

2019 Capacity Building Grant

Billings Community Foundation

Application deadline is Sunday, June 30th, 2019 at midnight!

Please note: You may start this application, save it, and return at anytime before the deadline has passed. Once applications have been submitted, they are no longer available for editing.

EIN*

Character Limit: 250

Permanent Endowment*

Does the organization have a permanent endowment held by the Billings Community Foundation?

Choices

Yes
No

Yellowstone Valley Gives 2019*

Did the organization participate in Yellowstone Valley Gives this year?

Choices

Yes
No

Capacity Building Project*

Please indicate which Capacity Building activity you'll be applying for:

Choices

Leadership Development
Board Training
Strategic Planning
Program Evaluation

Project/Program Name*

Enter the proposed **Project/Program Name**.

Character Limit: 100

Amount Requested*

Community and Regional Impact Grants | Up to \$5,000

Character Limit: 20

Funding Category*

Please select the category that best describes your organization:

Choices

Animal Welfare
Arts and Culture
City of Billings Bricks & Mortar
Community & Economic Development
Education
Human & Social Services
Natural & Environmental Resources

Organization Mission Statement*

Character Limit: 500

Project/Program Summary*

Include a concise description of the capacity building project and how it would improve the effectiveness of the organization? What key opportunities and issues has the organization faced in recent years?

Character Limit: 2000

Statement of Condition/Need*

Describe the unmet community need being met by your organization. Please cite sources of any data used in this section.

Character Limit: 2000

Community Served*

The Billings Community Foundation is interested in funding organizations serving the counties below. Please select all those impacted by your organization and programming.

Choices

Bighorn
Carbon
Custer
Ferguson
Musselshell
Rosebud
Stillwater
Treasure
Yellowstone

Target Population*

Describe the population served by the organization's mission and programming, please include the following:

- Who is the beneficiary (gender, ethnicity, age, geography, family status, household income, etc.)

Character Limit: 1500

Scope of Work and Timeframe*

Based on the organizational needs, what activities do you anticipate will be accomplished through this process? When do you hope to have the scope of work completed?

Character Limit: 5000

Measuring Impact (Evaluation)*

Describe the desired quantitative and qualitative outcomes and time by which they will be achieved. How will the data be collected and the outcomes measured? What research and "best practices" are used to determine the impact?

Character Limit: 1500

Collaborations and Partnerships*

Describe any other organizations, projects, or programs in the service area that offers similar or complementary services to your organization.

Describe any coordination or collaboration that is currently in place with these or other organizations/programs to enhance serves.

Describe any plans to coordinate or collaborate with these or other organizations/programs.

Character Limit: 1500

Sustainability*

Indicate if this is a new or on-going project/program.

- If new - how will you ensure the ongoing quality and longevity?
- If ongoing - what parts, if any, are changed or expanded.

Character Limit: 1000

Project Budget*

Please upload copy of your project/program budget:

Revenue:

- Grant Requests
- Earned Income
- Individual Contributions
- Corporate Support

Expenses:

- Personnel
- Contracted Services
- Training/Travel
- Supplies

File Size Limit: 5 MB

If you are not awarded the full amount requested, how will it impact your project/program?*

Character Limit: 500

Total Organizational Budget*

Please indicate your total organizational budget.

Character Limit: 20

Organizational Budget*

Please attach an organizational budget for the current fiscal year.

File Size Limit: 3 MB

Statement of Financial Position*

Please attach the most recent Statement of Financial Position (balance sheet).

Optional Comments on uploaded financials you'd like the grants committee to take into consideration.

Character Limit: 250 | File Size Limit: 3 MB

Statement of Financial Activity*

Please attach the most recent Statement of Financial Activity (profit and loss statement).

File Size Limit: 3 MB

IRS 501(c)3*

Please attach: IRS 501(c)(3) or Qualified Government Entity Designation Letter, or Fiscal Sponsorship letter from the sponsoring 501(c)(3) organization with its determination letter.

If you are a public entity, please provide a description of the entity's work.

Character Limit: 250 | File Size Limit: 3 MB

Current Board of Directors and Project Leaders*

Please attach a current board of directors listing, as well as the names and position of any staff and/or volunteers involved in the proposed project.

File Size Limit: 3 MB

Supporting Materials - OPTIONAL

Please attach any supporting documents you would like the Grants Committee to take into consideration.

File Size Limit: 3 MB

If you have any questions please contact Lauren Wright, the Executive Director of the Billings Community Foundation at 406-839-3334 or lwright@BillingsCommunityFoundation.org.

Once all of the required questions have been completed, please SUBMIT your application by selecting the SUBMIT button below!

You will receive a confirmation email once your application has been successfully submitted.

Grant Cycle Schedule

June 1 – June 30: Applications open

July 1 – July 31: Grant Committee Evaluation

August 1 – August 16: Donor Advised Fund and Endowment Selections

August 19 – August 23: Grant Recipient Notification

Wednesday, September 18th, 2019: Grant Awards Dinner