



**New Hampshire CSI  
Board of Directors  
Meeting Minutes**

Libby's Bar & Grill  
47 Main Street, Durham, NH  
Tuesday, April 17, 2018

The meeting was called to order by President Tom House at 5:00 pm.

**Board Members Present:**

Tom House – President  
Rich Saklad – Vice President  
Wayne Wheeler – Secretary/Treasurer  
Bob McEachern – Director  
Linda McNair-Perry – Member

**Committee Members Present:**

Program Committee – Rich Saklad – Chair  
Website/Newsletter Committee - Wayne Wheeler – Chair  
Membership Committee - Bob McEachern – Chair

**Board Reports:**

- A. Secretary's Report** – February meeting minutes were seconded and approved with corrections.
1. Following last month's meeting, Wayne emailed the proposed amendments to the Chapter Bylaws to CSI and was told that Mark Dorsey was going to review them. As of this date, we have not received any comments or approval back from Mark. A follow-up email was sent last week regarding the review status. A comment was made that any future email to national should also be copied to the NE Region to make them aware of our requests.
  2. On Monday, April 16, Wayne gave a 50-minute presentation to 20 students at NHTI at the invitation of Prof. Liaquat Khan. The students were encouraged to become active in NHCSI and to obtain their CDT Certification.
- B. Treasurer's Report** - Report was seconded and approved.
1. Wayne asked the Board if FY19 dues were to remain the same. It was unanimous that the dues would remain the same for the upcoming fiscal year.

2. The dues for the upcoming fiscal year will be:
  - a. Professional – \$50 + \$275 (National)
  - b. Emerging Professional – \$25 + \$150 (National)
  - c. Student - \$15 + \$50 (National)
  - d. Retired - \$0 + \$50 (National)

**C. President's Report – None**

**D. Website/Newsletter Committee Report**

- a. The goal is to have the first newsletter go out in June.
- b. Tom will provide a President's message.

**E. Program Committee Report**

1. Rich will contact SpecLink to reschedule cancelled November meeting.
2. Rich will contact Atlantic Prefab to see if we can get a tour of their facility. Bob stated that he would sponsor the meeting.
3. Rich stated that Wentworth-Douglass is constructing two new office buildings at the Pease Tradeport this year and that he will try to arrange for a tour upon completion.
4. Tom provided Rich with a contact for a future program in 3D scanning.

**E. Membership**

1. Bob stated that his assistant is available to help the Chapter with certain tasks.
2. Bob passed out two spreadsheets showing NHCSI membership in March 2017 versus April 2018 which shows a gain of 5 members.
3. Wayne sent an email to Robert Hawk as a reminder to renew his membership.

**F. New Business**

1. Wayne distributed copies of the April 2018 Election Ballot and received comments. The ballot will send out by email for the upcoming April elections for President, President-Elect, Secretary, Student Affiliate Representative and two Directors.
2. Bob reported that the Boston Chapter will be hosting the 2020 NE Region Conference and suggested that the Maine and New Hampshire Chapters join in hosting a conference in a location such as Portsmouth, NH.
3. Wayne asked if the Chapter should consider sending out a survey to everyone on its email list. The last one was done in 2012. It was unanimous that a new survey should be sent out for feedback. Wayne will prepare the survey for review by the Board.
4. Linda discussed HB 1254 which the NH Senate would be holding a hearing on Wednesday, April 18. Following a discussion, it was agreed that the Board would send a letter to the Senate Committee in opposition to the bill. Tom will sign the letter, as prepared by Linda, on behalf of the Board.
5. Bob will be attending the May 9 – 10 NE Region Conference being held in Burlington, VT. and volunteered to represent the NH Chapter. However, he will not be a NH voting member.

Meeting adjourned at 6:46 pm.