How to Register for Access to the PS&R

The Centers for Medicare & Medicaid Services (CMS) established the Enterprise Identity Management (EIDM) website as a means for providers to obtain access to several CMS applications. The Provider Statistical & Reimbursement (PS&R) is one such application. Each provider must enroll in EIDM. An officer or person from each provider will Create an EIDM account and Request access to the PS&R.

The following is information on creating EIDM accounts and requesting PS&R access. If there are questions or issues, the help desk for EIDM can be reached at **866-484-8049** (press **2**). As well, the **EIDM User Guide**, provides more information and can be obtained from the cms.gov website (enter "EIDM User Guide" in the search box).

1) To access the CMS Portal
    - Go to https://portal.cms.gov and select **New User Registration** (refer to the **arrow** below)
    - Read the Terms and Conditions. Select checkbox, **I agree to terms and conditions,** and choose the **Next** button.
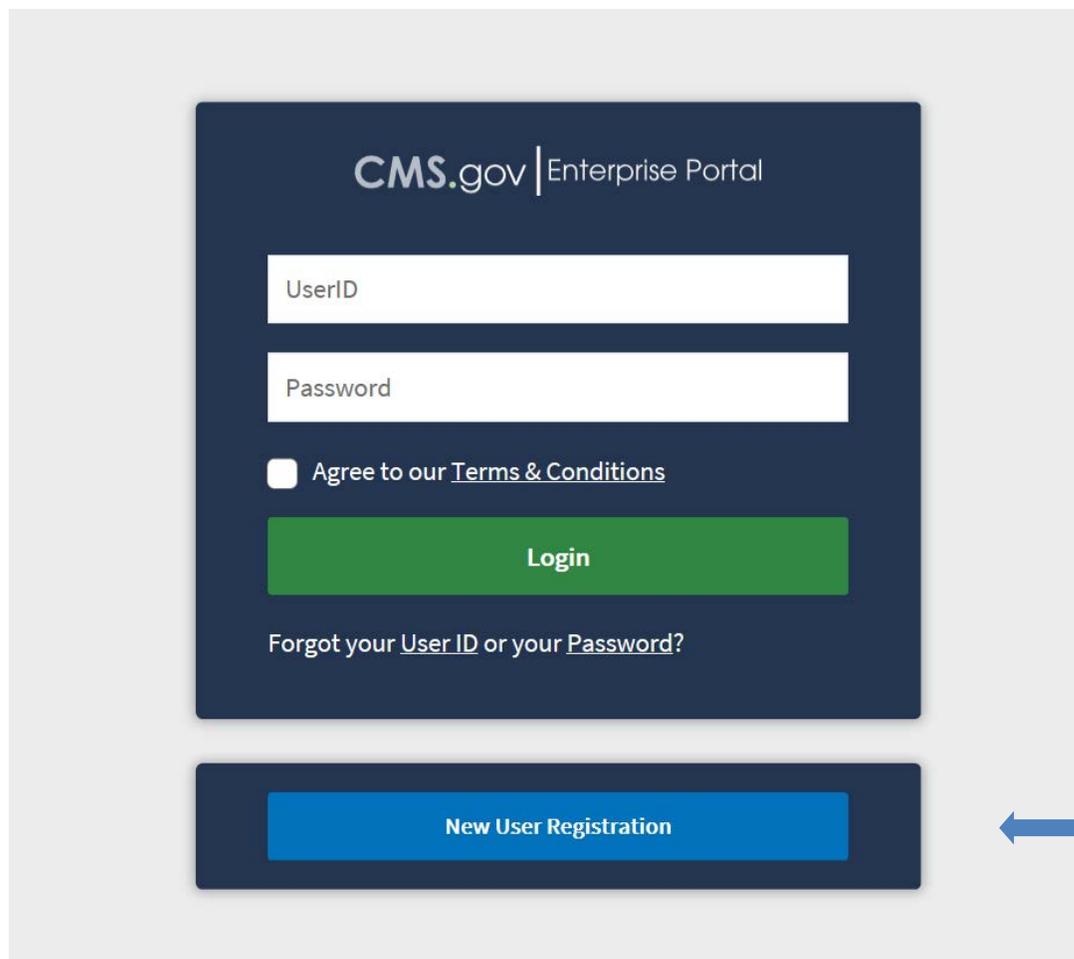
Step #1: Choose Your Application

Step 1 of 3 - Select your application from the dropdown. You will then need to agree to the terms.

PSR/STAR: Provider Statistical and Reimbursement/System for Tracking Audit and Reimbursement ⌄

Terms & Conditions

OMB No.0938-1236 | Expiration Date: 03/31/2021 | Paperwork Reduction Act

Consent to Monitoring

By logging onto this website, you consent to be monitored. Unauthorized attempts to upload information and/or change information on this web site are strictly prohibited and are subject to prosecution under the Computer Fraud and Abuse Act of 1986 and Title 18 U.S.C. Sec.1001 and 1030. We encourage you to read the HHS Rules of Behavior.

☑ I agree to the terms and conditions

[Next]   Cancel

Step #2: Register Your Information

Step 2 of 3 - Please enter your personal and contact information.

