

REQUEST FOR LIVE SCAN SERVICE

Applicant Submission			
ORI (Code assigned by DOJ)		Authorized Applicant Type	
Type of License/Certification/Permit OR Work	ting Title (Maximum 30 characters	- if assigned by DOJ, use exact title assigned)	
Contributing Agency Information:			
Agency Authorized to Receive Criminal Record Information		Mail Code (five-digit code assigned by DOJ)	
Street Address or P.O. Box		Contact Name (mandatory for all school submissions)	
City	State ZIP Code	Contact Telephone Number	
Applicant Information:			
Last Name		First Name	Middle Initial Suffix
Other Name (AKA or Alias) Last		First	Suffix
Date of Birth Sex Male	Female	Driver's License Number	
Height Weight Eye Color	Hair Color	Billing Number (Agency Billing Number)	
Place of Birth (State or Country) Social Sec	curity Number	Misc. Number (Other Identification Number)	
Home Address Street Address or P.O. Box		City	State ZIP Code
Your Number: OCA Number (Agency Identifying Number) Level of Service: DOJ FBI			☐ FBI
If re-submission, list original ATI number: (Must provide proof of rejection)		Original ATI Number	
Employer (Additional response for agenc	ies specified by statute)	:	
Employer Name		Mail Code (five digit code assigned by DOJ)	
Street Address or P.O. Box			
City	ZIP Code	Telephone Number (optional)	
Live Scan Transaction Completed By:			
Name of Operator		Date	
Transmitting Agency LSID	LSID ATI Number		Amount Collected/Billed