

St. Paul Church
Littlest Angel Preparatory
Preschool, PreKindergarten and Young Fives
Early Learning Scholarship Program
Preschool For All Certified Site
221 Valley Street, Suite X
San Francisco, CA. 94131
Telephone: (415) 82-4KIDS (5437)
FAX: (415) 341-1070
Email: LittlestAngelPreschool@gmail.com
Website: www.LittlestAngelPreschool.com
License # 380506430

Financial Policy

Child: _____

APPLICATION FEE: An application fee of \$40.00 (non-refundable) is charged to cover expenses of processing applications for those applying to LITTLEST ANGEL for the first time. This fee is charged before an application is processed and before the decision to accept a student into the school is made. Once a new student is accepted, the registration fee becomes due.

_____ (Please initial that you read the foregoing)

REGISTRATION FEE: The registration fee is \$175.00 (non-refundable) per child. No student is enrolled, nor is space saved, until all Application Forms (Packet #1) are returned and this fee is paid.

_____ (Please initial that you read the foregoing)

ACTIVITY FEE: The entire non-refundable, one time, Activity Fee \$600.00 (non-refundable) is due on the date specified in the Acceptance Letter. This fee defrays some of the cost for enrichment programs, live entertainment, and field trips.

_____ (Please initial that you read the foregoing)

TUITION: Tuition is due by the specified due date 1st of the month in accordance to your signed Automatic Payment Plan and LAPP Admission Agreement Contract. A \$25.00 per month late/Insufficient Funds charge may be added to the balance, and the family enrollment may be suspended until the balance is paid. If this continues a family may be asked to leave.

_____ (Please initial that you read the foregoing)

PAYMENT: Tuition is paid through the Automatic Payment Plan. Check your account online for receipt. Ask Director for your individual Tuition Express Account ID Code.

Please choose one of the following plans:

YEARLY: The entire year's tuition is due August 1st.

_____ (Please initial that you read the foregoing)

SEMI-ANNUAL: Half of the year's tuition is due August 1st and the second half is due February 1st

_____ (Please initial that you read the foregoing)

QUARTERLY: One-fourth of the year's tuition is due on August 1st, November 1st, February 1st and May 1st

_____ (Please initial that you read the foregoing)

MONTHLY PLAN: Payment of the year's tuition on a monthly basis. Each payment due on the 1st. There are 11 equal payments beginning August 1 through June 1.

_____ (Please initial that you read the foregoing)

In the case of early withdrawal from LITTLEST ANGEL or termination 30 preschool days' notice is required for either – **in writing**. Families may receive a refund for unused tuition. Tuition refunds on overpaid accounts will be computed on a per day basis with the date of transfer counted as the last day of attendance. If 30 preschool days' notice in writing is not given to the Director, tuition refunds on overpaid accounts will be prorated on a per day basis with an additional 30 preschool days charge after the last day of attendance.

_____ (Please initial that you read the foregoing)

LITTLEST ANGEL admits students of any race, color, religion, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students.

LITTLEST ANGEL does not discriminate on the basis of race, color, religion, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship loan programs (if available) and other Preschool administered programs.

Signature (Father/Guardian)

Date

Signature (Mother/Guardian)

Date

(Rev 9/18)