

The Lincoln County Board of Commissioners met for a work session on **January 3, 2019 at 3:00pm** in the Commissioners Conference Room. Those present were Chairman Walker T. Norman; Commissioner Brian Henderson, District One; Commissioner Larry Collins, District Two; Commissioner Cooper Cliatt, District Three; Commissioner Lamar Wade, District Four; Mrs. Penny Arnett, Finance Director; Mr. Roby Seymour, Public Works Director; Mr. Austin Dockery, IT Director; Mr. John Stone, Development Authority Director; Mr. Ben Jackson, County Attorney; Ms. Kay Toto, The Lincoln Journal and Ms. Sherry McKellar, County Clerk.

1.

**Call Meeting to Order**

Chairman Norman called the meeting to order.

2.

**Invocation**

Attorney Jackson gave the invocation.

Chairman Norman amended the Agenda to add RFP-18-005 Computers & Laptops, RFP-18-006 Office 365 & Antivirus, RFP-18-007 IT Services and Booker T. Elam.

3.

**County Attorney Appointment**

Chairman Norman stated that he would like to reappoint Ben Jackson as County Attorney.

4.

**Vice-Chairman Appointment**

Chairman Norman stated that he would like to reappoint Commissioner Larry Collins as Vice-Chairman.

5.

**Committee Appointments**

Chairman Norman stated that he will be appointing the following committees:  
Finance- Commissioner Collins as Chairman and Commissioner Wade as Vice-Chair  
Recreation- Commissioner Wade as Chairman and Commissioner Henderson as Vice-Chair  
Public Works- Commissioner Cliatt as Chairman and Commissioner Collins as Vice-Chair  
General Government- Commissioner Henderson as Chairman and Commissioner Cliatt as Vice-Chair

6.

**Excise Tax Ordinance**

Chairman Norman explained that this is an Energy Excise Tax that was designed to replace the local sales tax revenues lost due to the statewide sales tax exemption on energy used in manufacturing that began January 1, 2013. Attorney Jackson stated that he is still researching this and will get back with the Board when he has further information.

7.

**Recommend Policy change for Re-Hires**

Chairman Norman asked the Board to consider a policy change regarding Re-Hires. Currently our policy states that when an employee leaves employment with the County and then re-hired, they start out again as a new employee and lose any years of service they had when first employed. The Chairman would like to change the policy to state that re-hires will continue years of service after one year from rehire date.

8.

**Authorization to Sign County Checks**

Chairman Norman explained that we need to replace Virginia Williams as a signor on the checks for the County. He is asking Commissioner Larry Collins to be the third authorized signor for all accounts held by the Board of Commissioners.

9.

**Naming of Road into Elijah Clark**

Commissioner Collins is asking the Board to rename the entrance to Elijah Clark State Park to John P. Drinkard, Sr. Memorial Drive due to the role he played in establishing the Park in Lincoln County. Due to concerns from Commissioner Wade and Commissioner Henderson, he asked to postpone this going on the agenda until February.

10.

**Speed Limit on Ashmore Barden Road**

Commissioner Cliatt asked that the speed limit on Ashmore Barden Road be reduced from 55mph to 45mph and for someone to look at the placement of the speed limit signage.

11.

**Board Appointments**

Chairman Norman reminded the Commissioners who have appointments for Boards to be prepared for this at the Board meeting next Thursday. They are:

Development Authority Board ~ District Two, Commissioner Collins; At-Large,

Chairman Norman; At-Large, Board of Commissioners

Library Board ~ District One, Commissioner Henderson; At-Large, Chairman Norman

Planning Commission ~ District Two, Commissioner Collins

Tax Assessors ~ At-Large, Chairman Norman

12.

**RFP-18-005 Computers & Laptops**

Director Dockery informed the Board that there was a bid-opening on December 20, 2018 for Computer Hardware & Laptops. The apparent low bidder is SHI International Corporation at \$1,496.64 a month on a five year lease.

13.

**RFP-18-006 Office 365 & Antivirus**

Director Dockery informed the Board that there was a bid-opening on December 20, 2018 for Office 365 & Antivirus. The apparent low bidder is SHI International Corporation at \$11,993.73.

14.

**RFP-18-007 IT Services**

Director Dockery informed the Board that there was a bid-opening on December 20, 2018 for IT Services. All of the bids came in over budget. Chairman Norman is asking the Board to reject all of these bids.

Chairman Norman explained to the Board that all of these are unbudgeted expenses. Funds from General Infrastructure will be used to cover these costs in this budget year.

Chairman Norman then informed the Board that the Finance Office software is out of date and no longer supported. Director Arnett is asking to bid this out. She will inquire from our surrounding counties to see what they currently use. Director Seymour stated that he had looked at a Government Software that allowed modules for different department. This would allow the Finance office to review revenues from other department to verify income.

15.

**Booker T. Elam**

Director Seymour gave the Board copies of code violations on Booker T. Elam for two properties; 3126 Highway 220 West and 2628 Crook Road. He had previously sent Mr. Elam two certified letters dated November 8, 2018 about the violations but he refused them. Director Seymour then met with Mr. Elam in his office along with Stephanie Eicher and Code Enforcement Officer Robbie Crook on December 10, 2018 giving him 15 days to clean up and as of today he still hasn't done anything. The next step is to notify the Environmental Protection Division of the State of Georgia. He was instructed to move forward with that action.

16.

**Commissioner's Comments**

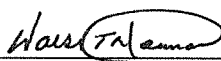
Chairman Norman informed the Board that we will have a sophomore from Georgia Tech starting an internship with the County later this month. She is Jenna Cliatt, Commissioner Cliatt's granddaughter. This is an unpaid internship that will allow her to meet her class assignments. She will be working in all areas of county government.


The Board was then informed that there is a court date of January 9, 2019 for the issues with the City regarding water and sewer.

17.

**Adjourn**

There being no further business to discuss, the work session was adjourned at 4:50pm.

  
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Walker T. Norman, Chairman

  
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Sherry E. McKellar, County Clerk