All fields are required unless marked 'Optional'.

| Enter First Name | Enter Middle Name (optional) | Enter Last Name | Suffix (optional) ⌄ |

| Enter Social Security Number (optional) | Birth Month ⌄ | Birth Date ⌄ | Birth Year ⌄ |

Is Your Address US Based?

⦿ Yes   ◯ No

| Enter Home Address #1 | Enter Home Address #2 (optional) |

| Enter City | State ⌄ | Enter Zip Code | Enter Zip+4 (optional) |

| Enter E-mail Address | Confirm E-mail Address |

Step #3: Create User ID, Password & Challenge Questions

Step 3 of 3 - Please create User ID and Password, Select Challenge questions and provide answers.

| Enter User ID |

| Enter Password 👁 | Enter Confirm Password 👁 |

| Select Challenge Question #1 ⌄ | Enter Challenge Question #1 Answer |

| Select Challenge Question #2 ⌄ | Enter Challenge Question #2 Answer |

| Select Challenge Question #3 ⌄ | Enter Challenge Question #3 Answer |

[Back]   [Next]   Cancel

Request Access to the PS&R

1) Upon receiving the confirmation email from EIDM that your account has been created, access to the PS&R Application can be requested.

2) The first person to Sign-Up for the provider will become the PS&R Security Official and will be requested to furnish provider number (PTAN or CCN), NPI and tax identification information

3) Log into https://portal.cms.gov (or click the link in the confirmation email)

4) After introduce your ID and Password select **Login**.
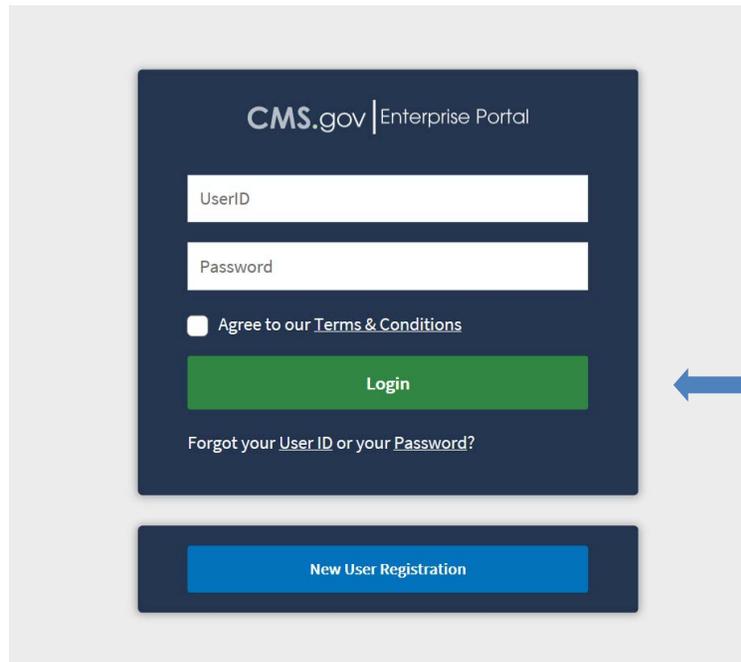
5) Review/Accept the Terms and Conditions and enter your User ID and Password

6) The **My Portal** screen will appear and in the top right portion of the **blue banner line** will be Welcome and your name

7) After log in use the Icon below to request access to the **PS&R Application.**
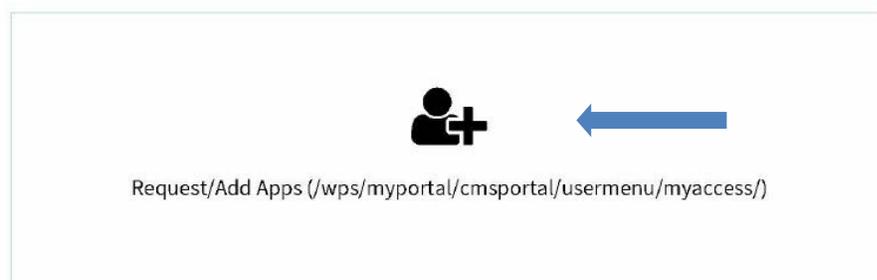
*8) On the search bar box next to Access Catalog type PS, when **PS&R/STAR** appear select **Request Access***

9) Under **Select Group** choose **I work for a Medicare Provider and I want to register for PS&R.**

10) From the **Select a Role** drop down menu, select **PS&R Security Official.**

11) Enter the requested information.

12) Review your information on the Review Page.

13) **Submit** the request.

14. Your Identity must be verified by answering several questions from your personal credit report information.

15.   After your identity is verified you must add your company information.
Select the option **Create a New Organization**. Remember that your **Company Name and Tax ID** must match Medicare records .

16. After the request is completed you must wait from 24 to 72 hours for the request to be approved. You should receive confirmation by e-mail when your request is approved, then the **PS&R Security Official** will be able to order PS&R reports.

For any question or assistance in obtaining access to EIDM refer to the EIDM User Guide or call the EIDM Help Desk at **866-484-8049** (The last four digits of this number was incorrect).