Minutes of the Roxbury Selectmen’s meeting Nov. 5, 2018

In attendance: Selectmen Mark Funk and Jim Rousmaniere; Fire Chief Tim Mason; Treasurer David Jewett; Zoning Board Chair Jessica Payton

The meeting opened at 5 p.m. The minutes for the Oct. 29 meeting were approved.

Fire Chief Mason reported that someone has accessed the Town Garage and removed chairs and tables that are stored there. He reported that there have been prior instances of someone unknown borrowing chairs and tables only in those cases the articles were returned. The selectmen expressed alarm that the locked garage is being accessed without formal Town approval. It was agreed that steps will be taken to address the matter.

Treasurer Jewett reported that he had secured a prepaid credit card that can be used for Town purposes, including automatic payments to the company that hosts the Town’s web site (in that regard, webmaster Josh Hicks will be notified).

Zoning Board Chair Payton reported that she had been in touch with a prospective applicant for a variance to install a wheelchair ramp at a Branch Road address that is on a nonconforming lot. Payton and the Selectmen discussed the fact that the Zoning Board is short one member.

Selectman Funk reported that he had taken delivery of copies of communications between the Town and the City of Keene regarding agreements that authorized the City to limit access to Class VI roads leading into the City’s reservoir watershed lands. The documentation had been sought by a resident.

The Selectmen discussed planned repairs to the Davis Road and the fact that the weather – specifically rain – was complicating the project.

It was noted that the Town offices will be closed Monday, Nov. 12 in connection with the Veterans Day weekend; the clerk and selectmen’s offices that week will be held Tuesday, Nov. 13.

It was noted that Town Hall has been prepared for election day, Nov. 6 and that staffing of ballot clerks has been arranged.

It was noted that Road Agent Buffum had removed a large stump the remained from Eversource tree-clearing on the edge of the Town Hall parking lot.

There being no further business, Selectman Funk filled out the manifest, which was signed. The meeting adjourned at 6:45 p.m.