

**Metolius City Council**  
**Minutes of Regular Meeting**  
**April 1, 2019**  
**7:00 pm**

1. **Call Meeting to Order** – The regular meeting was called to order at 7:02 p.m. by Mayor John Chavez.
2. **Roll Call** – John Chavez, Patty Wyler, Denise Keeton, Carl Elliot, Candy Canga and Dan Dulaney were present. Lonnie Parsons was absent.  
Pat Hanenkrat, James Stratton, Tasha Alegre and Attorney Collin Edmonds were also present.

Visitors: Floyd Leach, Paul May, Rick Allen, Andrea Ryun, Nicolas Korcek, Traci McKenzie, June Lewis, Norma Reynoso, Marleny Reynoso, Fred Garrett and Ken Keeton.

3. **Pledge of Allegiance**  
**Invocation by Candy Canga**

4. **Consent Agenda**

- 4.1. Regular Council Meeting Minutes – March 4th, 2019
- 4.2. Workshop Minutes – March 4th, 2019
- 4.3. Event Planning Minutes – March 4th, 2019
- 4.4. Authorize Payment of Bills
- 4.5. Financials

**Candy Canga moved to approve the consent agenda with corrections; seconded by Denise Keeton. Motion passed unanimously.**

5. **Public Hearing – Ordinance No. 260** - An Ordinance declaring the vacation of certain platted lots within Block 43 and the 16-foot alley way of the first addition to the City of Metolius and declaring an emergency.
  - 5.1. Mayor John Chavez opened the Public Hearing at 7:05p.m.
  - 5.2. No Public Comment was given.
  - 5.3. Mayor John Chavez declared the Public Hearing closed at 7:06 p.m.
  - 5.4. Council Deliberations, Questions, and/or Comments – Carl Elliot expressed his concerns about vacating the alley way for future development regarding utility access. Carl Elliot's suggestion is to vacate the platted lot lines and not the alley way. He believes this will give the applicants plenty of room to build their home. Carl asked the Council to look 10 – 20 years down the road and not what will happen in the next 5 years. Andrea Ryun explained that they planned on running the sewer line down the alley way to Butte Avenue. David Allen explained that the applicants would be willing to dedicate

a utility easement once the Site Plan is drawn out. John Chavez asked the applicant how this would affect their plans if the alley way was not vacated. Andrea Ryun explained that they would be upset but would have to change their plans on where they build their house and how she does her landscaping. David Allen requested a continuance of the public hearing to next Council Meeting on May 6<sup>th</sup>, 2019 in order to have more information for the Council. Pat Hanenkrat expressed his concern about the size of the sewer line that will be placed on the property. Collin Edmonds explained that the Council would be involved in the future development of this property and the new property owner would be responsible for replacing the sewer line if necessary. He also explained that any future development of this property would have to go to the Planning Commission to address these issues being discussed. Andrea Ryun expressed her concern regarding citizens using that alley way access through her property. Patty Wyler explained that the alley way does not have to consist of gravel. They can place grass there to avoid traffic going through the middle of their property.

**5.5. Mayor John Chavez declared this public hearing to be continued until next Council meeting on May 6<sup>th</sup>, 2019 due to the applicants needing to gather more information.**

## **6. Unfinished Business**

- 6.1. SDC Pending Issue – This item was tabled due to the Council needing more information.
- 6.2. Volunteer Day – This matter was previously discussed in the Workshop. Candy Canga would like to hold a free pancake breakfast on April 27<sup>th</sup>, 2019 for anyone that would like to sign up to volunteer for at least 1 event in 2019. Candy also requested to have the Council and Staff bring one new volunteer with them to the breakfast.
- 6.3. Submitted proposal from Scott Aycock (COIC) – Presentation and discussion with Council was made at the Workshop.

## **7. New Business**

- 7.1. Seasonal Help – Council discussed hiring a temporary maintenance employee to assist Kevin and Pat during the busy summer months. Discussion on 4 days a week with a possible 5<sup>th</sup> day if needed. Staff recommended starting the position July 1, 2019 and ending September 27<sup>th</sup>, 2019.

**Carl Elliot moved to hire a temporary maintenance employee for 4 hours a day, 4 days a week at \$12/Hour from July 1, 2019 to September 27, 2019; seconded by Denise Keeton. Motion passed unanimously.**

- 7.2. 360 Evaluations – Tasha Alegre explained that evaluations will be taking place this week and must be turned into the office by April 8<sup>th</sup> by the end of the day.
- 7.3. Beth Ann Beamer from Jefferson County Public Health Department – Presentation was given at the Workshop.

7.4. Irrigation Acct # 4708 – Tasha Alegre explained that the owner of this account was present to discuss her matter. Norma Reynoso explained that in March of 2018 she came into the office with Cash and paid for her irrigation. She was handed back a receipt and unfortunately does not have that receipt anymore. The account is still showing that she has not paid her irrigation from last year and staff cannot find the cash receipt to back this. The council decided they would look into it further and see what they can come up with.

## 8. Staff, Council and Committee Reports

8.1. Mayors Report – John Chavez reported that everything is going well in the office and he has been very pleased with staff.

8.2. Public Works – Pat Hanenkrat submitted a written report. Pat gave a request to the Council to approve money for a confirmed space agreement with the Jefferson County Fire District.

**Carl moved to approve \$1,500.00 for the confined space agreement with a \$500.00 Maintenance fee and \$75.00 per person for training; seconded by Denise Keeton. Motion passed unanimously.**

8.3. City Recorder – Tasha Alegre submitted a written report.

8.4. Codes – James Stratton submitted a written report.

8.5. Attorney's Report – Collin Edmonds explained to the Council that the Municipal Judge does not need to be an attorney. He also stated that there is a course someone could take in order to be qualified for this position.

8.6. COIC Report – No report given.

8.7. Chamber – Pat Hanenkrat submitted a written report.

8.8. COACT – Pat Hanenkrat submitted a written report.

## 9. Public Presentations

9.1. **Public Comment** – Fred Garrett was present to discuss the Graffiti on the modular building next to Tortilla Solis. Fred requested that the City take care of this as it is an eye sore for Metolius and he explained that we do not want that to represent our City. City staff will draft a letter to the owners of the building and make sure this is taken care of.

## 10. Schedule of upcoming events/meetings

10.1. Staff Meeting – 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 2:30 p.m.

10.2. Easter Egg Hunt - April 20th, 2019 at 10:00 a.m.

10.3. Pancake Breakfast – April 27th, 2019, 8-10 a.m.

10.4. 1<sup>st</sup> Budget Meeting – April 16th, 2019

10.5. Planning Commission Meeting - April 2nd at 6:00 p.m. and April 23rd at 6:00 p.m.

10.6. Next Council Meeting – May 6th, 2019 @ the Train Depot.

11. **Adjournment** – Meeting was adjourned at 8:37 p.m. by Mayor John Chavez.

*Yoshua Alegre*  
City Recorder

*John Chavez*  
Mayor