



City of Metolius  
636 Jefferson Avenue  
Metolius, OR 97741

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## NOTICE OF INTENT TO CONSTRUCT

Date of Notice: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Location: \_\_\_\_\_  
(New address is issued by the City of Metolius)

Tax Map #: \_\_\_\_\_ Tax Account #: \_\_\_\_\_

### Description of Improvements:

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<b>Zoning:</b> Proposed Setbacks: Front Yard: _____ Side Yards: _____ Rear yards: _____	<b>Parcel Size:</b> Land Use Approval: Conditional Use Permit: _____ Site Plan Review _____ <div style="text-align: right; font-size: small;">(Enter date of approval or not applicable)</div>
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Fees Charged By the City of Metolius	
New Address:	\$15.00
Driveway Access:	\$25.00
Sewer SDC:	\$2,001.48
Sewer Hook-up:	\$500.00
Transportation SDC:	\$1,600.00
Irrigation Water SDC:	\$390.00
Park SDC:	\$988.00
<b>Total Amount Due:</b>	

<b>Contractor Information:</b>  Name: _____  Address: _____  CCB License #: _____  City Business License #: _____
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**It is the responsibility of the applicant to determine what, if any, permits are required and to acquire the necessary permits before any construction begins.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Authorization to issue permits: \_\_\_\_\_ Date: \_\_\_\_\_

**17.08.020(A)** Prior to securing any required building permit, or construction, reconstruction alteration, improvement, modification, erection or moving in of any buildings, storage sheds, fences, decks or other types of structures within the city, the owner shall file with the City a Notice of Intent to Construct.

**17.08.020(C)** No building permit shall be issued by the authorized building official unless: A Notice of Intent to Construct has been filed with the City Recorder and a copy of same is presented to the authorized building official at time application for a building permit is made.

**IMPORTANT:** Pursuant to Metolius City Code 17.08.030, the approval of this Notice is subject to a 15-day appeal period. If an appeal of this Notice is filed your authorization to do work under this Notice and any related building permits will be temporarily suspended pending the outcome of the appeal. A successful appeal could result in the permanent suspension of your authorization to continue work until the concerns raised in the appeal are satisfactorily addressed and/or you may be required, at your own expense, to undo work already completed.