a senior officer at the site of an incident.
- Works with, and coordinates with the commander of fire/rescue to ensure cross delivery of shifts.
- Takes on-call shifts as required as the duty officer.
- Ensures EMS equipment is current, up-to-date and in working order at all times.
- Works with the deputy chief – operations to ensure equipment is current and all equipment is operational.
- Other duties as assigned.

QUALIFICATIONS/REQUIREMENTS:

- Community College Diploma (Degree Preferred) in Emergency Health Care/Paramedicine
- Valid CPR Level C for HCP
- ACLS Preferred
- Class G drivers license with less than 7 demerit points or prohibition from driving under the criminal code (Class F Preferred)



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www.superiorems.ca

info@superiorems.ca

705.253.3301

- Knowledge of Basic life support medical care methods, procedures and techniques, performance based Paramedic operations, training and reporting, Highway Traffic Act, Occupational Health and Safety Act, Ministry of Health policies, procedures, equipment supplies, use of medications, vehicles, base stations.
- Quality paramedic work experience and knowledge of the local area are desired qualities.
- Computer literacy a preferred asset.
- Meets all of the hiring policies as outlined in the operational guidelines of Superior EMS.

Date of Approval: March 6, 2017

Date to be Reviewed: March 7, 2019

Authority: Chief



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