COVID-19 Community Response Fund Application

Billings Community Foundation

Grant Guidelines Priorities

About the Fund

The COVID-19 Community Response Fund was established in partnership by the Billings Community Foundation and the United Way of Yellowstone County. It is receiving support from individuals, corporations, and foundations throughout our region to provide immediate and coordinated response to the current COVID-19 pandemic.

- The Fund will provide flexible resources to 501(c)3 organizations in Yellowstone County and surrounding rural communities working with citizens who are disproportionately impacted by COVID-19 and the economic consequences of this pandemic.

- The Fund is designed to complement the work of public health officials and expand local nonprofit capacity to address all aspects of the outbreak pandemic as efficiently as possible.

- The Fund's first priority and focus is to distribute grants to nonprofit organizations providing disaster relief efforts and serving economically vulnerable children, families, and seniors impacted by COVID-19.

Weekly Grant-making Timeline

The Fund will begin accepting applications on Monday, March 30th.

- Applications will be reviewed on a rolling weekly basis each Thursday.
• Award notifications and followup ACH requests will be submitted on Fridays.

• Grant distributions will be processed within three business days of approval.

• The Fund grant cycle will remain active until it is depleted.

Fund Guidelines

75% of all contributions into the Fund will be immediately made available to meet growing needs in the following priority categories:

1. Shelter and housing assistance

2. Food security for children, families, and seniors

3. Basic needs to meet increased demand

4. Maintaining existing services to vulnerable population

5. Non-profit capacity to meet social distancing guidelines.

Application Process

Requests of $2,500 or less may be submitted weekly.

Only 501(c)3 organizations in the following counties are eligible to apply at this time:

• Bighorn County
• Carbon County
• Custer County
• Fergus County
• Musselshell County
• Rosebud County
• Stillwater County
• Treasure County
• Yellowstone County

*Preference is currently being giving to charitable organizations in Yellowstone County meeting the highest needs.

**When needs are equal, weight will be given to those organizations who have not previously received a grant from the Fund.

Yellowstone County Continuum of Care

In an effort to reduce duplicative process and inefficiency, the remaining 25% of the COVID 19 Response Fund will go directly to the Yellowstone County Continuum of Care (CoC) Diversion Fund to meet growing shelter and homelessness needs.

The CoC is an experienced and coordinated group of non-profit leaders well suited to effectively address emergency housing assistance.

*CoC members will access those funds through the existing CoC Diversion Fund procedures.

**CoC members are invited to apply to the COVID-19 Community Response Grant Cycle for needs not currently being met through the CoC Diversion Fund or other CoC mechanisms.

*** In order to stay responsive to ever changing needs, the guidelines, process, and application herein is also subject to change.

COVID-19 Immediate Relief Grant Application

**Project Name**

Name of Project.

Character Limit: 100

**Organization:**

Character Limit: 100

**EIN:**

Character Limit: 100

**Mission Statement:**

Character Limit: 250
Zip Code*
*Character Limit: 100

Contact Name:*  
*Character Limit: 100

Phone:*  
*Character Limit: 100

Email:*  
*Character Limit: 254

Area Served:*  
Please select all that apply.

Choices  
Bighorn County  
Carbon County  
Custer County  
Fergus County  
Musselshell County  
Rosebud County  
Stillwater County  
Treasure County  
Yellowstone County

How has your organization been impacted by the spread of COVID-19?*  
Choices  
Cancellation of programs or services resulting in revenue loss  
Disruption of services to clients and communities  
Increased demand for services from clients and communities  
General decrease in donations, not associated with events

If your organization is providing services to children, families, and/or seniors:  
Please select all of the following priority areas that best align with you services you will provide in response to COVID-19:

Choices  
Childcare  
Education Support  
Eldercare  
Food Security  
Healthcare  
Health Well-being/Mental Health  
Human Services

Request Amount:*  
*Character Limit: 20
**Brief Description:**
What supplies, services, or equipment are you requesting. How will they increase the organization's impact.
*Character Limit: 500*

**Simplet Budget:**
*Specifically list how these funds will be spent and/or what they will pay for.*

**Example:**
- $600  Computer
- $2000  100 boxes of Baby Wipes
*Character Limit: 150*

**Reach:**
*Please describe the anticipated number of individuals or households that will be directly impacted. When applicable, include demographic information.*

**Example:**
We serve on average 65 individuals per month who are ...at risk, below poverty, homeless, etc...., but have seen an increase to over 150 since the COVID-19 pandemic. We anticipate these funds will allow us to serve 450 individuals in our community over the next 3 months.
*Character Limit: 500*

**Timeframe:**
*Please indicate the anticipated start and end date.*
*Character Limit: 500*

**Is there any additional information that would be helpful for us to know?**
*Character Limit: 250*