Minutes of the Roxbury Selectmen’s meeting August 12, 2019

In attendance: Selectmen Mark Funk, Tim O’Brien Jim Rousmaniere

The meeting opened at 5 p.m.

The selectmen agreed to consider the appointment of a part-time administrative assistant. Selectmen Rousmaniere committed to researching job descriptions relative to such a position.

The selectmen agreed to contact the state Department of Transportation to see about timing of previously discussed changes to Houghton Ledge Road.

The selectmen were alerted by the state to the fact that the Health Office position needs an update. Steps will be taken in that regard.

The selectmen discussed various road-related matters, including:

- Upper Middletown Road (the re-gravelling and grading is close to completion)
- Lower Middletown Road (Road Agent Buffum will soon apply asphalt to potholes in the road near the intersection with the Branch Road.)
- The Davis Road (hardpack will be applied to potholes in appropriate places)
- Upper Davis Road (estimates will be sought for the sealing of the road.)
- Other (there were brief discussion regarding zoning related to private property on The Davis Road and also regarding the effects of the city of Keene’s water pipe that runs beneath lower Middletown Road)

It was reported that renewal forms for almost all veterans tax credits have been submitted to Town Hall.

Selectman Funk filled out the manifest, which was signed. There being no further business, the meeting was adjourned at 6:30 p.m.