

St. Paul's Littlest Angel Preparatory Preschool/PreK Policy

It is the parent's responsibility to inform anyone picking up or dropping off their child of this policy. My child's name: _____

1)Every Parent, Guardian, Relative, Friend, Nanny, etc. must use their own Identification Code when entering the premises to unlock the black iron gate.

2)Every Parent, Guardian, Relative, Friend, Nanny, etc. must close the iron gate and the front door and not hold the iron gate open for anyone else to enter. (Please inform a teacher if someone is waiting at the gate)

3)Every Parent, Guardian, Relative, Friend, Nanny, etc. must close the small child gate.

4)Every Parent, Guardian, Relative, Friend, Nanny, etc. must sign their child in with full first and last name.

5)Every Parent, Guardian, Relative, Friend, Nanny, etc. must bring their child to a teacher and/or inform a teacher their child is present.

6)Every Parent, Guardian, Relative, Friend, Nanny, etc. must go to the yard/classroom when picking their child up and inform a teacher their child is leaving the premises.

7)Every Parent, Guardian, Relative, Friend, Nanny, etc. must sign their child out with full first and last name.

8)Every Parent, Guardian, Relative, Friend, Nanny, etc. when leaving the premises must close the small child gate, the front door and the black iron gate.

IT IS THE RESPONSIBILITY OF EVERY ADULT TO HELP ENSURE THE SAFETY OF ALL OF THE CHILDREN.

Signature

Date

Relationship

Signature

Date

Relationship

School Copy