

**MONTICELLO TOWNSHIP ANNUAL MEETING AGENDA**  
**MARCH 12, 2019**  
**8:15pm**

**Election of a moderator.**

**1. Agenda.** Matters will be considered in this order.

Motion needed to waive reading of the agenda; as everyone should have a printed copy.

**2. Minutes** of the March 13, 2018 annual meeting. Motion to accept the set of minutes is needed.

**3. Receipts, disbursements and balance sheet.** Motion needed to waive the reading as they are lengthy and also posted.

**4. Road and Bridge Report** Comments? Report to be placed in file of the 2019 Annual Meeting.

**5. 2019 Road Work.**

**6. Levy Recommendation**

A recommendation has been made by the township board as follows:

Revenue Fund:	\$320,000
Road & Bridge Fund:	\$350,000
Fire Fund:	<u>\$105,000</u>
Total Proposed Levy:	\$775,000

Total Levy amount proposed is the same as the previous two levies; amounts proposed in each fund were adjusted according to budgetary needs.

**7. Financial Depositories.** Name depositories for township funds. Presently all banks within the City of Monticello are listed as depositories.

**8. Legal Notice.** Motion needed to name official posting places and name paper for official publication. Presently we use legals in the Monticello Times, along with posting at the township hall; or instead the use of all posting places. Besides the township hall, the other posting places are located on Cahill Avenue and the corner of County Road 106, and on Harding Avenue across from 90<sup>th</sup> Street.

**9. 2020 Annual Meeting:** Time needs to be set for meeting on March 11, 2020.

**10. Other Business.**

**11. Adjourn**

**Community Updates:**

Monticello Fire Department Update

Hospital Board / Update on CentraCare

**Monticello Township Annual March 12, 2019 at 8:15 pm at the Monticello Township Hall at 8550 Edmonson Avenue NE, Monticello, MN 55362.**

**Present: Cathy Shuman, Dan Menzel, Joe Holthaus, Nancy Friesen, Nancy Kopff, Pete Stupar, Bob Idziorek, Shannon Bye, Colleen Holker, Steve Holker, Brett Holker, John Hering, Claudia Menzel, Linda Yonak, Kevin Yonak, Scott Douglas, Mike Mossey, LeRoy Kiphuth, Jan Bothun.**

**The meeting was called to order by the clerk.**

**Agenda Item #1 – Election of a moderator for the meeting. Nomination was made by LeRoy Kiphuth for Steve Holker to be moderator.** Clerk called for other nominations three times. There being no other nominations for moderator the clerk cast a unanimous ballot for the election of Steve Holker as moderator.

**Agenda Item #2 – Agenda.** Motion by Bob Idziorek was made to waive the reading of the agenda and accept it as printed as all present have a copy. Joe Holthaus seconded and the motion passed unanimously.

**Agenda Item #3 - Minutes of March 2018 Annual Meeting.** Motion by Shannon Bye and seconded by Kevin Yonak was made to waive the reading of the 2018 minutes and approve them as printed. Motion carried unanimously.

**Agenda Item #4 – Receipts, Disbursements and Balance Sheet.** Motion by Kevin Yonak and seconded by Colleen Holker was carried to waive the reading of the receipts, disbursements and balance sheets for the year of 2018 as they are posted on the bulletin board in the township hall.

**Agenda Item #5 – Road and Bridge Report for the Year of 2018** was read by Board Supervisor Shannon. Major expense in 2018 was the new pick-up truck; snow plow truck is being paid out of 2019 budget. There being no further discussion, the report was put on file.

**Agenda Item #6 – Road work Proposal:** Bye stated that it is again the intent of the board to set a budget of \$225,000 for the 2019 overlay work. The board will review roads in April. The maintenance department has submitted a list of priority roads for consideration and the board will let bids for the 2019 work later this spring after a road inspection has been completed by the board. Question was asked about alternative overlay that was discussed last year. It was explained that the board opted not to try the test patches, as it is expensive and the longevity of that method is far below the current overlay technique. Kiphuth stated that the township gets approximately 24 years out of each overlay.

**Agenda Item #7 – Levy for Taxes Payable 2019 –**

A recommendation has been made by the township board as follows:

Revenue Fund:	\$320,000
Road & Bridge Fund:	\$350,000
Fire Fund:	<u>105,000</u>
Total Proposed Levy:	\$775,000

The proposed levy amounts include money to set aside \$20,000 per year in a Capital Reserve Fund.

Motions to approve the fund levies were made as follows:

Shannon Bye moved to set the Revenue Levy for 2019 (payable 2020) at \$320,000; Joe Holthaus seconded and the motion passed unanimously.

Pete Stupar moved to set the Road and Bridge Levy for 2019 at \$350,000 (payable 2020); LeRoy Kiphuth seconded and the motion passed unanimously.

Bob Idziorek moved to set the Fire Fund for 2019 at \$105,000 for 2019 (payable 2020); Joe Holthaus seconded and motion passed unanimously.

Agenda Item #8 – Depositories for Township Funds. Motion by Pete Stupr seconded by Joe Holthaus to name all banks within the City of Monticello as possible depositories for use by Monticello Township Treasurer for township funds. Motion carried unanimously.

Agenda Item #9 – Posting Notices and Naming Paper of Publication. Motion by Claudia Menzel, seconded by Colleen Holker was made and carried unanimously to place notices in the legal section of the Monticello Times, along with posting the same notices at the Monticello Township Hall as the first option and the second option is to use all three posting places, which are located at the Monticello Township Hall, Cahill Avenue and County Road 106 and on Harding Avenue at 90<sup>th</sup> Street.

Agenda Item #10 – Setting the Time for the 2020 Annual Meeting. Motion by Shannon Bye, seconded by Bob Idziorek carried unanimously to conduct the annual meeting according to the state statute on the 2<sup>nd</sup> Tuesday of the month, March 11<sup>th</sup>, 2020, with a starting time of 8:15 pm. Alternate date will be on March 18, 2020 in the case of inclement weather.

Agenda Item #11 – Other Business

Bob Idziorek shared that there is a coalition of cities and townships that are looking at five potential river crossing sites to connect I94 and Hwy 10. One of those options is on east side of the township, north of CH39 East. Monticello Township is not part of the coalition, but is concerned if the option inside the township area is pursued. Currently the coalition is looking at the economic impact of the crossings; eventually the state will need to approve a site. Lynn Fleming stated that from information she has reviewed there is not a current consensus amongst the coalition, and she suggested that Commissioner Vetsch come back to the township to share more information.

Shannon Bye said that the city is also looking at updating its comprehensive plan, so residents may hear about opportunities for input coming later this year.

Joe Holthaus asked when the Orderly Annexation agreement is up for renewal; Bye stated 2025. She said that the township lobbyists say that land use negotiations have benefited by having agreements in place.

Fleming asked if the township could pursue a website this year and budget for additional costs. She would like to make a presentation to the board at an upcoming meeting, which was agreeable with those present.

Salt storage shed is collapsing and a new structure is being ordered. It is a fabric and galvanized steel structure and will be installed this summer. Total cost is \$71,000 for the structure, with additional cost for an asphalt base.

Motion to adjourn the 2018 Annual Meeting was made by Pete Stupar and seconded by Bob Idziorek at 9:05 pm. Motion approved unanimously.

Community Updates by Fire Chief Mike Mossey and Centra Care's John Hering followed the annual meeting.