

Metolius City Council
Minutes of Regular Meeting
June 4, 2018
7:00 pm

- I. **Meeting called to order-** The regular meeting was called to order at 7:02 pm by Mayor John Chavez.
- II. **Roll call:** Councilors-John Chavez, Tryna Muilenburg, Dan Dulaney, Carl Elliott, Candy Canga, and Patty Wyler were present. Staff members-Pat Hanenkrat, Anzie Adams, James Stratton, and Tasha Alegre were present. Guest-Lonnie Parsons, Lynn Fisher, Nick Korcek, Traci McKenzie, Kelly Simmelink, Chris Gannon, Greg Blackmore, Rick Boro, Kathy Boro, Matt McGowan, Christy Abbe, and Glen Muilenburg were present
- III. **Consent Agenda**
- a. Regular Council Meeting Minutes- May 7, 2018
 - b. Council Workshop Minutes- May 7, 2018
 - c. Spike and Rail Minutes- May 7, 2018
 - d. Budget Meeting Minutes- May 15, 2018
 - e. Special Meeting Minutes- May 21, 2018
 - f. Authorize Payment of Bills
 - g. Financials
- Carl Elliott moved to approve the consent agenda with corrections and approve the additions; seconded by Tryna Muilenburg, motion passed unanimously.**
- IV. **Public Hearing**
- a. Public Hearing- State Revenue Sharing- Citizens Input, tabled due to Absence of Attorneys.
 - b. Public Hearing -2018-2019 Fiscal Year Budget, tabled due to Absence of Attorneys.
- V. **Unfinished Business**
- a. James Stratton had researched the possibility of a conference phone. The cost would be projected at about (\$450.00 with an added monthly service rate increase of about \$10.00). Council recommended to check and see if the conference phone could be purchased with an installment plan.
 - b. Council discussed the rate of pay increase for Pat Hanenkrat to \$22.40.

Tryna Muilenburg moved to approve that the rate of pay increase for Pat Hanenkrat be increased to \$22.40 per hour; seconded by Carl Elliott, motion passed unanimously.

- h. Anzie Adams informed the council that a rate increase for the sewer service may be needed. Anzie said that she calculated that the actuals for sewer expenses (\$119,000) along with the loan payment for the sewer (\$50,000) in the last year was divided with the number of present accounts (381). This figured to be a cost rate of \$36.96; wherein the City of Metolius is spending more for sewer costs. Anzie said the City of Metolius is losing about \$2.00 per account. Anzie proposed an increase of \$38.00 per account. Patty Wyler thought the increase should be \$40.00. Tryna Muilenburg was wondering if there was a fee structure. This item was tabled pending further research.
- i. The City of Metolius will have a Planning Commission hearing on a rezoning issue for the area around Butte and 6th street. This meeting for the public and excludes council members will be held on June 14th at 2:00 pm.
- j. Tryna Muilenburg reported on the economic development and she stressed the need for development and referred back to two citizen meetings she had with citizens of Metolius. Tryna Muilenburg introduced Greg Blackmore and Chris Gannon. Greg presented a proposal to offer his service if needed to help and draw up a plan for economic growth and development. His services include affording housing, parks, comprehensive plans, and citizen involvement. Greg Blackmore said he has worked for small cities and schools and lives in the Bend area. He encouraged brain storming, vision, and is excited to offer assistance. His proposal is offered with the charge of \$15,000 to \$20,000. Candy Canga asked, what some barriers the City of Metolius could face. Greg Blackmore said key people are needed up front to engage the citizens of Metolius. Carl Elliott asked for the process and how long it would take. Greg Blackmore said six months, several public meetings (twelve, more or less), and we have to know if the citizen would actually attend. Greg Blackmore introduced Chris Gannon as a grant writer and trainer. Chris Gannon expressed that he would be willing to assist in grant writing and training. Tryna Muilenburg said she was looking for "visioning" regarding this endeavor.

VII. Staff, Council, and Committee Reports:

- a. Mayor John Chavez reported on the need for clean up within the City of Metolius and James Stratton added more thought of clean up and beautification for the Citizen and City Hall.
- b. Pat Hanenkrat reported they just finished up with a cleanup of the lagoons and it was successful. Pat Hanenkrat request the use of bar screens to be used. He also reported that DEQ is still finishing up with our contract. He said DEQ requires a public hearing for things to become final. Pat Hanenkrat submitted a written report. (See attached report date June 4, 2018).
- c. City Recorder's report: Nothing added as most of the items were tabled.
- d. City Clerk/Code Enforcement Report: Anzie reported the need to take care of liens that were not filed with the County of Jefferson in the previous years. Anzie asked for direction on what to do with these liens that have been processed by previous City of Metolius staff members but not recorded with the County of Jefferson. This item was tabled as the City of Metolius Attorneys were not present. Anzie submitted a written "Request for Council Action" (monthly

report). See her attached report dated June 4, 2018. Anzie spoke about the Depot rental and pancake breakfast that everything was doing well with good attendance for the breakfast.

- e. COIC: Mayor John Chavez said the next meeting is coming up and no report given.
- f. Madras-Jefferson County Chamber of Commerce Report: Pat Hanenkrat reported he received a copy of their last meeting (May 15, 2018, FYI/UPDATE from the executive direction). (This report is attached) Pat Hanenkrat reported that the Kiosk slated for Metolius has been placed on hold a few months. He said this kiosk will be placed in Metolius.

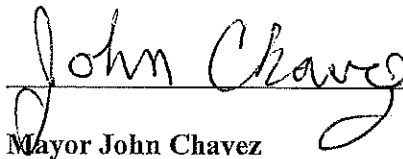
VIII. Public Presentation:

- a. Lynn Fisher presented information regarding Neighborhood Impact and their many programs to help those in needs of services such as paying utilities, housing, food, and employment. Lynn Fisher left brochures for the councilors to read.

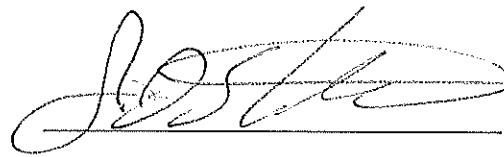
IX. Adjournment: Meeting was adjourned at 8:25 pm

Schedule of upcoming events/ meetings:

Staff Meetings- 2nd and 4th Tuesday at 2:30 pm
Pancake breakfast - June 23rd, at 8:00 am
Next Council Meeting- July 2, 2018, at 7:00 pm



Mayor John Chavez



City Recorder James Stratton