



Upper Rogue Community Center
22465 Highway 62
Shady Cove, OR 97539

URCC COMMUNITY MARKET AGREEMENT

DATES: May 21st, July 23rd, September 17th

TIME: 9 am to 3 pm

LOCATION: Parking lot of Shady Cove City Hall

URCC CONTACT: Steve Huntoon @ urccvendormarket@gmail.com

EVENT DESCRIPTION: We welcome new, homemade, flea market goods, plus produce, plants, food, independent home businesses, and information booths. We will limit the amount of any one type of item example (2 soap vendors no more)

Fees support the URCC, a 501C3 non-profit that serves the people of the Upper Rogue communities.

FEES: Non-refundable fee \$15 per 10x10 space Additional \$5 per 6 ft table (limited availability). No Chairs provided.

SPACE RESERVATION DEADLINE: Space Fees are **NON-REFUNDABLE** and must be paid by the Saturday preceding the event. Bring payments and application to the Upper Rogue Community Center Wednesday 9am to 1pm.

You may also send application to:

Upper Rogue Community Center

PO Box 216, Shady Cove, Oregon 97539

URCC accepts Cash, Money Order (payable to the URCC).

Note: Participation is not confirmed until both payment and signed contract are received by URCC Representatives.

· Vendors can distribute flyers, business cards, coupons, menus or other material to patrons within their vendor booth area.

· Vendor fees are non-refundable. This is a rain or shine event.

PLACEMENT AND SET-UP: Volunteers will direct vendors to their assigned area for setup beginning at 7 AM.

Vendors may pull up vehicles to unload, but vehicles must be moved prior to setting up booth to allow everyone access.

All vendors must be completely set up by 9 AM and must remain completely set up and in place until 3 PM.

No vehicles allowed in event location to break down their areas until after 3 pm.

Vendors will be allowed to display company banners and signage within their 10x10 foot booth area.

Parking: St. Martin's Church, Shady Cove School Parking lots

VENDOR AGREEMENT AND CONTRACT

Business Name : _____

Contact Person and Phone Number: _____

Email Address and Website Address: _____

List examples of product line and merchandise: _____

10x10 Space (\$15)_____ 10x20 Space (\$30)_____

Number of tables requested (\$5 each, based on first come first served, limited availability): _____

May 21st: _____ **Paid: \$**_____ **Cash/Money Order**_____ **URCC RECEIPT#:**_____

July 23rd: _____ **Paid: \$**_____ **Cash/Money Order**_____ **URCC RECEIPT#:**_____

September 17th: _____ **Paid: \$**_____ **Cash/Money Order**_____ **URCC RECEIPT#:**_____

- Vendors are required to maintain adequate staffing at all times between arrival & departure after event end.
- Area surrounding booths, must be kept clean at all times by the vendor. Please provide adequate trash receptacles. Please return assigned space in the same condition as when you arrived. You must remove all trash and debris from your site before leaving.
- Security will not be provided. You take all risk of loss or damage to your merchandise or other property, no matter how it is caused. If your property is lost, stolen or damaged, URCC is not held liable.
- URCC assumes no responsibility for loss or damage to vendor items or merchandise.
 - Change will not be provided to vendors, each vendor must provide their own means of cash storage and an ability to provide change if necessary.
 - Vendors are responsible for ensuring any canopies or pop-up tents are in working condition, weighted and secured adequately.
- No alcoholic beverages or drugs may be sold, served or consumed while on the premises.
- Smoking is not allowed in event area.
 - Vendors must help promote our event by advertising through social media resources.
 - Vendors do not have access to electricity or dumpsters.

Participant's Name (Print)

Signature of Participant and Date:

***NOTE: PARTICIPANT must sign this form and return it to event organizers BEFORE participating in the event.**

Release of Liability

RELEASE OF LIABILITY: The vendor, for himself/herself, and successors, assigns, heirs, employees and all other persons, known or unknown, being fully aware that participation will expose him/her to a risk of property damage, bodily injury, personal injury, hereby releases waives, discharges and covenants not to sue Upper Rogue Community Center, and other sponsors, and any of their director, officers, employee, agents, and representatives, volunteers, and all other persons and associates connected with the event entitled FLEA/FARMERS MARKET, or and any other sponsors, individuals, or corporations associated with FLEA/FARMERS MARKET, whether known or unknown (HEREIN AFTER COLLECTIVELY "SPONSORS"), from any and all liability including for activity or passive negligence, for any and all property damage, personal injuries, bodily injury, and/or other claims or causes of action arising out of or relations to your organization's participation in FLEA/FARMERS MARKET, including those claims which are known and unknown, foreseen and unforeseen, future or contingency.

COVENANT NOT TO SUE: The Vendor/Vendor Representative, for himself/herself and successors, assigns, employees all other persons, known and unknown, covenants not to directly or indirectly commence or prosecute any action, suit, claim, or other proceeding against the Sponsors arising out of or related to FLEA/FARMERS MARKET.

INDEMNITY AGREEMENT: Vendor/Vendor Representative shall indemnify and hold harmless the Sponsors against any and all claims, demands, causes of action, personal injuries, death, damage, costs and liabilities, in equity, of every kind and nature, whatsoever, directly or proximately resulting or caused by the act or omission of the Vendor/Vendor Representative, or any of its officers, agents, employees, guests, patrons, or invitees, and the Vendor/Vendor Representative shall, at its sole risk and expense, defend any and all suits, actions, or other legal binding proceedings which may be brought or instituted against any Sponsor or any such claim, demand or cause of action, and the Vendor/Vendor Representative shall pay and satisfy any judgment or decree which may be rendered against any Sponsor in any suit, action or other legal proceedings, and the Vendor/Vendor Representative shall pay for any and all damage or loss to the property of any Sponsor due to such, loss or theft of such property, done or caused by the Vendor/Vendor Representative, its officers, employees, guests, patrons, and invitees.

Participant's Name (Print)

Signature of Participant and Date

***NOTE: PARTICIPANTS must sign this form and return it to event organizers BEFORE participating in the event.** Please make addition copies if need and return with application.