



**New Hampshire CSI
Board of Directors
Meeting Minutes**

Atlantic Prefab
19 Stoney Brook Drive, Wilton, NH
Tuesday, June 19, 2018

The meeting was called to order by President Tom House at 4:42 pm.

Board Members Present:

Tom House – President
Wayne Wheeler – Secretary/Treasurer
Dick Crow – Director
Linda McNair-Perry - Director

Committee Members Present:

Website/Newsletter Committee - Wayne Wheeler – Chair

Board Reports:

A. Secretary's Report

1. May meeting minutes were seconded and approved.
2. Wayne emailed the proposed Bylaw amendments to CSI before the beginning of March and was told by Cathy that Mark Dorsey would review them. He sent an email to Cathy in March about the review but have not heard back from her. He will send a follow-up email.

B. Treasurer's Report

1. Report was seconded and approved.
2. Report does not include reimbursing Rich for May meeting dinner costs.
3. Wayne will be submitting income tax postcard to IRS during the month of July.

C. President's Report – None

D. Website/Newsletter Committee Report

1. The Board will check bio on the website "about us" page and provide any edits that they would like.
2. The Board will provide recommended comments/changes to website.

3. The newsletter will be issued during the months of March, June, September, and December.
4. Board will hold off on starting a blog on the Chapter's website.
5. An article about the Chapter's recent membership award will be posted to the front page of the June newsletter.
6. A summary of the June meeting will also be written for the newsletter with a link to the website.

E. Program Committee Report

1. Wayne contacted Beverly Gere regarding a possible fall meeting on pavers. A presentation by Hanover Pavers is planned for the September meeting.

E. Membership

Wayne will send an email to Steve Robinson encouraging him to renew his membership which expires at the end of June.

Meeting adjourned at 5:32 pm.